



DARLINGTON

Borough Council

Cabinet Agenda

5.00 pm

Tuesday, 7 December 2021

Council Chamber, Town Hall, Darlington DL1 5QT

Members and Members of the Public are welcome to attend this Meeting.

1. Introductions/Attendance at Meeting.
2. Declarations of Interest.
3. To hear relevant representation (from Members and the General Public) on items on this Cabinet agenda.
4. To approve the Minutes of meeting of this Cabinet held on Tuesday, 9 November 2021 (Pages 5 - 10)
5. Matters Referred to Cabinet –
There are no matters referred back for reconsideration to this meeting
6. Issues Arising from Scrutiny Committee –
There are no issues referred back from the Scrutiny Committees to this Meeting, other than where they have been specifically consulted on an issue and their comments are included in the contents of the relevant report on this agenda.
7. Key Decisions –
There are no Key Decisions to be made at the meeting.
8. The Care Leaver Covenant –
Report of the Group Director of People.
(Pages 11 - 16)

9. Review of Outcome of Complaints Made to Ombudsman –
Report of the Chief Executive, Group Director of Operations, Group Director of People
and the Group Director of Services.
(Pages 17 - 22)
10. Housing Revenue Account - Medium Term Financial Plan 2022/23 to 2025/26 –
Report of the Group Director of Operations.
(Pages 23 - 38)
11. Medium Term Financial Plan - Investing in and Delivering Success for Darlington –
Report of the Chief Officers Executive.
(Pages 39 - 108)
12. Mid-Year Prudential Indicators and Treasury Management 2021/22 –
Report of the Group Director of Operations.
(Pages 109 - 124)
13. Membership Changes - To consider any Membership Changes to Other Bodies to which
Cabinet appoints.
14. SUPPLEMENTARY ITEM(S) (if any) which in the opinion of the Chair of this Committee are
of an urgent nature and can be discussed at this meeting.
15. Questions.



Luke Swinhoe
Assistant Director Law and Governance

Monday, 29 November 2021

Town Hall
Darlington.

Membership

Councillors Clarke, Dulston, Durham, Keir, Marshall, K Nicholson, Mrs H Scott and Tostevin

If you need this information in a different language or format or you have any other queries on
this agenda please contact Lynne Wood, Elections Manager, Operations Group, during normal

office hours 8.30 a.m. to 4.45 p.m. Mondays to Thursdays and 8.30 a.m. to 4.15 p.m. Fridays (e-mail Lynne.Wood@darlington.gov.uk or telephone 01325 405803).

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**DECISIONS SHOULD NOT BE IMPLEMENTED BEFORE
MONDAY 22 NOVEMBER 2021**

CABINET

Tuesday, 9 November 2021

PRESENT – Councillors Mrs H Scott (Chair), Clarke, Dulston, Durham, Marshall, K Nicholson and Tostevin

INVITEES – Councillors Curry, Harker, Snedker and McCollom

APOLOGIES – Councillors Keir and Tait

ALSO IN ATTENDANCE – Councillor McCollom

C56 DECLARATIONS OF INTEREST.

There were no declarations of interest reported at the meeting.

C57 TO HEAR RELEVANT REPRESENTATION (FROM MEMBERS AND THE GENERAL PUBLIC) ON ITEMS ON THIS CABINET AGENDA.

No representations were made by Members or members of the public in attendance at the meeting.

C58 TO APPROVE THE MINUTES OF THE MEETING OF THIS CABINET HELD ON TUESDAY 5 OCTOBER 2021

RESOLVED – That the Minutes be confirmed as a correct record.

REASON -They represent an accurate record of the meeting.

C59 MATTERS REFERRED TO CABINET

There were no matters referred back for re-consideration to this meeting.

C60 ISSUES ARISING FROM SCRUTINY COMMITTEE

There were no issues arising from Scrutiny considered at this meeting.

C61 KEY DECISIONS:-

There were no key decisions made at this meeting.

C62 SPECIAL EDUCATIONAL NEEDS AND DISABILITIES (SEND) CAPITAL PROJECTS UPDATE

The Cabinet Member with the Children and Young People Portfolio introduced the report of the Group Director of People (previously circulated) updating Cabinet on the progress made

in respect of the two Special Educational Needs and Disabilities (SEND) capital projects.

The submitted report stated that in 2019 Cabinet agreed the SEND strategy, a key element of which was increased provision of school places for young people with Social, Emotional and Mental Health (SEMH) needs, allowing more young people to be educated locally (Minute C125(3)/Mar/19 refers); two schools agreed to work with the Council to provide those additional places, namely Rise Carr College and Red Hall Primary School; Cabinet agreed to release government grant to fund the schemes (Minutes C37(1)/Sep/19 and C71(1)/Jul/20 refer); the schemes were fully funded by Government grant; both units opened to pupils in September 2021; and that the unit at Red Hall Primary School provided 16 SEMH places whilst the unit at Rise Carr College provided 15 secondary SEMH places plus four assessment places.

A Member reported at the meeting that the groundwork at Rise Carr College was still unfinished and requested an update on when that work would be completed. The Cabinet Member with the Children and Young People Portfolio responded thereon.

RESOLVED – That the progress made in respect of the two Special Education Needs and Disabilities capital projects at Rise Car College and Red Hall Primary School, as detailed in the submitted report, be noted.

REASON – To keep Cabinet up to date with the progress of the two SEND units.

C63 COUNCIL TAX SUPPORT SCHEME 2022/23

The Cabinet Member with the Resources Portfolio introduced the report of the Group Director of Operations (previously circulated) requesting that consideration be given to the draft Council Tax Support (CTS) Scheme (also previously circulated) for 2022/23.

The submitted report stated that the Council was required to set a Council Tax Support scheme each year and in doing so consider whether any changes should be made to the existing scheme and where changes were made, consider what transitional protection, if any, should be applied to anyone affected by those changes. It was reported that no significant changes were proposed to the existing scheme.

RESOLVED - That it be recommended to Council that the draft Council Tax Support Scheme for 2022/23, as appended to the submitted report, be approved and adopted, including:-

- (a) continuing to provide up to 100 per cent Council Tax Support for care leavers under the age of 25; and
- (b) continuing to provide up to 80 per cent Council Tax Support for all other working people.

REASONS - (a) The Council is required to publish a local Council Tax Support Scheme for 2022/23 by 11 March 2022.

(b) The continued application of a reduced entitlement for working aged people is still appropriate, given the current financial position of the Council.

C64 DEVELOPMENT OF EASTBOURNE SPORTS COMPLEX

The Cabinet Member with the Health and Housing Portfolio introduced the report of the Group Director of Services (previously circulated) requesting that consideration be given to the options for the refurbishment and development of outdoor facilities at Eastbourne Sports Complex.

The submitted report stated that the Eastbourne Sports Complex, which had opened in 1999, had operated successfully for the past 22 years and continued to provide the Council's key outdoor sports facilities that contributed to the Council's vision and outcomes as well as contributing to the majority of the Council's Portfolios. The site provided a range of facilities and a number of athletic and football clubs used the site on a weekly basis, as well as a range of partners, schools and casual users, generating approximately 170,000 visits a year.

It was reported that there were currently a number of issues and opportunities to consider with regard to Eastbourne Sports Complex, namely the athletics track which was now at the end of its life cycle; the provision of an additional Artificial Grass Pitch (AGP), using an in principle offer of up to £700,000 towards the cost from the Football Foundation, and access and egress arrangements for the site.

Particular references were made to the four options available; the financial implications of each of those options; the VAT implications; and the preferred option (Option 4) which would see the provision of an additional APG, refurbishment of the athletic facilities and improvements to car parking facilities on and off site.

In welcoming the proposals, a Member raised a concern in respect of the VAT implications on particular groups and the options available to the Council. The Cabinet Member with the Health and Housing Portfolio and the Group Director of Operations responded thereon.

RESOLVED – (a) That the refurbishment of the athletics track, the provision of an additional Artificial Grass Pitch and improved parking and traffic management arrangements, as detailed in paragraphs 35(d) and 36(d) of the submitted report, which would be subject to the outcome of the application to the Football Foundation for £700K.

(b) That it be recommended to Council that £1.610M of Council funding for the scheme, be released, to be financed through prudential borrowing and capital receipts.

(c) That the procurement of goods/services and works for the refurbishment and the development of the facilities be deemed non-strategic.

REASONS – (a) To ensure that the Council continues to provide an appropriate competition standard athletics facility in the town.

(b) In line with the Playing Pitch and Facilities Strategy provide an additional Artificial Grass Pitch at Eastbourne working in partnership with the Football Foundation.

(c) Eastbourne Sports Complex contributes to the Council's Vision and Portfolio priorities as the Council's main outdoor sporting hub. The investment modernises facilities and will

support the transformation of services and improve the facilities available for residents of the Borough.

(d) Cabinet do not have the delegated authority to approve capital expenditure over £0.5m in one financial year.

(e) To comply with the Contract Procedure Rules requirement that all tenders over £100,000 are presented to Cabinet to determine if they are strategic or non-strategic.

C65 PROJECT POSITION STATEMENT AND CAPITAL PROGRAMME MONITORING - QUARTER TWO

The Cabinet Member with the Resources Portfolio introduced the report of the Group Director of Operations and the Group Director of Services (previously circulated) providing a summary of the latest Capital resource and commitment position, to inform monitoring of the affordability and funding of the Council's capital programme; an update on the current status of all construction projects currently being undertaken by the Council; and requesting that consideration be given to a number of changes to the programme.

The submitted report stated that the projected outturn of the current Capital Programme was £268.563M against an approved programme of £268.815M; the investment was delivering a wide range of improvements to the Council's assets and more critically services; the programme, including commitments, remained affordable within the Medium Term Financial Plan (MTFP) for 2021/22 to 2024/25; the Council currently had 46 live projects, with an overall projected outturn value of £138.692M, the majority of which were running to time, cost and quality expectations, but were being monitored given the current pressures on resources in the construction sector nationally; and that the projects were managed either by the Council's in-house management team, a Framework Partner or by Consultants source via an open/OJEU tender process.

RESOLVED - (a) That the status position on construction projects, as detailed in the submitted report, be noted.

(b) That the projected capital expenditure and resources, as detailed in the submitted report, be noted.

(c) That the adjustments to resources, as detailed in paragraph 23 of the submitted report, be approved.

(d) That an additional £652,000, as detailed in paragraphs 19(d) and 23 of the submitted report, be released.

REASONS - (a) To inform Cabinet of the current status of construction projects.

(b) To make Cabinet aware of the latest financial position of the Council.

(c) To maintain effective management of resources.

C66 REVENUE BUDGET MONITORING - QUARTER 2

The Cabinet Member with the Resources Portfolio introduced the report of the Group Director of Operations (previously circulated) providing an early forecast of the 2021/22 revenue budget outturn, as part of the Council's continuous financial management process.

The submitted report stated that it was the second revenue budget management report to Cabinet for 2021/22 and that the projected revenue reserve at the end of 2021/22 was £29.536M, an improvement of £4.610M on the initial 2021/25 MTFP position. The improvement in reserves included £2.317M of additional balances following the 2020/21 outturn; £0.993M of resources returned to reserves, following the rebasing exercise; £0.185M of projected departmental overspend in 2021/22; a £0.570M increase in corporate resources; and a net £0.915 required from the COVID-19 reserve.

It was reported that of the £29.536M projected reserves, there was a risk reserve balance of £5.350M and a commitment to use £15.838M to support years two to four of the current MTFP.

RESOLVED - (a) That the forecast revenue outturn for 2021/22, as detailed in the submitted report, be noted.

(b) That further regular reports be made to monitor progress and take prompt action if necessary.

(c) That the carry forwards as detailed in the submitted report, be agreed.

REASONS - (a) To continue effective management of resources.

(b) To continue to deliver services to agreed levels.

C67 SCHEDULE OF TRANSACTIONS

The Cabinet Member with the Resources Portfolio introduced the report of the Chief Executive (previously circulated) requesting that consideration be given to the Schedule of Transactions (also previously circulated).

RESOLVED – That the Schedule of Transactions, as detailed in the submitted report, be approved, and the transactions be completed on the terms and conditions detailed therein.

REASONS – The terms negotiated require approval by Cabinet before binding itself contractually to a transaction.

C68 MEMBERSHIP CHANGES - TO CONSIDER ANY MEMBERSHIP CHANGES TO OTHER BODIES TO WHICH CABINET APPOINTS.

There were no membership changes reported at the meeting.

C69 TO CONSIDER THE EXCLUSION OF THE PUBLIC AND PRESS :-

**DECISIONS DATED –
FRIDAY 12 NOVEMBER 2021**

**CABINET
7 DECEMBER 2021**

THE CARE LEAVER COVENANT

**Responsible Cabinet Member - Councillor Jon Clarke,
Children and Young People Portfolio**

**Responsible Director - James Stroyan,
Group Director of People**

SUMMARY REPORT

Purpose of the Report

1. To seek Members' approval to sign The Care Leaver Covenant for the benefit of care leavers in Darlington.

Summary

2. In July 2016, the Government published a major policy document '[keep on caring](#)' strategy to support young people from care to independence. A key policy commitment in the paper is a strategic pledge to introduce a 'Care Leaver Covenant'. The Covenant is a promise made by the private, public and voluntary sectors to provide support for care leavers aged 16-25 to help them to live independently.
3. All young people who leave care at 16, 17 or 18 are statutorily provided with support from the Local Authority in the region in which they live. This includes being assigned a Personal Adviser to help them in the transition to living independently; there should be support with finding accommodation and support with education, training and employment. However, in order to provide a greater level of support at this crucial stage during the transition of care leavers to adulthood, wider society also needs to play a part.
4. The Care Leaver Covenant works with organisations across England in all different sectors to provide support for care leavers aged 16-25 to help them to live independently. The Covenant is funded by the Department for Education and delivered by Spectra. There are five care leaver 'outcomes,' which anchor all of the Care Leavers' Covenant activity:
 - (a) Care leavers are **better prepared & supported to live independently;**
 - (b) Care leavers have **improved access to employment, education & training;**
 - (c) Care leavers experience **stability in life & feeling safe & secure;**
 - (d) Care leavers have **improved access to health & emotional support;** and
 - (e) Care leavers **achieve financial stability.**

5. The Care Leaver Covenant is an app that can be downloaded by care leavers and workers. Personal Advisors encourage young people to download this app and make use of any available offers.

<https://mycovenant.org.uk/>

6. There is no cost attached to signing up to the Care Leaver Covenant, more a commitment to continue to offer and strengthen opportunities for care leavers in Darlington.

Recommendations

7. It is recommended that :-
 - (a) Cabinet notes the contents of the report.
 - (b) Cabinet gives approval for Darlington Borough Council to sign The Care Leaver Covenant for the benefit of care leavers in Darlington.

Reasons

8. The recommendations are supported by the following reasons :-
 - (a) To ensure that care leavers in Darlington are given the best opportunities to support them into independence and to achieve their potential.
 - (b) To ensure that as Corporate Parents Darlington Borough Council continues to be ambitious for our children and young people and offer the highest quality of service, in line with our Care Leavers Local Offer;

<https://www.darlington.gov.uk/education-and-learning/childrens-social-care/leaving-care-and-the-local-offer/our-local-offer-to-care-leavers/>

James Stroyan
Group Director of People

Background Papers

No background papers were used in the preparation of this report

Chris Bell: Extension 5852

S17 Crime and Disorder	No specific implication
Health and Well Being	No specific implication
Carbon Impact and Climate Change	No specific implication
Diversity	No specific implication
Wards Affected	All Wards affected
Groups Affected	Young people – care leavers
Budget and Policy Framework	This decision does not represent a change to the budget and policy framework.
Key Decision	This is not a key decision.
Urgent Decision	This is not an urgent decision.
Council Plan	The proposal supports the key priorities of delivering success for Darlington through “working to remove barriers to young people reaching their potential”, “supporting the most vulnerable in the Borough” and “working with communities”. It also supports a key action of the Children and Young People’s portfolio by improving employment opportunities for children in our care and care leavers.
Efficiency	No specific efficiencies.
Impact on Looked After Children and Care Leavers	Yes.

MAIN REPORT

Information and Analysis

9. In July 2016, the Government published a major policy document '[keep on caring](#)' strategy to support young people from care to independence. A key policy commitment in the paper is a strategic pledge to introduce a 'Care Leaver Covenant'. The Covenant is a promise made by the private, public and voluntary sectors to provide support for care leavers aged 16-25 to help them to live independently. All young people who leave care at 16, 17 or 18 are statutorily provided with support from the Local Authority in the region in which they live. This includes being assigned a Personal Adviser to help them in the transition to living independently; there should be support with finding accommodation and support with education, training and employment. However, in order to provide a greater level of support at this crucial stage during the transition of care leavers to adulthood, wider society also needs to play a part.
10. The Care Leaver Covenant works with organisations across England in all different sectors to provide support for care leavers aged 16-25 to help them to live independently. The Covenant is funded by the Department for Education and delivered by Spectra. There are five care leaver 'outcomes,' which anchor all of the Care Leavers Covenant activity:
 - (a) Care leavers are **better prepared & supported to live independently;**
 - (b) Care leavers have **improved access to employment, education & training;**
 - (c) Care leavers experience **stability in life & feeling safe & secure;**
 - (d) Care leavers have **improved access to health & emotional support;** and
 - (e) Care leavers **achieve financial stability.**
11. The Care Leaver Covenant has worked with businesses, universities, charities, Local Authorities and colleges across the country to improve outcomes for care leavers.
12. Each organisation that commits to the Care Leaver Covenant will be able to offer a support package to care leavers that is tailored to its specific expertise. For example:
 - (a) Providing care leavers with opportunities to enter the world of work, such as offering work experience placements, work shadowing placements, internships, traineeships and apprenticeships.
 - (b) Providing care leavers with additional support. For example, one-to-one mentoring or pastoral support and guidance on various aspects of their lives, financial guidance, career/employment guidance, educational prospects and opportunities.
 - (c) Providing care leavers with opportunities to broaden their horizons, for example, concessionary access to sport, leisure and cultural activities along with discounted retail offers.
 - (d) Encouraging their involvement in specific activities and events which inspire their personal interest and widen their employment prospects.

- (e) Providing or supporting them in educational and training opportunities that will improve their vocational and educational profile and open up future employment opportunities.
- 13. At the heart of the Care Leaver Covenant is close collaboration with Local Authorities who are statutorily responsible for the wellbeing of our care leavers.
- 14. Currently there are over 70 Local Authorities who are actively engaged in conversations about signing up to the Care Leaver Covenant, with Durham County Council being the closest neighbour to us at present who have signed up.
- 15. The Care Leaver Covenant is an app that can be downloaded by care leavers and workers. Personal Advisors encourage young people to download this app and make use of any available offers.

<https://mycovenant.org.uk/>

Darlington Borough Council Leaving Care Service

- 16. The Leaving Care Team have always been very ambitious for our care leavers in Darlington and as such worked hard to ensure that young people are well supported via our Care Leavers Local Offer:

<https://www.darlington.gov.uk/education-and-learning/childrens-social-care/leaving-care-and-the-local-offer/our-local-offer-to-care-leavers/>

- 17. The Leaving Care Team is frequently reviewing and developing our offer, for example most recently introducing reduced travel rates in conjunction with Arriva Buses across the North East of England for our care leavers.
- 18. It has been identified that Darlington Borough Council signing the Care Leaver Covenant can further strengthen our Local Offer. For example, it will support us to strengthen our current 'Family Firm' initiative in Darlington. In 2017 we adopted the 'family firm' ideology which is based on the idea that within a family there maybe opportunities for children and young people that need support to gain education, training and employment. Therefore, as the Corporate Parent for the care experienced population of Darlington, Darlington Borough Council should provide this support. Calvin Kipling (Virtual School Head) is the lead for this approach in Darlington and other members include Human Resources, Learning and Skills, The Looked After Throughcare Team and Foundation for Jobs.
- 19. It is also believed that signing the Care Leaver Covenant would provide a mechanism for engaging with local businesses, this would include via 'Darlington Cares' to get a better offer for care leavers in all areas as set out above.
- 20. It is also worth noting that the Regional Children in Care Council have recently voted on their priorities for the coming year and they will be focussing on strengthening apprenticeship and work experience opportunities for care leavers with Local Authorities. Therefore, being part of the Leaving Care Covenant would help support Darlington Borough Council with this.

Financial Implications

21. There is no cost attached to signing up to the Care Leaver Covenant, more a commitment to continue to offer and strengthen opportunities for care leavers in Darlington.

Legal Implications

22. There are no legal implications.

HR Implications

23. There are no HR implications.

Estates & Property Advice

24. The proposal does not affect the Council's land holdings or involve a lease, or license or any transfer or purchase of land.

Procurement Advice

25. The proposal does not involve any purchase over £100k.

Consultation

26. No consultation is required.

Outcome of Consultation

27. Not applicable.

Equalities considerations

28. There are no equality considerations.

**CABINET
7 DECEMBER 2021**

REVIEW OF OUTCOME OF COMPLAINTS MADE TO OMBUDSMAN

**Responsible Cabinet Members -
Councillor Scott Durham, Resources Portfolio
Councillor Lorraine Tostevin, Adults Portfolio
Councillor Jon Clarke, Children and Young People Portfolio
Councilor Kevin Nicholson, Health and Housing Portfolio**

**Responsible Directors -
Ian Williams, Chief Executive
Elizabeth Davison, Group Director of Operations
James Stroyan, Group Director of People
Dave Winstanley, Group Director of Services**

SUMMARY REPORT

Purpose of the Report

1. To provide Members with an update of the outcome of cases which have been determined by the Local Government and Social Care Ombudsman (LGSCO) and the Housing Ombudsman Service (HOS) since the preparation of the previous report to Cabinet on 7 September 2021.

Summary

2. This report sets out in abbreviated form the decisions reached by the LGSCO and the HOS between 1 April and 30 September 2021 and outlines actions taken as a result.

Recommendation

3. It is recommended that the contents of the report be noted.

Reasons

4. The recommendation is supported by the following reasons :-
 - (a) It is important that Members are aware of the outcome of complaints made to the LGSCO and the HOS in respect of the Council's activities.
 - (b) The contents of this report do not suggest that further action, other than detailed in the report, is required.

**Ian Williams
Chief Executive**

Background Papers

Note: Correspondence with the LGSCO and HOS is treated as confidential to preserve anonymity of complainants.

Lee Downey- Extension 5451

S17 Crime and Disorder	This report is for information to members and requires no decision. Therefore there are no issues in relation to Crime and Disorder.
Health and Well Being	This report is for information to members and requires no decision. Therefore there are no issues in relation to Health and Well Being.
Carbon Impact and Climate Change	This report is for information to members and requires no decision. Therefore there are no issues in relation to Carbon Impact and Climate Change
Diversity	This report is for information to members and requires no decision. Therefore there are no issues in relation to Diversity.
Wards Affected	This report affects all wards equally.
Groups Affected	This report is for information to members and requires no decision. Therefore there is no impact on any particular group.
Budget and Policy Framework	This report does not recommend any changes to the Budget or Policy Framework.
Key Decision	This is not a Key Decision.
Urgent Decision	This is not an Urgent Decision.
Council Plan	This report contributes to all the priorities in the Council Plan.
Efficiency	Efficiency issues are highlighted through complaints.

MAIN REPORT

Background

5. Cabinet has previously resolved that they would consider reports on the outcome of cases referred to the LGSCO and HOS during the Municipal Year on a bi-annual basis.
6. The opportunity is normally taken to analyse the areas of the Council's functions where complaints have arisen. It is appropriate to do that in order to establish whether there is any pattern to complaints received or whether there is a particular Directorate affected or a type of complaint which is prevalent. If there were a significant number of cases in any one particular area, that might indicate a problem which the Council would seek to address.

Information

7. Between 1 April 2021 and 30 September 2021, 7 cases were the subject of decision by the LGSCO.
8. Between 1 April 2021 and 30 September 2021, 0 cases were the subject of decision by the HOS.
9. The outcome of cases on which the LGSCO reached a view is as follows:

LGSCO Findings	2021/22	2020/21	2019/20	2018/19
Closed after initial enquiries: no further action	2	4	7	10
Closed after initial enquiries: out of jurisdiction	1	1	4	2
Not upheld: no maladministration	0	2	1	3
Premature	0	0	0	4
Upheld: Maladministration and Injustice	3	2	6	10
Upheld: Maladministration, No Injustice	0	1	0	0
Upheld: maladministration and injustice - no further action, satisfactory remedy provided by the organisation	1	0	0	0
Upheld: not investigated - injustice remedied during Body in Jurisdiction's complaint process	0	1	0	0

10. The outcome of cases on which the HOS reached a view is as follows:

LGSCO Findings	2021/22	2020/21	2019/20	2018/19
No Maladministration	0	0	1	2
Service Failure	0	1	0	2

Local Government and Social Care Ombudsman (LGSCO)

Closed after initial enquiries: no further action

11. The first of these complaints concerned the actions of the Council's building control officers. The LGSCO decided they would not investigate this complaint because it was unlikely an investigation would add to the Council's response and the complainant had not been caused any personal injustice by the matter.
12. The second of these concerned the Council's Children's Services actions regarding the placement of three children with the complainant. The LGSCO decided they would not investigate this complaint because they would be unable to add anything significant to the investigation the Council had already carried out.

Closed after initial enquiries: out of jurisdiction

13. This complaint concerned maintenance work to Council properties, adjacent to the complainant's property. The LGSCO decided they could not investigate because they do not have the power to investigate complaints about the management of social housing by councils.

Upheld: Maladministration Injustice

14. The first of these complaints concerned the Council's Financial Assessments Team's handling of a direct payment in relation to adult social care services. The LGSCO concluded the Council was at fault for failing to monitor, audit and provide support to the complainant on their spending of the direct payment and that it was at fault for failing to keep adequate records. The Council agreed to apologise for the distress and uncertainty this caused and reduce the outstanding debt owed.
15. The second of these complaints concerned the Council's Adult Services reducing the individual's support package without proper consideration of their needs. The LGSCO concluded the Council fettered its discretion in deciding to refuse some elements of support and unlawfully applied a blanket policy in the allocation of domestic support hours.
16. The third of these concerned the Council's failure to carry out cleansing of the lane next to the complainant's home and the fact it confiscated the complainant's bin without notice, delayed in returning the bin and delayed in responding to the complaint. The LGSCO concluded this caused the complainant distress, led to them having to dispose of their own refuse and led to them going to time and trouble to pursue their complaint. The Council agreed to apologise, make a payment to the complainant and introduce a monitoring schedule to ensure the lane is cleansed fortnightly.

Upheld: maladministration and injustice - no further action, satisfactory remedy provided by the organisation

17. This complaint concerned the Council's Financial Assessment Team's handing of a direct payment in relation to adult social care services. The LGSCO concluded there was evidence of a delay by the Council in sending an invoice, however, the Council had already offered a satisfactory remedy by offering a payment plan, an apology and £100 compensation. The

LGSCO also concluded there was no fault on the Council's part in relation to the calculation of invoices or in asking for direct payments to be repaid in accordance with its policy.

Analysis

18. Between 1 April 2021 and 30 September 2021 the Council received three Upheld: Maladministration Injustice decisions from the LGSCO, compared to one for the same period in 2020/21. The LGSCO ceased investigating complaints between 26 March 2020 to 29 June 2020 due to COVID-19.
19. The organisational learning identified as a result of these complaints should ensure there is not a re-occurrence.

Outcome of Consultation

20. The issues contained within this report do not require formal consultation.

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CABINET
7 DECEMBER 2021

HOUSING REVENUE ACCOUNT – MTFP 2022-23 TO 2025-26

**Responsible Cabinet Member - Councillor Kevin Nicholson,
Health and Housing Portfolio**

Responsible Director – Elizabeth Davison, Group Director of Operations

SUMMARY REPORT

Purpose of the Report

1. To consider proposals for the revenue budget, capital programme, rent levels and service charges for the Council's Housing Revenue Account (HRA) for the financial year 2022-23 in the context of the HRA Medium Term Financial Plan to 2025-26 and the 30-year Business Plan.

Summary

2. Darlington Borough Council is the largest provider of social housing in the borough, providing 5,275 homes to local residents. Our homes offer a high standard of accommodation that meets the Decent Homes Standard and we provide a range of quality services to tenants, including a responsive repairs and maintenance service, lifeline services and emergency call out provision.
3. We are proud of our housing and want to continually improve so in addition to the day to day maintenance, significant investment is made in our housing stock each year to maintain and improve those standards, enhance the energy efficiency of our homes to reduce our carbon impact and help our tenants reduce their energy consumption and bills, whilst ensuring we have the financial capacity to continue with our ambitious programme of building new Council homes.
4. The great quality of our homes and the services provided mean they are in high demand, which is why we have an ambitious programme to build new Council homes in Darlington. Our new build Council housing programme is funded through capital receipts from right to buy sales, grant funding from Homes England and through estimated borrowing of £15m.
5. This report sets out the key decisions for the HRA for 2022-23, which includes:
 - (a) Proposed revenue expenditure of £25.448m, including
 - (i) £4.282m to fund our responsive repairs and maintenance service, and
 - (ii) £17.618m contribution to the capital programme.

- (b) A proposed capital programme of £32.98m, including
 - (i) £1.1m for heating system replacements;
 - (ii) £1.8m for property adaptations, structural works, external works and roofing;
 - (iii) £1.0m for windows and door replacements;
 - (iv) £1.9m for kitchen and bathroom replacements;
 - (v) £1.0m to deliver energy efficiency measures to tackle climate change;
 - (vi) £25.6m to deliver our new build Council housing programme.
- 6. The key decision regarding the HRA each year is the balance between setting rent and service charge levels that are affordable to our tenants, whilst ensuring we have sufficient resources to invest in our housing stock, tackle climate change and maintain services.
- 7. Councils have the discretion to increase rents each year by the Consumer Price Index (CPI) plus 1%, which means for 2022-23 Members can decide to increase rents by up to 4.1%.
- 8. Options of a 4.1% increase a 2% increase and a zero increase have been considered and taking into account the current economic pressures facing our tenants and balancing this with the need to deliver our ambitious capital and energy efficiency programmes, an increase of 2% is recommended, or an average of £1.64 each week. It is also recommended to increase service charges by an appropriate inflationary amount.

Recommendations

- 9. It is proposed that the following recommendations are agreed for wider consultation:-
 - (a) An average weekly rent increase of 2% for 2022-23 be implemented giving an average social rent of £75.01 and affordable rent of £92.06.
 - (b) Garage rents and service charges are increased as shown in **Table 1**.
 - (c) The revenue budget at **Appendix 1** is approved.
 - (d) The Housing Business Plan at **Appendix 2** is agreed.
 - (e) The capital programme at **Appendix 3** is approved.
 - (f) That the Group Director of Operations be given delegated powers to proceed with new build schemes using the funding as identified at paragraph 22-24.

Reason

- 10. To enable the Council to deliver an appropriate level of services to tenants to meet housing need and to support the economic growth of the Borough through housing development.

Elizabeth Davison
Group Director of Operations

Background Papers

Regulator of Social Housing - Rent Standard

Anthony Sandys: Ext 6926

S17 Crime and Disorder	There are no issues
Health and Well Being	By ensuring our housing stock is in good condition we are making a positive contribution to the Health and well-being of our tenants
Carbon Impact and Climate Change	There are a range of energy efficiency measures included in the business plan which will have a positive carbon impact
Diversity	There are no diversity issues
Wards Affected	This will have an effect on all Wards in the Borough with Council Housing
Groups Affected	All Council tenants and Lifeline service users
Budget and Policy Framework	The issues contained within this report require Council approval and the report will be presented to Council in February 2022
Key Decision	This is not an urgent decision for Cabinet, as the approval of Council in February 2022 will be required
Urgent Decision	This is not an urgent decision for Cabinet, as the approval of Council in February 2022 will be required
Council Plan	This report contributes to the Council Plan by involving Members in the plans to build new Council houses and ensuring the existing Council housing stock is maintained to a high standard and is environmentally friendly by maximising rental and service charge income
Efficiency	As the HRA is a ring fenced budget every effort is made to maximise income and identify savings in order to maintain a high quality service
Impact on Looked After Children and Care Leavers	No impact

MAIN REPORT

Background

11. Darlington Borough Council is the largest provider of social housing in the borough, providing 5,275 homes to local residents. Our homes offer a high standard of accommodation that meets the Decent Homes Standard and provides a range of quality services to tenants including a responsive repairs and maintenance service, lifeline services and emergency call out provision.
12. In addition, significant investment is made in our housing stock each year to maintain and improve those standards. A comprehensive capital programme delivers a range of home improvements to tenants, improves the energy efficiency of our homes to reduce our carbon impact and reduce the bills of our residents, whilst ensuring we have the financial capacity to continue with our ambitious programme of building new Council homes. Over 50% of households in Council housing have one or more person with a disability and we are therefore committed to providing good quality homes with generous space standards and lifetime homes principles to support people to live independently and maintain a good quality of life.
13. The great quality of our homes and the services provided mean they are in high demand, which is why we have an ambitious programme to build new Council homes in Darlington.
14. The key decision regarding the HRA each year is the balance between setting rent and service charge levels that are affordable to our tenants, whilst ensuring we have sufficient resources to invest in our housing stock, tackle climate change and maintain services.

Setting the MTFP for the HRA

Projected HRA Expenditure for 2022-23

15. Detailed estimates have been prepared based on current service levels and the following expenditure amounts for the revenue account are proposed for 2022-23:

Area	£m	Description
Management Services	2.737	This includes all staffing costs associated with the provision of our housing management services, central support services and other associated support costs such as ICT and insurance.
Service provision	3.304	This covers services charged to tenants such as grounds maintenance and Lifeline charges to a range of clients. All service charges are fully recoverable. It also includes recharges that will be recovered through additional income including court costs and recharges to the General Fund for grounds maintenance.
Repairs and maintenance	4.281	This covers the on-going general repairs to our 5,275 Council properties, which is an average of £812 for each property in 2022-23. The continued investment in a good quality repairs and maintenance service is essential to maintaining the high standards of our housing stock, whilst also ensuring we meet all the statutory requirements to provide for the health and safety of our tenants.
Capital financing	3.688	Historic and ongoing cost of paying for borrowing undertaken to fund capital expenditure.
Bad debt provision	0.350	Provision to cover rents that are deemed to be unrecoverable.
Revenue contribution to the Capital programme	17.618	This represents the amount by which the HRA can fund major capital works. A breakdown of the proposed Capital Programme for 2022-23 is given below in 'Housing Business Plan'.

Housing Business Plan

16. All Housing Capital schemes are funded fully from the HRA and this section explains what future capital investment is planned. The priorities are identified through the Housing Business Plan, which is constantly reviewed to ensure investment is targeted in the area of most need. The funding proposals for 2022-23 are:

Area	£m	Description
Adaptations and lifts	0.200	This budget delivers adaptations to Council homes to enable tenants with a disability to remain in their own home and live independently. In addition, the budget also covers any unplanned works to passenger lifts within sheltered and extra care schemes.
Heating replacement	1.105	This budget will fund new condensing boilers and central heating upgrades in approximately 240 properties and in addition to any unplanned replacements required due to boiler failure before their due replacement date.
Structural works	0.400	This budget will be used to address structural issues identified within the year.
Lifeline services	0.050	This budget will to continue fund any upgrades required to Lifeline equipment.
Repairs before painting	0.060	This budget will be invested in joinery repair works in anticipation of the cyclical external painting programme.
Roofing and repointing work	1.000	This budget will fund the replacement of flat and pitched roofs and the replacement of fascia's, soffits, and rainwater goods. In addition, it will also fund loft insulation work, where appropriate.
Garages	0.050	This budget will be invested in improvements to the Council's garage blocks including demolition where they are beyond economical repair.
External works	0.200	This budget will be used to provide new rear dividing fences and new footpaths to Council properties based on their condition, in various locations across the borough.
Smoke detectors	0.025	This budget will fund the replacement of existing hard-wired smoke and heat detectors, where systems are now 10 years old and reaching the end of their recommended lifespan.
Pavements	0.032	This budget will fund any identified work to upgrade or adapt any pavements (including requirements for dropped kerbs for Council properties) across the Borough.

Area	£m	Description
Door replacement	0.450	This budget will be used as part of the timber external doors replacement programme.
Window replacement	0.500	This budget will be used to replace all Council properties with single glazed windows with double glazing. It is anticipated all replacement will be completed by April 2023.
Internal planned maintenance (IPM)	1.910	This budget will fund kitchen and bathroom replacements for approximately 185 properties. This work had originally been planned for 2020-21 but has been delayed due to the Covid pandemic. Fortunately, the IPM programme had been working 2 years in advance prior to 2020-21, so therefore the overall Housing Business Plan has not been disrupted by this delay. This budget will also fund any kitchen and bathroom renewal works for properties as required, including any void properties that require this work before letting.
Communal works	0.150	This budget will fund replacement communal doors and will also be used to carry out upgrades to card entry systems.
Energy efficiency improvements	1.000	This budget will continue to fund energy efficiency improvements such insulation and heating systems. This will also include any match funding required for Government energy grant bids (see the 'Climate Change' section below).
New build	25.581	This budget will continue to fund the new build Council housing programme (see the 'New Build' section below).

17. The purpose of the Housing Business Plan is to ensure that Housing Services has a sustainable medium-term financial plan, which focuses investment towards our strategic priorities. The following proposals will outline our strategic priorities and how resources will be aligned against these priorities (subject to final decisions on rent levels).

New Build

18. Darlington Borough Council has set an ambitious programme to build 1,000 new Council homes over a 10-year period. Since the programme began, 237 new Council properties have already been delivered at various locations around Darlington, providing exceptionally high quality homes to local residents. Demand for our properties continues to be high, with over 1,600 people on the Housing Allocations register.
19. Since the abolition of the HRA borrowing cap we have been able to prudentially borrow and have included additional borrowing of £15m in 2022-23 to build new affordable homes. The good quality of our homes and the services provided mean they are in high demand, which is why we have an ambitious programme to build new Council homes in Darlington. Our new build council housing programme is funded through capital receipts

from right to buy sales, grant funding from Homes England and prudential borrowing.

20. The Housing Business Plan is funded by the rents and service charges received from Council properties and the loss of income from ongoing right to buy sales would put the Business Plan at risk if these properties were not replaced.
21. The following new build work is planned to be delivered in 2022-23:
 - (a) Phase 3 of the 'Allington Way' site will be completed, providing an additional 55 new homes. This work was due to be completed in 2021-22 but was significantly disrupted due to the Covid pandemic. 92 homes have already been delivered on the previous phases at Earl Carlson Grove and Lancaster Close.
 - (b) Phase 2 of the Sherbourne Close site is due to be completed, providing an additional 14 new homes. Phase one of this site has already delivered 18 new homes.
 - (c) Work on the Skinnergate site will commence shortly delivering 15 new homes and will initially require some demolition work of existing commercial buildings. It is anticipated that this site will therefore be completed in 2023.
 - (d) Work on the Neasham Road site will commence in early 2022 delivering 150 new homes by 2026. Infrastructure work on the site has already commenced and the first new Council homes on the site are due to be completed in 2023.
22. As noted previously, the new build programme for 2022-23 will partly be funded through additional borrowing. In addition, grant funding bids to Homes England's Affordable Housing Programme will also provide around 25% to 30% of the overall costs. It is difficult to predict exact grant funding levels as decisions are made by Homes England on a site by site basis, therefore grant projections are based on previous successful bids. In order to reduce financing costs, unallocated balances will be used before borrowing, however this is purely for treasury management purposes, as all new build schemes are self-financing.
23. Several new build 'pipeline' sites have been identified and are currently being worked up in more detail to enable planning permission to be sought. Meanwhile, delegated powers are being requested for the Group Director of Operations to enable new build schemes to be progressed in a timely manner, subject to planning permission.

Housing for Vulnerable People

24. Each year, Housing Services complete a range of minor and major adaptations to individual Council properties where a need has been identified by an Occupational Therapist. Works range from the provision of lever taps and grab rails to semi-permanent ramps, stair lifts, hoists and ground floor extensions.
25. The HRA adaptations budget reflects the fundamental role adaptations play in supporting vulnerable people to continue to live independently, reducing the need for expensive care packages and prevent a premature move into residential or care accommodation. These high levels of need have also been considered in developing our new build housing programme and properties are built in accordance with Lifetime Homes standards.

26. Inexpensive features include flush door entrances at the front and rear for wheelchair access, and raised sockets, as well as low level windowsills and openings. Increased space standards allow for hallways wide enough for 360° wheelchair turning circles, wider doors, and ground floor toilets. Occupational Therapists and Housing Officers also work closely with individuals to meet their needs where appropriate, such as bespoke lowered kitchens and specific bathing requirements before they move in, wherever possible.

Existing Stock Investment and Responsive Repairs

27. In accordance with good practice, our housing stock is surveyed by an independent specialist organisation every five years and detailed analysis of the data takes place to help inform our priorities. Overall, our properties have been assessed as being in good condition, reflecting our significant annual investment as part of a structured programme for both on-going capital improvements and responsive repairs and maintenance. The next survey is due to take place in 2022 and data from this will continue to shape our Business Plan and energy efficiency priorities.
28. All of our properties reached the basic Decent Homes Standard in 2006 and continue to do so. This can be largely attributed to a central heating programme providing A-rated combi-boilers and a planned maintenance programme which ensures properties benefit from cavity wall insulation and 300mm of loft insulation. Properties have also been targeted in recent years for a more comprehensive package of energy efficiency measures including double glazed UPVC windows, composite doors and loft insulation.
29. The Housing Business Plan identifies a capital works budget of around £102m over the next four years and £409m budget for capital works over the next 30 years, including the New Build Programme (see Appendix 2).
30. The Business Plan also anticipates the number of responsive repairs will remain at current levels, with an annual inflationary increase for costs and so allocates a budget of £65m for responsive and cyclical repairs over the next four years.

Climate Change

31. We are committed to improve the energy efficiency of our homes, reduce our carbon impact and help tackle climate change and reduce tenant's fuels bills. However, significant investment is required to achieve Government targets to ensure all of our homes:
 - (a) Achieve a minimum Energy Performance Certificate (EPC) rating of C by 2030.
 - (b) Achieve a net zero carbon rating by 2050.
32. An independent consultant has been commissioned to produce a zero carbon study and our zero carbon plan, to retrofit our housing stock to meet Government targets over the next 30 years. The full cost of retrofitting all properties is difficult to determine at this stage, but estimates are in excess of £100m. The study recognises that the majority of this amount will need to come from Government funding.
33. The Council has already committed £1m of capital expenditure to tackle climate change in 2021-22 and this has been supplemented with Government funding of £1.26m from successful bids through the Local Authority Delivery (LAD) scheme. This is delivering

improvements to 765 Council homes in 2021-22 including loft insulation and replacing single glazed windows with double glazing.

34. A further £1m investment is recommended for each year in the HRA MTFP, together with further grant funding through the Social Housing Decarbonisation Fund (SHDF). This will help to deliver the following improvements:
 - (a) Replacing all single glazed windows in Council properties with double glazing by March 2023.
 - (b) Replacing all timber front and back doors with composite doors.
 - (c) Improvements to external wall insulation.
 - (d) Installation of solar panels and air source heat pumps.
 - (e) Loft insulation upgrades as part of our roofing and IPM programmes.
35. All Government funding bids require match funding from the Council. Our initial objective is to ensure the EPC rating for all our Council homes is at a minimum of C. Over 3,400 Council properties currently have an EPC rating of D or lower, although it is recognised that many of these properties just fall short of an EPC rating of C where minimal investment is required to achieve this. Our zero carbon plan currently being developed will identify what actions are required from 2022-23 onwards to deliver this.

Income

Rents

36. All registered providers of social housing (including Councils) must set rents in accordance with the Government's Rent Standard guidance. The guidance allows social housing providers to increase rents by CPI plus 1%. Therefore, for 2022/23 Councils have the discretion to increase rents by up to 4.1%.
37. A number of options were considered including a 4.1% increase, a 2% increase and a zero increase for 2022/23. The Council recognises that the last 18 months have been a difficult time for all our residents and in the current economic climate the pressures on fuel and price inflation in general puts a strain on family finances. Conversely, rising prices also means the cost of repairs, maintenance, contractor and material costs to maintain and invest in our stock are also increasing. Without any rise there would be an impact on our ability to maintain and invest in our tenant's homes and the ability to implement the required energy efficiency measures to tackle climate change. It is worth noting that over 70% of our tenants will have their rent and most service charges covered by Universal Credit or Housing Benefit payments. This means that the full amount of any increase will be covered by those benefits.
38. Taking into account the current economic pressures facing our tenants, the recent increase in CPI and balancing this with the need to deliver our ambitious capital and energy efficiency programmes, an increase of 2% is recommended for 2022-23, an average of £1.64 each week. It is also recommended to increase service charges by an appropriate

inflationary amount. The proposed increases reflect the rising cost of wages, building materials and contracted services.

39. In addition to the income from rent and service charges, in 2022-23 we plan to borrow an additional £15m to help fund our new build programme. This will be supplemented with grants from Homes England, which usually cover around 25% to 30% of the new build costs. We also plan to continue to bid for Government funding through the Social Housing Decarbonisation Fund to improve the energy efficiency of our homes and reduce our carbon impact.

Garage Rents and Service Charges

40. The proposed service charges shown at Table 1 below and provides for achieving full recovery of costs from those tenants who directly benefit from the services provided. In most instances this means a small inflationary increase is necessary but in some instances no increase is needed to maintain current levels of service.
41. Any additional costs will be covered by Housing Benefit or Universal Credit for the approximate 70% of tenants who are eligible. The HRA funds a Tenancy Sustainment Service and Income Management Team to address the financial challenges facing a significant number of Council tenants. Referrals are also made to CAB for independent financial advice as well as to food banks and furniture recycling schemes. Those tenants, particularly first-time tenants who require more sustained intensive support, will be referred to the Housing Plus Team.

Table 1: Garage Rents and Service Charges

Description	Current Weekly Charge (21/22)	Proposed Weekly Charge (22/23)
	£	£
Garage Rents	8.07	8.33
Building Cleaning – Blocks of Flats	1.88	2.11
Building Cleaning – Sheltered Schemes	3.84	3.86
Building Cleaning – Extra Care Schemes	12.25	13.74
Grounds Maintenance – General Housing	1.80	1.80
Grounds Maintenance – Blocks of Flats	1.80	1.80
Heating – Sheltered Schemes	11.46	12.86
Heating – Blocks of Flats	1.53	1.70
Administration – Leaseholders	1.75	1.81
Furnishings and Fittings – Sheltered Schemes	2.03	2.30
Furnishings and Fittings – Good Neighbour Schemes	0.93	1.06
Lifeline Response	5.98	6.27
Lifeline – Sheltered and Extra Care Schemes	18.35	18.96
Pavement Crossings and Hard standings	4.35	4.50
Mid-day Meals – Extra Care Schemes (Residents only)	35.24	40.56
Mid-day Meals – Extra Care Schemes (Non-Residents only)	42.34	48.67
Guest Rooms in Sheltered Schemes	87.31	89.06
Door Entry Systems	0.72	0.82
TV Aerials	0.19	0.20
Housing Plus Service	19.39	19.78

Consultation

42. The Annual Review of the HRA Business Plan, together with the recommendation to increase rents and service changes is developed in consultation with Council tenants through our Tenants Panel and tenant surveys. The specific proposals included in this report have not yet been considered by the Tenants Panel but the outcome of consultation will be reported to Cabinet in the February 2022 report.

Financial Implications

43. The estimates included in this report represent a fair view of ongoing plans and commitments although Members will appreciate some budgets are subject to volatility and will continue to be monitored closely.
44. With the proposed increase in rents the expenditure plans presented are affordable and the level of revenue balances projected in this report represent an adequate level of risk.

HOUSING REVENUE ACCOUNT

	2022/23	2023/24	2024/25	2025/26
	£000	£000	£000	£000
<u>Income</u>				
Rents Of Dwellings (Gross)	(21,150)	(21,715)	(21,935)	(22,543)
Sundry Rents (Including Garages & Shops)	(475)	(480)	(484)	(489)
Charges For Services & Facilities	(3,029)	(2,984)	(3,039)	(3,087)
Contribution towards expenditure	(275)	(275)	(275)	(275)
Interest Receivable	(6)	(6)	(6)	(6)
Total Income	(24,936)	(25,460)	(25,740)	(26,400)
<u>Expenditure</u>				
Management	6,091	6,127	6,240	6,346
Capital Financing Costs	3,688	4,023	4,154	4,623
Increase in Bad Debt Provision	350	350	350	350
HRA Revenue Repairs	4,334	4,464	4,598	4,736
Revenue Contribution to Capital (R.C.C.O.)	17,618	16,489	16,692	14,179
Contribution to/(from) balance	(7,145)	(5,992)	(6,294)	(3,833)
Total Expenditure	24,936	25,460	25,740	26,400
(Surplus) / Deficit	0	0	0	0
Opening balance	24,103	16,958	10,966	4,672
Contribution to/(from) balance	(7,145)	(5,992)	(6,294)	(3,833)
Closing balance	16,958	10,966	4,672	839
Estimated closing dwelling numbers	5,278	5,293	5,308	5,364
Closing balance per dwelling	£3,213	£2,072	£880	£156

THIRTY YEAR INVESTMENT FORECAST 2022/23 - 2051/52

	Years 1-10 (£000)	Years 11-20 (£000)	Years 21-30 (£000)	Total Spend (£000)
Adaptations / Lifts	2,260	3,021	4,061	9,342
Communal Works	1,695	2,266	3,045	7,006
Decoration following IPM	335	766	906	2,007
External works (footpaths, fencing, etc.)	2,300	3,080	4,139	9,519
Garage Improvements	500	500	500	1,500
Heating Replacements	12,488	16,694	22,435	51,617
Internal Planned Maintenance	26,079	38,283	45,722	110,084
Repairs before painting	600	600	600	1,800
Roof work	7,001	7,120	9,569	23,690
Structural Repairs	4,521	6,043	8,121	18,685
Warden Link & Sheltered Housing	500	500	500	1,500
Energy Efficiency	27,369	23,539	27,369	78,277
Professional Fees	3,052	3,744	4,564	11,360
Smoke / Fire Alarms	272	330	403	1,005
Pavement Crossing	348	423	516	1,287
New build and regeneration capital investment	80,601	0	0	80,601
Total expenditure	169,921	106,909	132,450	409,280

APPENDIX 3

HRA Business Plan – Draft 4 Year Investment Plan

	2022/23	2023/24	2024/25	2025/26
	£000's	£000's	£000's	£000's
<u>Scheme / Project</u>				
Adaptations / Lifts	200	206	212	214
Heating replacement programme	1,105	1,138	1,172	1,184
Structural works	400	412	424	429
Lifeline Services	50	50	50	50
Repairs before painting	60	60	60	60
Roofing	1,000	1,050	1,082	505
Garages	50	50	50	50
External Works (footpaths, fencing, fabric etc.)	200	210	216	218
Smoke detection	25	26	26	26
Pavement Crossing	32	33	34	34
Replacement Door Programme	450	473	487	492
Window Replacement	500	510	520	525
IPM works	1,910	2,417	2,489	2,514
Energy Efficiency	1,000	1,000	1,000	1,000
Communal Works	150	156	159	161
New build (net of HE grant)/regeneration	25,581	16,797	11,808	16,415
Fees	267	281	292	298
Total spend	32,980	24,869	20,081	24,175
<u>Resourced by:</u>				
Capital Receipts	303	303	303	303
RCCO	17,618	16,491	16,693	14,179
Additional Borrowing	15,059	8,075	3,086	9,693

						Appendix 4
Examples of Weekly Rent Changes for 2022/23						
Area		Property Type	Approved Rent 2021/22	Proposed Rent 2022/23	Increase between 21/22 & 22/23	Increase between 21/22 & 22/23
					£	%
Middleton St George						
	Mount Pleasant Close	1 Bedroom Bungalow	82.96	84.62	1.66	2.0%
	Pounteys Close	2 Bedroom House	77.98	79.54	1.56	2.0%
	Thorntree Gardens	3 Bedroom House	88.96	90.74	1.78	2.0%
Cockerton						
	Newton Court	1 Bedroom Flat	64.41	65.69	1.29	2.0%
	Elvet Place	2 Bedroom House	75.42	76.93	1.51	2.0%
	Minors Crescent	3 Bedroom House	81.26	82.88	1.63	2.0%
Haughton						
	Ted Fletcher Court	1 Bedroom Flat	64.95	66.24	1.30	2.0%
	Lyonette Road	2 Bedroom Flat	73.56	75.03	1.47	2.0%
	Nightingale Avenue	1 Bedroom Bungalow	78.16	79.72	1.56	2.0%
	Rockwell Avenue	2 Bedroom House	77.39	78.94	1.55	2.0%
	Dunelm Walk	3 Bedroom House	86.52	88.25	1.73	2.0%
Branksome						
	Branksome Hall	1 Bedroom Flat	64.50	65.79	1.29	2.0%
	Whitby Way	1 Bedroom Bungalow	71.34	72.77	1.43	2.0%
	Malvern Crescent	2 Bedroom House	73.98	75.46	1.48	2.0%
	Rosedale Crescent	3 Bedroom House	84.11	85.79	1.68	2.0%
	Sherborne Close	2 Bedroom Flat	89.13	90.92	1.78	2.0%
Lascelles						
	Coxwold House	1 Bedroom Flat	63.75	65.03	1.28	2.0%
	Gilling Crescent	2 Bedroom Flat	71.10	72.52	1.42	2.0%
	Aldbrough Walk	2 Bedroom House	83.70	85.38	1.67	2.0%
	Caldwell Green	3 Bedroom House	80.78	82.39	1.62	2.0%
	Fenby Avenue	3 Bedroom House	100.77	102.78	2.02	2.0%
Bank Top						
	Graham Court	1 Bedroom Flat	64.91	66.21	1.30	2.0%
	Graham Court	3 Bedroom House	92.42	94.27	1.85	2.0%
Redhall						
	Bramall House	1 Bedroom Flat	77.53	79.08	1.55	2.0%
	Aviemore Court	2 Bedroom Flat	68.49	69.85	1.37	2.0%
	Murrayfield Way	1 Bedroom Bungalow	66.03	67.35	1.32	2.0%
	Aintree Court	2 Bedroom House	70.00	71.40	1.40	2.0%
	Aintree Court	3 Bedroom House	91.96	93.80	1.84	2.0%
Eastbourne						
	West Moor Road	1 Bedroom Flat	61.17	62.40	1.22	2.0%
	Tansley Gardens	2 Bedroom Flat	68.13	69.49	1.36	2.0%
	Firthmoor Crescent	2 Bedroom House	70.95	72.37	1.42	2.0%
	Brignall Moor Crescent	3 Bedroom House	76.80	78.34	1.54	2.0%
Skerne Park						
	Trent Place	2 Bed House	71.75	73.18	1.43	2.0%
	Humber Place	3 Bed House	77.53	79.08	1.55	2.0%
Parkside						
	Wordsworth Road	1 Bedroom Flat	65.00	66.30	1.30	2.0%
	Shakespeare Road	2 Bedroom House	81.31	82.94	1.63	2.0%
	Ruskin Road	3 Bedroom House	84.91	86.61	1.70	2.0%
* Affordable rent properties - these rents include applicable service charges.						

**CABINET
07 DECEMBER 2021**

**MEDIUM TERM FINANCIAL PLAN
INVESTING IN AND DELIVERING SUCCESS FOR DARLINGTON**

**Responsible Cabinet Member - Councillor Heather Scott
Leader and all Cabinet Members**

Responsible Directors – Chief Officers Executive

SUMMARY REPORT

Purpose of the Report

1. To propose a Medium Term Financial Plan (MTFP) for 2022/23 to 2025/26 for consultation including setting a budget and council tax increase for 2022/23.

Summary

2. Whilst 2020/21 was undoubtedly the year of Covid, 2021/22 will be remembered as the year we started to live and adapt to the difficulties and opportunities it created. The pandemic fundamentally impacted on the priorities of, and the way in which the Council conducted its business. The financial pressure on the public sector as a whole and the Council more specifically have been significant over the last couple of years, and this was on the background of a decade of significant financial challenge following the economic downturn and the reductions in public sector spending.
3. Despite this the Council has been successful in responding to these challenges, both in the last couple of years supporting residents, business and NHS colleagues in their response to the pandemic, and more generally by continuing to provide vital core services and investing the resources available in growing our economy to deliver success for the benefit of all. This is becoming increasingly difficult in the light of the pandemic with demand for services increasing, particularly in regard to social care where costs are predicted to rise substantially; this is alongside reduced income in our leisure and cultural venues as residents understandably are cautious in rushing back to normality. There are also external pressures in the wider economy with transport, fuel and material prices all increasing which have an impact on the day to day running of the Council.
4. The October 2021 Spending Review announced a three year local government settlement, though it is likely there will only be a one year finance settlement at local level. This means the MTFP is based on a one year funding basis, and whilst this is unhelpful for planning purposes, it is understandable given the fair funding review has been paused for the last few years and time will be needed to establish robust allocation and distribution of departmental budgets.

5. The consequence of this is that the 2022/23 Budget and MTFP has an eye to future years but does not seek to presume what the future will look like. It aims to ensure that the Council can continue to provide vital services in response to Covid should it be required and importantly continue to provide our core offer level of services to the residents of Darlington regardless of Covid.
6. The Council has performed well in responding to the financial challenges and has taken early action in order to ensure that it is ahead of the curve and not therefore pushed into short term decisions. The outcome of the significant consultation and detailed budget review exercise in 2016 was a core offer budget with a small provision for discretionary services and this is the base level the new MTFP has been prepared on.
7. A healthy level of reserves has been maintained for medium term stability and this is now a crucial component of the budget strategy which will allow time for the key ambition of economic growth to take effect.
8. In addition to the core offer budget a futures fund was established from reserves in the following five areas;
 - (a) Community Safety
 - (b) Maintain an attractive street scene environment
 - (c) Maintaining a vibrant town centre
 - (d) Developing an attractive visitor economy
 - (e) Neighbourhood renewal
9. Whilst this was for a time limited period it is clear the ongoing commitments in the fund for example community safety and developing a vibrant town centre are key to driving our ambition of growing the economy, therefore these ongoing elements have been mainstreamed into the budget from 2025/26.
10. The core offer remains challenging with some significant pressures arising as mentioned, nevertheless, through tight financial management, innovative financial investments and increased income from economic growth successes, the Council can still deliver the agreed balanced plan, finance the MTFP to 2025/26 whilst retaining usable balances of £0.895m.
11. In summary, if the recommendations are agreed, the Council's financial position is robust with a four-year balanced MTFP which will allow net revenue investment in Darlington and its residents of over £100m per year, capital investment of over £157m, and create the conditions and opportunities for growth.

Recommendation

12. It is recommended that Cabinet approve for consultation,
 - (a) the Revenue MTFP as set out in **Appendix 6** and the Capital programme as set out in **Appendix 7**, including the following:
 - (i) A council tax increase of 1.99% plus a 1% Adult Social Care Precept to help fund social care for 2022/23.

- (ii) The Schedule of Charges as set out in **Appendix 3**.
- (iii) Mainstreaming the ongoing services provided by the futures fund into the budget from 2025/26 as set out in paragraph 63.

Reasons

13. The recommendations are supported by the following reasons:

- (a) The Council must set a budget for the next financial year.
- (b) To enable the Council to continue to plan services and finances over the medium term.
- (c) To ensure decisions can be made in a timely manner.
- (d) To ensure investment in our assets is maintained.

Chief Officers Executive

Background Papers

No background papers were used in the preparation of this report.

Elizabeth Davison: Extension 5830

S17 Crime and Disorder	The report contains proposals to continue to allocate resources in support of the Council’s Crime and Disorder responsibilities
Health and Well Being	The report contains proposals to continue to allocate resources in support of the Council’s Health and Well Being responsibilities
Carbon Impact and Climate Change	The proposals in the report seek to continue to support the Council’s responsibilities and ambitions to reduce carbon impact in the Council and the Borough.
Diversity	There are no specific proposals that impact on diversity issues.
Wards Affected	All wards are affected
Groups Affected	All groups are affected by the Council Tax increase.
Budget and Policy Framework	The MTFP, Budget and Council Tax must all be decided by full Council
Key Decision	The MTFP, Budget and Council Tax must all be decided by full Council
Urgent Decision	The MTFP, Budget and Council Tax must all be decided by full Council
Council Plan	Within the constraints of available resources it is necessary for the Council to make decisions involving prioritisation. The proposals contained in this report are designed to support delivery of the Council Plan within those constraints.
Efficiency	Efficiency savings which do not affect service levels have been included in the MTFP.
Impact on Looked After Children and Care Leavers	Children’s social care continues to be resourced to provide good outcomes for Looked after Children or Care Leavers.

MAIN REPORT

Background and context

14. The Council has faced significant financial challenges over the last decade as the Government responded to the worldwide economic downturn by introducing public sector spending reductions. This has been exacerbated by the pandemic and a growing demand for services, particularly in relation to social care, both Adults and Children's services.
15. The Council has performed well in responding to these challenges and following an in-depth review of all service provision in 2016 took early decisions in order to ensure that it is ahead of the curve and was not pushed into short term decision making. A good level of reserves has been maintained and this will now be a crucial component of the budget strategy. Given the essential emphasis on responding to Covid, recovering from Covid and the background of a decade of savings there is much less scope for new and significant savings proposals. Reserves are therefore key to ensuring that a medium term approach to planning can take place and time created to see the impacts of the economic growth strategy.
16. In addition to the core budget, following good progress made on achieving savings, strong cost management and innovative treasury initiatives, the Council was in a position to add back some discretionary services from unallocated balances which were key to growing Darlington's economy and consistent with the council's priorities. This was called the Futures Fund and covered the following areas;
 - (a) Community Safety
 - (b) Maintain an attractive street scene environment
 - (c) Maintaining a vibrant town centre
 - (d) Developing an attractive visitor economy
 - (e) Neighbourhood renewal
17. The funds are being utilised as expected to make positive change and are a significant contributor to growing Darlington's economy, whether that be more attractive streets and green areas to festivals and safer streets.
18. As time has passed it has become clear a number of the services funded via the futures fund are key to the aim of growing our economy and without them would have a significant impact on that key aim. Therefore, it is proposed the ongoing elements of the fund are mainstreamed into the budget (from 2025/26 onwards) and are considered with all other funded services in any future budget discussions.
19. The core offer budget plus the futures fund as noted above is the starting position for this year's MTFP.
20. Income and resource levels will be discussed later however whilst Local Government has received a three year funding package, at individual council level it is anticipated there will only be a one year finance settlement. Unfortunately, this along with the turbulent times we find ourselves in makes it is very challenging to predict expenditure and income levels moving forward so best estimates have been used and assumptions made on the impact of Covid-19 on budgets in 2022/23 and the income and resources we will receive.

Financial Analysis

Projected Expenditure

21. As noted previously the core offer budget and futures fund is the level on which the MTFP is based upon. Estimates attached at **Appendix 1** have been prepared based on current service levels and include known pressures and efficiencies which are summarised below and detailed in **Appendix 2**. The most significant are discussed in the following paragraphs. The assumptions used when preparing the estimates are set out at **Appendix 4**.

<u>Summary of Pressures</u>	2022/23 £m	2023/24 £m	2024/25 £m	2025/26 £m
Efficiencies and Savings	(1.782)	(0.954)	(0.745)	(0.783)
Increased Service Demand	2.073	2.350	2.394	2.413
Price Inflation	1.069	1.176	1.399	2.733
Reduced Income	0.667	0.678	0.647	0.647
Other and Contingencies	1.229	1.248	1.298	1.251
Covid 19 Pressures	0.738	0.181	0.186	0.191
	3.994	4.679	5.179	6.452

22. **Efficiencies/Savings** – there are significant anticipated savings over the life of the MTFP of £4.264m. Our investment returns are higher than anticipated with the dividends from our joint venture partnership £0.700m higher over the next couple of years. Other efficiencies cut across all areas and include staff savings and a realignment of running costs achieved following the different ways of working throughout the pandemic.
23. **Increased Service demand** – is the most significant strain on the budget and within this category the main pressure area is Adult Social Care. Pressures in this area are being felt nationwide and whilst the new social care funding reforms will assist people paying for their care from 2023, they do not assist with the pressure being faced now. There has been a significant increase in demand for home care with an additional 1,771 hours per week commissioned. In addition, there are pressures from demographic, residential care, day care, direct payments, and the provision of respite requirements. Over the life of the MTFP there is a £7.5m demand pressure.
24. **Price Inflation** – our adult social care contracts are linked to various inflation factors, the main one being the national living wage which has been set at £9.50 per hour from 1 April 2022 – an increase of 6.6% and this automatically feeds through to the care providers. There is also the National Insurance increase of 1.25% which again will be fed through the contracts. Whilst this is a significant pressure on the Council’s finances the pressure on the care sector is recognised and these uplifts are required to ensure stability. The pressure from contract uplifts is £4.6m across the MTFP.
25. The other significant pressure is the utilities increase, again being seen across the country and which has a direct impact on our running costs, from the buildings we operate to the street lighting electricity usage. Our energy is purchased through the North East Procurement

Organisation and the impact is not as high as it could have been as fuel was pre purchased before the rises. Energy efficiency measures are continually being looked at, for instance the LED street lighting programme, however the significant increase cannot be contained within existing budgets

26. **Reduced Income** – the increase in children needing support from the local authority has put pressures on both staffing levels and the placement budgets over the last few years. This pressure is being felt across the country with most Councils’ reporting an increased investment requirement in this area. The Council was awarded a £1.2m grant from the DfE to assist in transforming social care practice within Darlington and the team is working in partnership with Leeds City Council who have already been through this process. The ultimate aim is to improve outcomes for children, focus on prevention and reducing the number of children who need to come into care and ultimately reduce the budget pressure.
27. Unfortunately, due to Covid the scheme didn’t progress as quickly as anticipated and the funding did not extend to 2022/23. In order to achieve the savings required the programme needs to be extended for a further year, the cost is £0.533m however it is felt this investment will achieve longer term savings to help the service achieve a sustainable footing.
28. The patronage of the Council’s car parks is at 75% of pre-covid levels and anticipated to remain at that level as the shift to home working and more sustainable modes of transport grow. The position will be constantly reviewed however it is prudent to put a marker down in the MTFP to acknowledge the potential pressure at this point.
29. **Other and Contingencies** – the main pressures here are for the additional 1.25% Employers National Insurance contributions payable from April 2022 and also a provision for an employee pay award. These are both estimated at this point in time and based on current staffing levels.
30. **COVID-19** – the coronavirus pandemic had a significant effect on the Councils expenditure and income budgets over the last 18 months. The government has responded well with help to offset a large proportion of these pressures however this support has now come to an end. Whilst in the medium term it is anticipated most income in our leisure and culture venues will return to pre covid levels there remains a pressure in 2022/23 as visitors become more confident in returning. The area anticipated to have an ongoing pressure is waste disposal where an increase in household levels of waste have remained high, it is anticipated they will reduce gradually over the coming years but not to pre covid levels.

Previous budget provision

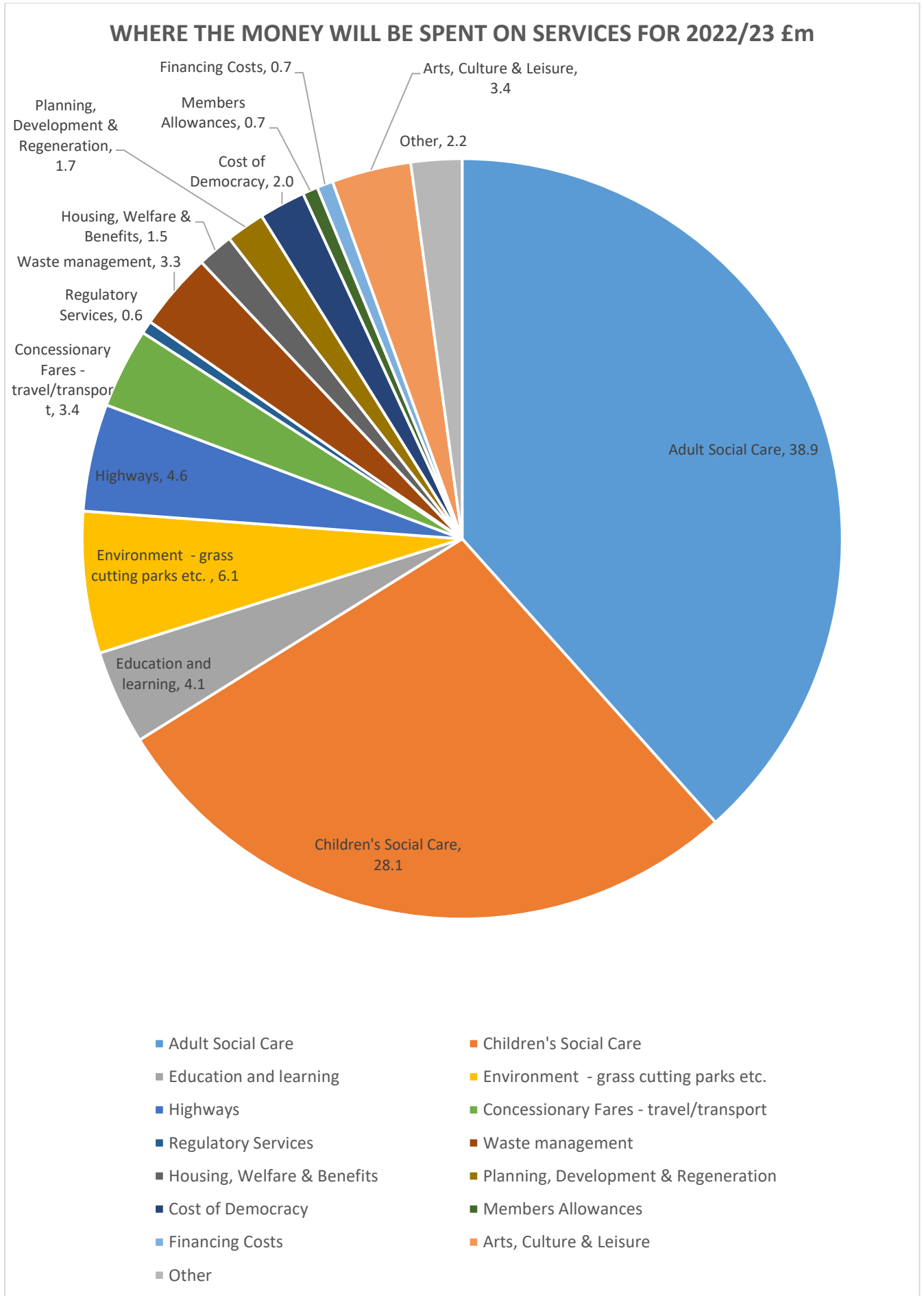
31. **Stronger Communities Fund** – the stronger communities fund was established to assist in grass roots projects and initiatives in each of the elected members wards. It was agreed in the 2021/22 budget that £0.001m was made available to each member to utilise as they see fit in their communities and reviewed on an annual basis. The analysis will be completed over the winter and if deemed successful will be extended. At this point no provision has been made but will be changed in the financial Draft for recommendation in February 2022.

Total Expenditure

32. Taking the above savings and pressures into account the summarised projected expenditure is shown in the table below: -

	2022/23	2023/24	2024/25	2025/26
	£m	£m	£m	£m
People Services	65.798	67.640	70.342	72.807
Chief Executives Office & Economic Growth	1.288	1.334	1.366	1.455
Services	17.947	18.400	18.901	19.316
Operations	15.909	16.333	16.762	17.105
Financing costs	0.637	2.921	2.933	2.992
Investment Returns - Joint Venture	(1.864)	(1.480)	(1.130)	(1.130)
Council Wide Pressures/(savings)	1.037	1.054	1.079	1.106
Council Wide Contingencies	0.525	1.512	1.512	1.512
Total Expenditure	101.277	107.714	111.765	115.163

33. This proposed net investment in services of £101m in 2022/23 covers a wide range of areas from refuse collection to adult residential care, from street lighting to school crossing patrols and grass cutting to our Leisure and culture provision. The chart below shows the split of investment and as can be seen social care both children's and adults are the most significant proportion of funding, accounting for nearly two thirds of the overall budget.



Projected Income

Spending Review and Local Government Finance Settlement.

34. The Autumn budget and spending review was announced on the 27 October 2021, and whilst the specific detail in regard to Darlington's funding won't be known until the Local Government Finance Settlement, anticipated mid-December, the Chancellors Autumn Statement gave local government an indication on what could potentially be expected in a few areas.
35. Those assumptions have been included in following paragraphs along with best estimates, given the most up to date information available at the time of writing and will be updated in the MTFP proposal at the February 2022 Cabinet meeting. All assumptions are summarised in **Appendix 4** and detailed in the relevant sections below, however the overriding principle is that we will receive a cash equivalent grants funding for all government funding streams unless otherwise stated.

Core Grant funding to Local Government

36. **Revenue Support Grant (RSG)** has become a reducing element of the Council core funding over recent years however it has been assumed this will continue into future years at a cash equivalent position. Furthermore as the New Homes Bonus scheme is coming to an end, and the funding for NHB was top sliced from RSG, an assumption has been made this will be returned to Local Government and therefore has been included in the draft budget.
37. **New Homes Bonus (NHB)** is included in core Government funding as it is top sliced from RSG. As mentioned above this scheme is winding down with only legacy payments being made.
38. **Better Care fund** - Members will recall that previous year changes to the NHB scheme along with the reduction in RSG funded the Improved Better Care Fund which was separate to the funding stream allocated direct to the NHS. This was in recognition that Councils were under significant pressure in regard to social care funding, it was initially a three-year pot but continued in 2020/21 and 2021/22 as core funding. The spending review confirmed this will continue into 2022/23 and for estimate purposes it has been assumed this funding will continue over the life of the MTFP given it is part of the core funding settlement.
39. **Social Care funding** - In recognition of the significant pressures being faced by Councils in social care due to the growing elderly population and increases in children looked after, over the last couple of years the Chancellor announced additional funding for Council's through direct grant and the adult social care precept. It was intimated this would continue and it has been assumed this funding will continue into future years on a cash equivalent basis.
40. **Spending Review 2021** – In the Autumn Statement the Chancellor recognising the significant pressures faced by councils and the important role they have taken throughout the pandemic announced a funding package for Local Government of £1.6bn of which £0.1bn will be used for Cyber Security and Troubled Families programmes. The remaining £1.5bn will be distributed to councils. The distribution method hasn't been announced and won't be until the Local Government provisional finance settlement. The sum will need to cover the cost of the National Living Wages increases along with the 1.25% additional National Insurance contributions for the Council's own workforce and that of its contractors and suppliers.

41. As there is not a distribution method available yet, an assessment of previous grant allocations has been made, and if it follows a similar pattern the Council would receive £2.7m in funding which has been built into the draft MTFP.

Council Tax Income

42. Due to reduction and reliance on Government funding over the last ten years, Council Tax is now by far the largest single funding stream and will increase further as a percentage over the coming years representing 61% of projected resources anticipated by 2025/26. The on-going increases reflect the Cabinet's view that income from Council Tax needs to increase to protect key service provision and enable investment in vital services. Members will recall that a 1% increase in Council Tax equates to an annual revenue of £0.560m.
43. The Council Tax referendum limit has been set at 2% for 2022/23 and this MTFP assumes a council tax increase of 1.99% for 2022/23 and across the rest of the MTFP. In addition, Local Authorities have been given access to additional social care funding through an adult social care precept of 1% for the next three years, this is in recognition of the extreme pressure councils are facing, particularly in regard to demand and the increasing demographic of older people and rises in people with complex needs. As can be seen in the chart in paragraph 33, Adult Social Care is by far our largest overall budget with a spend of £38.9m. The precept is crucial to enable this investment in social care to continue and provide the on-going sustainability of the service. This MTFP proposes the 1% precept is levied in 2022/23 but does not commit to future years and will be reviewed in the next MTFP cycle. The precept is in addition to the 1.99% Council Tax.
44. The Council Tax base was affected by Covid-19 firstly due to the increase in Local Council Tax support claimants (LCTS) and also a slight reduction in housebuilding in the earlier part of 2020. Whilst LCTS claimants remain higher than the pre covid position they are reducing month by month and furthermore housing building has started back in earnest. Moving forward planning estimates anticipate growth levels to be an average of 473 Band D equivalent properties over the period of this plan which is a growth on the tax base of 1.36% per annum. These figures have been used to prepare the estimates; clearly should this be any different income levels will differ. The collection rate (of collectable debt) is anticipated to remain at 99% in 2022/23, but as mentioned previously other factors are impacting on the overall income levels.

National Non-Domestic Rates (NNDR)

45. The Council retains 49% of NNDR collected and can gain or lose depending on whether the net tax collected increases or decreases. The Government via the valuation office sets rateable values and the rate paid in the pound is increased each year in line with the Consumer Price Index (CPI). The business tax-base is far more volatile than the council tax base and requires very close monitoring. In addition to the potential to "lose" income due to business closures the Council also carries the risk of losing appeals by businesses against valuations.
46. Growing the economy is the key priority in the Council Plan and the Economic Strategy gives priority to increasing business within the borough and significant effort has been put into achieving growth. This has been rewarded with a positive net increase in NNDR collection. Sites such as Symmetry Park and Central Park are all contributing to the growth and the recent announcement of a Government hub Darlington led by her Majesty's Treasury Department will

provide a tremendous boost to the town and will undoubtedly lead to other businesses moving into the area.

47. Notwithstanding these major developments, attracting businesses into the Town by their very nature takes time and upfront investment and therefore is an area which needs continued prioritisation and pump prime funding so growth can continue. It needs to be remembered that net growth in NNDR collected relies on growth outstripping revaluations and reductions which can be very challenging in the current economy.
48. One area of uncertainty is the business rate reset. The business rates system changed in 2013 and Councils received 49% of the NNDR collected above the base level, this was to incentivise councils to drive economic growth. The system was due to be reviewed in 2020, with the intention of resetting the baseline and a review of need across the board and a subsequent redistribution of funding. This was part of the Fair Funding Review which has been postponed for a couple of years and there is no indication of whether this will happen in 2022/23. As Darlington has seen a healthy increase in business rates any reset would likely reduce funding in this area. Given the review has been postponed and there would need to be consultation on any new formula system it has been assumed this would not impact on Darlington until 2024/25.
49. The in-year collection rate target for NNDR is 98.0% and as at the end of October 2021 is 62.2% and on track to achieve the target.

Collection Fund

50. The Collection Fund account reflects the statutory requirements for the Council to maintain a separate Fund in relation to the operation of Council Tax and the Business Rates Retention Scheme (BRRS). The Fund records all of the transactions for billing in respect of Non-Domestic Rates (NNDR) and Council Tax, exemptions and discounts granted, provision for bad debts and appeals and payments made to the Council's General Fund, the Police and Fire and Rescue precept authorities and Central Government. The collection fund is in a healthy position and it is not anticipated there will be a call on the general fund during 2022/23.

Other Grants

51. Set out below are the estimated specific grants which as the title suggests are for specific areas of expenditure as dictated by the government and cannot be used for other areas. The main one being the Public Health ring fenced grant. These grants are included in service estimates at Appendix 1.

	2022/23
	£m
Public Health Grant	8.636
PFI Grant	3.200
Youth Justice Board	0.223
Local Reform & Community Voices	0.057
Adult & Community Learning	1.057
Staying Put	0.055
Heritage Action Zone	0.047
Garden Village	0.100
Parks for People	0.014
Towns Fund	0.100
Bus Service Operators Grant	0.009
	13.498

Total Income

52. The table below summaries the Council's estimated income for the period of this plan which thanks to the increase in spending announced in the Autumn Statement, continued economic growth and house building activity, and the subsequent increases in council tax and NNDR, confirms a much-needed increase in income given our expenditure pressures.

Resources - Projected and assumed	2022/23	2023/24	2024/25	2025/26
	£m	£m	£m	£m
Council Tax	57.792	59.868	61.797	63.917
Business rates retained locally	20.175	20.545	20.227	20.612
Top Up Grant	7.515	7.666	5.238	5.343
RSG	4.357	4.781	4.781	4.781
New Homes Bonus	0.465	0.000	0.000	0.000
Better Care Fund	4.356	4.356	4.356	4.356
Adult Social Care Support Grant	3.593	3.593	3.593	3.593
Spending Review 21 Government Funding	2.700	2.700	2.700	2.700
Total Resources	100.953	103.509	102.692	105.302

Projected MTFP

53. Set out in the table below are the projections based on the income and expenditure analysis discussed in the previous sections along with the required use of balances over the period. The projections assume additional futures funding for ongoing commitments in 2025/26 is agreed and allocated as noted in paragraphs 62-63.

	2022/23 £m	2023/24 £m	2024/25 £m	2025/26 £m
Estimated Expenditure	97.283	103.035	106.586	108.711
Add Pressures / Additional savings	3.994	4.679	5.179	6.452
	101.277	107.714	111.765	115.163
Projected Total Resources	(100.953)	(103.509)	(102.692)	(105.302)
Projected budget deficit	0.324	4.205	9.073	9.861
Utilisation of balances	(0.324)	(4.205)	(9.073)	(9.861)
Total	0.000	0.000	0.000	0.000

Futures Fund

54. As noted earlier to supplement the core offer a futures fund was established using unallocated reserves. In total £7.564m has been allocated to the fund over the years, a mix of one-off funding across five themes (£4.764m) and an ongoing revenue stream for Community Safety and Maintaining an Attractive Street Scene Environment (£2.8m).

55. The fund is being used to support the core offer budget, in particular areas which will help grow Darlington's economy through keeping the borough clean, safe and healthy whilst valuing our heritage and culture, alongside working with communities to maximise their potential.

56. To date £4.358m has been committed to the themes with a balance of £0.406m remaining. A summary of the commitments is noted below.

Futures Fund - Theme 1 - Community Safety (£1.134m)

57. £1.115m of the fund has been committed, £1.040m on staffing across the seven years. This is to improve resilience and robustness in the team particularly as community safety is a key priority for the Council. £0.075m was for the purchase of a mobile CCTV camera and deployment over the years.

Futures Fund - Theme 2 – Maintaining an Attractive Street Environment (£0.561m)

58. £0.216m has been allocated to employ an arboriculture team leader to help address the increasing workload in regard to trees. £0.125m for a street orderly concentrating on keeping the arterial roads and areas into Darlington clean, £0.098m on a back-lane crew to help tackle

fly tipping and £0.059m on trees in the town centre along with a memorial seat for those victims of COVID. The remaining funding has not been committed yet. The core funding allocation of £0.300m per annum has made a significant impact on the street environment. Grass cutting returned to a 12-15 day cycle which improved the look of the borough over the summer period and more frequent cleanses and litter picks have made a noticeable difference. Floral displays helped in achieving the Northumbria in bloom awards accolades.

Futures Fund - Theme 3 – Maintaining a Vibrant Town Centre (£1.693m)

59. The Town Centre faces a number of challenges as do many towns across the country due to the increase in on-line shopping and out of town retailing. £1.463m of the funding has been committed across a number of areas including a one off grant to the House of Fraser to facilitate the store remaining open following the financial difficulties they faced and the announcement of store closures across the country. The fund is also supporting a full Town Centre events programme such as the Festival of Ingenuity, Pride and the Ice Sculpture installations all of which encourage footfall. The commitment to being Fireworks back to Darlington in 2022 is also being funded from this pot.

Futures Fund - Theme 4 – Developing an Attractive Visitor Economy (0.500m)

60. £0.435m has been committed against this theme including Heritage Action Zone funding and the development of live stream events and a feasibility study exhibition of early locomotives for the 2025 200th Anniversary of the opening of the Stockton and Darlington Railway.

Futures Fund - Theme 5 – Neighbourhood Renewal (0.876m)

61. One of the Council priorities is to work with communities to maximise their potential and enjoy a good quality of life. The funding in this theme is aimed at assisting with this priority and £0.848m has been allocated to various initiatives including £0.050m to the Darlington Credit Union to enable them to continue work in addressing financial hardship and across households in Darlington; £0.236m for a skills and employability officer across the years to understand what skills are required in the borough and take action to promote employment; £0.221m to run initiatives and part fund a programme officer for the Northgate project which is a multi-agency programme providing a range of interventions from support and advice to enforcement activities where required in order to improve outcomes for local residents; £0.180m for specialist benefits advice to assist residents claiming benefit entitlements; and £0.020m for the pilot In2 Programme which introduces children who wouldn't usually have access to arts and cultural experiences. There has also been an allocation of £0.032m for the initial set up of the bread and butter thing which has been a huge success and now has over 1,600 members and £0.035m to support work to embed community wealth building across the Council and partners.

Futures Fund – ongoing commitments

62. As time has passed it has become clear a number of the services funded via the futures fund are key to the aim of growing our economy and without them would have a significant impact on that key aim. A significant proportion of the futures fund expenditure is on staffing to carry out services over and above the statutory level, for example Community Safety including enforcement officers; Street Scene activities including grass cutting, street cleaning, back lane clear ups and tree work; helping neighbourhoods with our skills and employability officer. In

total there are 22.7 full time equivalent staff funded on an annual basis through this fund. Additionally, there is £0.110m allocated to the Town Centre events programme per annum to assist in maintaining a vibrant Town Centre and helping out local businesses with increased footfall.

63. It is therefore proposed the ongoing elements of the fund as shown in the table below are mainstreamed into the budget (from 2025/26 onwards) and are considered with all other funded services if expenditure needs to be reduced at a future point.

Mainstreamed elements of the futures fund	2025/26 £m's
Ongoing annual funding - Street Scene	0.300
Ongoing annual funding - Community Safety	0.100
<u>Theme 1 - Community Safety - £1.134m</u>	
Enforcement Officers	0.068
Private Sector Housing officer	0.024
Community Safety Enforcement officers	0.082
Deployment of mobile camera's	0.010
Total Theme 1	0.184
<u>Theme 2 - Attractive Street Environment - £0.561m</u>	
Team Leader – Arboriculture	0.036
Street Orderly	0.025
Total Theme 2	0.061
<u>Theme 3 - Maintaining a Vibrant Town Centre - £1.693m</u>	
Town Centre Partnership Officer	0.028
Town Centre Events - Gold Standard	0.110
Town Centre Footfall Monitoring	0.015
Town Centre Event – Pride	0.010
Outdoor Events Infrastructure	0.030
Total Theme 3	0.193
<u>Theme 5 - Neighbourhood Renewal - £0.876m</u>	
Specialist Benefits Advice	0.030
Road closures & local events	0.003
Skills and employability officer	0.049
Neighbourhood renewal Programme officer	0.024
Total Theme 5	0.106
Overall total	0.944

Revenue Balances

64. Taking into account the projected revenue out turn for 2021/22 detailed at **Appendix 5** and the utilisation of balances to fund the projected budget deficit over the four year period, leaves a projected general fund balance of £0.895m by 2025/26.
65. However, it needs to be noted that the MTFP is only being balanced annually by using reserves which is not a sustainable position moving forward as reserves will eventually be depleted. Also, the unallocated balances rely on building around 473 Band D equivalent houses per annum; no significant overspending; assumptions of a cash equivalent position materialising in the settlement and a Council Tax increase of 1.99% with a 1% Social care precept totalling 2.99% in 2022/23. We therefore need to be cautious particularly in light of future years estimated income, but we understand the need to invest into our services as much as possible to stimulate growth and tackle inequality.
66. Given the uncertainties in regard to future funding and expenditure pressures it is recommended the balance remains unallocated at this point in time to assist in future pressures and reviewed in future MTFP's when a clearer position on local government funding is given.

Revenue Balances	2022/23 £m	2023/24 £m	2024/25 £m	2025/26 £m
Opening balance	24.358	24.034	19.829	10.756
Contribution to/(from) balances	(0.324)	(4.205)	(9.073)	(9.861)
Closing balance	24.034	19.829	10.756	0.895

Capital Expenditure

67. The Council has an extensive capital programme with significant resources invested to purchase, improve, protect and maintain our assets, to enable the council to deliver its priorities for example purchasing land to enable road improvements or investing in modernising school buildings and housing. The Council continues to deliver a significant capital investment programme in the main funded from the Housing Revenue Account (HRA) and grant or other external funding which is targeted at specific schemes and programmes such as Transport and Schools. Furthermore investment from the Tees Valley Combined Authority (TVCA) along with European and other external funding sources are being used for economic growth initiatives.
68. The Council can also supplement these funding sources with its own resources such as capital receipts or prudential borrowing where there is a need, however as capital receipts are limited and prudential borrowing comes with future revenue implications there must be a strong case for doing so.
69. In recent years there has been significant investment in economic growth either funded or pump primed by the Council, schemes such as Central Park including the National Biologics Centre and Business Central along with the Development of Feethams House which is Grade A Office accommodation, and recent Town Centre purchases are helping to make Darlington a more vibrant place to be. The Council's Investment Fund and Economic Growth Investment

Fund are both being utilised to invest in these areas which ultimately increases business rates and the finances of the Council helping vital services to be funded.

70. The current capital programme stands at £269m as summarised in Table 1 below. The programme is monitored on a monthly basis and reported to Cabinet on a quarterly basis, the latest available monitoring report for the 2021/22 was presented to Cabinet on 9 November 2021 and noted the programme was within budget with the majority of schemes on target.

Table 1

	Construction				Non construction	Capital investment fund	Housing New Build not yet allocated	Total
	Live Schemes 75k & Over	Annualised Schemes	Completed Schemes awaiting review	Live Schemes under 75k				
Area	£m	£m	£m	£m	£m	£m	£m	£m
Housing	30.297	0.267	6.815	0.141	0.940	0.000	36.263	74.723
Economic Growth	47.462	0.000	0.916	0.507	10.210	32.590	2.037	93.722
Highways/Transport	42.692	7.774	17.766	0.960	4.203	0.000	0.000	73.395
Leisure & Culture	19.310	0.000	0.000	0.225	0.000	0.000	0.000	19.535
Education	4.155	0.000	0.058	0.213	0.053	0.000	0.000	4.479
Adult Social Care	0.000	0.000	0.000	0.000	0.071	0.000	0.000	0.071
Other	0.000	0.000	0.000	0.000	2.890	0.000	0.000	2.890
Total	143.916	8.041	25.555	2.046	18.367	32.590	38.300	268.815

71. In addition to the current agreed programme the Council looks ahead to future capital requirements based on the principles of the capital strategy. A four year timeframe has been adopted to fall in line with the revenue Medium Term Financial Plan. Attached at **Appendix 7** are the priority proposals for addition to the plan along with the funding methods. The majority of schemes are focused on 'Housing and Transport, funded via the HRA and government grants respectively, there are also a number of Council funded corporate schemes that have already been approved.
72. The following paragraphs describe the major elements of the capital programme priorities for approval. Specific scheme funding release will be subject to detailed reports to Cabinet.

Corporate schemes – funding required

73. As noted previously the Council can supplement government capital funding albeit options are limited in the current financial climate. Funding can come from prudential borrowing, repaid via revenue, which puts additional pressure on the revenue account or from capital receipts.
74. The risk assessed usable capital receipts over the next four years are in the region of £12m. Of this £1.110m has been allocated to the Eastbourne sports complex for the replacement running track and the new APG pitches and parking leaving just under £11m unallocated.
75. There will be many competing priorities against the available resources for both regeneration and refurbishment and these schemes will emerge over the coming year/s. At this stage members are requested to make capital provision for five priority schemes with a total value of

£3.470m which will be subject to full reports to Cabinet in due course, these are:-

- (a) **Dolphin Centre phase 3 - M & E replacement and renewal works - £2.200m** – The mechanical and electrical installations in the Dolphin Centre are now nearly 40 years old and are well past their serviceable life cycle with some equipment likely to fail in the next couple of years. The replacement programme has been delivered in a phased way with the first two phases being completed over the past 5 yrs. Phase 3 which is the final phase needs to be completed in the next 2 years to mitigate the risk of failure of the plant and equipment and therefore closure of areas of the building.
- (b) **Whinfield School replacement roof - £0.620m** - the latest survey has determined the school will need to be completely re-roofed within a 1-3 year period. The funding received for school condition works is insufficient to fund an undertaking of this magnitude. Over the last five years ongoing maintenance work has been carried out to keep the school watertight however it is now at the point where unless this work is undertaken there will be further deterioration of the roof and a likely impact on delivery of education at the school. It would be necessary to phase the works over a three year period due to the complexity of the roof and the restrictions of having to complete the works during summer holidays.
- (c) **West Cemetery drainage - £0.250m** – Additional drainage work is being carried out as part of the extension of the burial ground at west cemetery. There is a pond close to properties on Salutation Road that collects water from the adjacent allotments and surrounding area which drains naturally, however, at times has not been able to hold the volume of water and run off has potentially contributed to residents' gardens being flooded. This area is subject to maintenance and improvement works as part of the current project. Subject to the success of the proposed drainage improvements then additional work may not be required to the pond. However, it is considered prudent to identify capital funding should the area need to be drained into the main NWL drainage system in the future.
- (d) **Capitalised repairs – £0.250m** is required for repairs on the council building stock in 2025/26 to ensure it is fit for purpose. This is a rolling programme and funding has already been agreed for 2022/23 – 2024/25. Details on specific areas of spend will be brought to Cabinet for consideration.
- (e) **Advanced design fees - £0.150m** per annum is requested for 2025/26 to ensure that resources are available to work up any new schemes brought forward in relation to economic growth including site investigations on development sites, industrial and housing land. This is a rolling programme and funding has already been agreed for 2022/23 – 2024/25. This funding has been invaluable in the past in enabling the Council to be site ready and without this it is likely schemes would stall and not progress.
- (f) In addition to the schemes above it is recommended the **Economic Growth Investment Fund (EGIF) is replenished with £0.500m allocated each year**. The EGIF was set up in 2017 to enable a programme of investments that were required or desired in order to deliver Darlington's ambitions for sustainable economic growth. The plan was developed as a means to implement key strategies and to set out what needs to be done in order for the Borough to accelerate sustainable, managed and planned economic growth. It was also developed in order to provide the structured framework required to ensure that a

programme of investments is created that can deliver the strategic ambitions and goals of the Council.

- (g) The fund has been very successfully deployed across the Borough and has accelerated some key regeneration schemes. Investments have been a combination of land acquisition to accommodate residential and commercial development, through to basic site infrastructure to enable more commercial development to happen. Notable investments included:
- (i) early feasibility work on Bank Top station that has since led to master plan and planning being approved and will lead to a £105m redevelopment of the station. To accommodate, the Cattle Mart site was demolished (utilising EGIF) and will be a temporary car park and compound whilst Bank Top works are ongoing, then will become a regeneration site in its own right. Other adjacent properties (needed for the redevelopment) have been acquired through negotiation with that funding reimbursed from TVCA funding for Bank Top.
 - (ii) Land acquisition and contribution to the road development was necessary to accommodate the 1.6m sq ft Amazon development, provide additional wider estate road improvements, and another investment was forward funding of key infrastructure at Ingenium Park 40 Ha' s of economic land (investment recovered through Government grant).
 - (iii) Land acquisition of land at Feethams then paved the way for the speculative Feethams Office Development which will house the Darlington Economic Campus initially. At least five Government Departments will locate in Darlington.
 - (iv) Land acquisition at Neasham was an integral part of the moves to relocate the Cattle Mart to the A68 site and the Neasham site is currently under construction as a much needed 450 unit residential site with the council aiming to build 150 units for social rent.
- (h) If the above investments are approved at £5.470m there would potentially be £5.5m of unallocated capital receipts. However, as capital receipts are not guaranteed and potentially receipts may be needed to assist with the revenue MTFP in the future, along with the significant pressures being faced in the construction industry with regard to material and labour resource, it would prudent, and my advice, to hold onto these receipts for review in future years.

Corporate Schemes on the horizon

76. In addition to the schemes noted above there are a number of schemes on the horizon which will be further explored during the coming year/s in regard to need, cost and funding opportunities. They are highlighted here as a potential marker for future investment.

- (a) Electric charging infrastructure at the depot to facilitate a change to an all electric fleet.
- (b) Replacement CCTV cameras
- (c) A67 Victoria Road culvert repairs
- (d) Town Centre capital works outside IGF.
- (e) Changes to waste management e.g. food and green waste collections.
- (f) Climate change – potential COP26 issues.
- (g) Potential Town Hall modernisation works following the agile pilot.

Government Funding

77. Set out below are details of the levels of Government funding available for investment by the Council in 2022/23 and an outline of the proposed use of these funds.

	2022/23 £m
Children's Services	
School Condition Allocation	0.142
Transport	
Local Transport Plan	2.575
Other	
Disabled Facilities Grant	1.063
Total Capital Grant Available	3.780

School Condition Allocations

78. The Local Authority now only receives school condition funding for Community Maintained Schools. Maintenance funding for Academies is available through other routes. This funding received by the Local Authority will be spent in line with key priorities identified with each maintained school through the locally agreed asset management planning (LAMPA) process, carried out each January. There are no strict spend deadlines for these small scale condition related projects which are prioritised and completed as funding becomes available.

Transport and Highways

79. A new Local Transport Plan for the Tees Valley has been consulted upon and was endorsed by the Tees Valley Cabinet in 2021. This will help set the spending plans for the funding allocations from the Department for Transport and from the Devolution deal. The Integrated Transport Programme (ITP) of TVCAs Investment plan identifies £256.7m of investment over the next 10 years. There will be projects and initiatives delivered in Darlington from this fund. However, these will be subject to separate business cases and approval processes as they are developed.
80. The new Tees Valley Local Transport Plan has a number of accompanying documents that set the strategy and vision for different modes of transport. Each Local Authority is required to produce a Local Improvement Plan, which will effectively replace the local authority Local Transport Plan. These plans will cover local priorities and maintenance requirements. Prior to this year the Council received funding via TVCA that was based on needs formula. However, all of the funding has now been merged into the new City Region Sustainable Transport Settlement (CRSTS), which is a 5 year allocation of funding. The Tees Valley have been allocated £310m. However, the details of this allocation have yet to be confirmed including the governance on how this money will be prioritised and allocated. It is hoped funding will be no less than previous allocations under the formula approach that allocated £0.886m for the Integrated Block and £1.689m for the Highways Maintenance Block plus varying amounts for the Pothole action programme. The new CRSTS will provide the opportunity to deliver larger

improvement schemes in Darlington identified in the Tees Valley and Darlington transport plans and these will be dealt with on an individual project basis.

Disabled Facility Grants

81. These grants are available if you are disabled and need to make changes to your home with examples being:
- (a) Widen doors and install ramps,
 - (b) Improve access to rooms and facilities – e.g. stair lifts or a downstairs bathroom,
 - (c) Provide a heating system suitable for your needs, and
 - (d) Adapt heating or lighting controls to make them easier to use.

Housing

82. All Housing Capital schemes are funded fully from the Housing Revenue Account. The priorities identified through the Housing Business Plan will be funded from the estimated capital resources for 2022/23. Further detail is given in the Housing Revenue Account financial plan but in summary includes:-

- (a) Adaptations and lifts - £0.2m
- (b) Heating Replacement - £1.105m
- (c) Structural Works - £0.4m
- (d) Lifeline Services - £0.05m
- (e) Repairs before Painting - £0.06m
- (f) Roofing and Repointing work - £1m
- (g) Garages - £0.05m
- (h) External Works - £0.2m.
- (i) Smoke Detectors - £0.025m
- (j) Pavements - £0.032m
- (k) Replacement Door Programme - £0.450m
- (l) Window Replacement - £0.500m
- (m) Internal planned maintenance (IPM) - £1.91m
- (n) Communal Works - £0.15m
- (o) Energy Efficiency Improvements - £1m
- (p) New Build housing - £25.581m**

Consultation

83. This report will be published for consultation from 30 November 2021 to 21 January 2022.

Conclusion

84. The current MTFP as agreed by Council remains deliverable but as previously acknowledged it is not without risk and challenges. Some risks previously identified have occurred and the recommendations within this report address the associated financial implications. The proposed MTFP includes the Risk Reserve at the same level as 2021 given the financial challenges we are still facing.

85. The Council still has the financial capacity to deliver a four-year balanced MTFP which puts it in a stronger position than many Councils, however this is based on a core offer service level with limited discretionary services and does rely on the use of balances across the four years. Despite significant pressures in social care, the proactive stance taken in growing the economy and our joint venture partnerships is working and assisting in minimising on-going committed annual spending.
86. Planning beyond the current MTFP is extremely difficult given the uncertainty around future funding and the review of the new Local Government Financial system (currently on hold but anticipated in 2023), and issues such as the impact of Brexit and Covid on the country's finances. Given the four-year balanced position, the proposed plan will allow time, post the funding reforms, to assess the impacts of the changing landscape and decide how to address the future financial position faced. Current planning suggests there will be a budget deficit of approximately £9.9m, however for the reason above, this will almost certainly change. At this stage it is not possible to know whether this will be a positive or negative position.
87. In summary, the Council continues to face significant financial challenges, however, due to the healthy reserves position which now play a crucial role in the budget strategy, the MTFP remains deliverable on the basis of what we know now and the following conditions – economic growth, house building, no further pressures, fair funding reforms and a fair settlement, if this changes plans will need to be adjusted.
88. As the Council's Statutory Chief Financial Officer, the Group Director of Operations, must advise the Council on the robustness of the budget and adequacy of reserves. The budget presented to Members in this report has been based on the most accurate information available at this point in time, therefore the Director is confident that they are an accurate reflection of the Council's financial position. General Fund Reserves are adequate however the Council is carrying a financial risk over the lifetime of the plan which is difficult to forecast at present, in particular the implications and impacts of Covid-19, Brexit and the uncertainty around the local government funding reforms. It is essential that growing pressures in social care are addressed through transformation and implemented as the Council will be operating with minimum levels of balances to fund any future cost pressures.

APPENDICES

Appendix 1	Detailed Estimates
Appendix 2	Budget Pressures / Savings
Appendix 3	Fees and Income Proposals
Appendix 4	Assumptions used to prepare estimates
Appendix 5	Projected Revenue Outturn 2021/22
Appendix 6	Proposed MTFP 2022 to 2026
Appendix 7	Capital programme

REVENUE ESTIMATES 2022/23 - Summary

Appendix 1

	2021/22	2022/23			
	Net Budget	Gross Budget	Income	Grants	Net Budget
	£000	£000	£000	£000	£000
People Group	62,544	123,762	(16,357)	(41,607)	65,798
Services Group	19,016	64,413	(46,453)	(14)	17,947
Operations Group	15,817	44,079	(3,713)	(24,457)	15,909
Chief Executive Office & Economic Growth Group	1,598	3,845	(2,309)	(248)	1,288
Group Totals	98,975	236,100	(68,832)	(66,325)	100,942
Financing Costs	823	637	0	0	637
Investment Returns - Joint Ventures	(1,546)	(1,864)	0	0	(1,864)
Council Wide Pressures / Savings	(499)	1,037	0	0	1,037
Contingencies	725	525	0	0	525
Grand Total	98,478	236,435	(68,832)	(66,325)	101,277

PEOPLE GROUP - Revenue Estimates 2022/23

	2021/22	2022/23			
	Net Budget	Gross Budget	Income	Grants	Net Budget
	£000	£000	£000	£000	£000
Group Director of People	176	155	0	0	155
Children & Adult Services					
Transformation & Performance	703	745	(115)	0	630
Business Support	1,403	1,400	(8)	0	1,392
Children's Services					
Children's Services Management & Other Services	485	480	0	0	480
Assessment Care Planning & LAC	4,018	4,110	0	0	4,110
First Response & Early Help	2,784	3,529	0	0	3,529
Adoption & Placements	13,753	14,011	(50)	(55)	13,906
Disabled Children	1,517	1,789	(205)	0	1,584
Youth Offending	268	627	(127)	(223)	277
Quality Assurance & Practice Improvement	743	804	(182)	0	622
Development & Commissioning					
Commissioning	2,434	2,352	(85)	0	2,267
Voluntary Sector	297	330	0	(57)	273
Workforce Development	168	185	(36)	0	149
Education					
Education	1,078	25,501	(2,224)	(22,153)	1,124
Schools	0	9,285	0	(9,285)	0
Transport Unit	1,871	2,837	(384)	(534)	1,919
Public Health					
Public Health	0	8,636	0	(8,636)	0
Adult Social Care & Health					
External Purchase of Care	24,969	38,628	(10,677)	(664)	27,287
Intake & Enablement	595	2,253	(1,621)	0	632
Older People Long Term Condition	1,430	1,676	(170)	0	1,506
Physical Disability Long Term Condition	5	27	(22)	0	5
Learning Disability Long Term Condition	1,737	1,748	(37)	0	1,711
Mental Health Long Term Condition	1,138	1,596	(414)	0	1,182
Service Development & Integration	972	1,058	0	0	1,058
Total People Group	62,544	123,762	(16,357)	(41,607)	65,798

SERVICES GROUP - Revenue Estimates 2022/23

	2021/22	2022/23			
	Net Budget	Gross Budget	Income	Grants	Net Budget
	£000	£000	£000	£000	£000
Group Director of Services	125	159	0	0	159
Capital Projects, Transport & Highways Planning					
AD Transport & Capital Projects	98	131	0	0	131
Building Design Services	20	533	(513)	0	20
Capital Projects	322	585	(276)	0	309
Car Parking R&M	483	497	0	0	497
Concessionary Fares	3,484	3,436	0	0	3,436
Flood & Water Act	112	89	0	0	89
Highways	3,276	4,621	(971)	0	3,650
Highways - DLO	(515)	10,463	(10,983)	0	(520)
Investment & Funding	417	185	(181)	0	4
Sustainable Transport	62	68	(26)	0	42
Community Services					
AD Community Services	141	143	0	0	143
Allotments	11	23	(12)	0	11
Building Cleaning - DLO	139	744	(600)	0	144
Cemeteries & Crematorium	(897)	669	(1,610)	0	(941)
Dolphin Centre	1,793	3,793	(2,916)	0	877
Eastbourne Complex	39	121	(128)	0	(7)
Emergency Planning	99	101	0	0	101
Head of Steam	275	329	(63)	0	266
Hippodrome	547	5,110	(4,915)	0	195
Indoor Bowling Centre	12	18	0	0	18
Libraries	829	866	(42)	0	824
Move More	33	80	(45)	0	35
Outdoor Events	477	450	(22)	0	428
School Meals - DLO	65	729	(674)	0	55
Strategic Arts	121	115	0	0	115
Street Scene	5,402	7,846	(2,274)	(14)	5,558
Transport Unit - Fleet Management	(9)	61	(70)	0	(9)
Waste Management	3,261	3,452	0	0	3,452
Winter Maintenance	469	549	(2)	0	547
Community Safety					
CCTV	199	613	(411)	0	202
Community Safety	630	653	(35)	0	618
General Licensing	0	158	(153)	0	5
Parking	(2,116)	388	(2,544)	0	(2,155)
Parking Enforcement	5	183	(174)	0	9
Private Sector Housing	78	95	(10)	0	85
Stray Dogs	46	48	(1)	0	46
Taxi Licensing	0	208	(163)	0	45
Trading Standards	234	243	(6)	0	237
Building Services					
Construction - DLO	(571)	11,210	(11,802)	0	(592)
Maintenance - DLO	(407)	4,421	(4,833)	0	(412)
Other - DLO	0	(0)	0	0	(0)
General Support Services					
Works Property & Other	111	112	0	0	112
Joint Levies & Boards					
Environment Agency Levy	116	115	0	0	115
Total Services Group	19,016	64,413	(46,453)	(14)	17,947

OPERATIONS Group - Revenue Estimates 2022/23

	2021/22	2022/23			
	Net Budget	Gross Budget	Income	Grants	Net Budget
	£000	£000	£000	£000	£000
Group Director of Operations	134	134	0	0	134
AD Resources					
AD Resources	87	109	0	0	109
Financial Services	1,393	1,931	(506)	0	1,426
Financial Assessments & Protection	244	292	(43)	0	249
Xentrall (D&S Partnership)	1,848	2,416	(649)	0	1,766
Human Resources	654	947	(342)	0	605
Health & Safety	163	227	(57)	0	170
Head of Strategy Performance & Communications					
Communications & Engagement	1,159	1,040	(138)	0	902
Systems	791	912	(7)	0	905
AD Law & Governance					
AD Law & Governance	120	130	0	0	130
Complaints & FOI	275	282	(1)	0	281
Democratic Services	1,227	1,286	(24)	0	1,262
Registrars	(14)	221	(254)	0	(33)
Administration	659	745	(93)	0	653
Legal & Procurement	1,324	1,814	(450)	0	1,364
Coroners	220	225	0	0	225
AD Xentrall Shared Services					
ICT	713	735	(12)	0	723
Corporate Landlord					
Corporate Landlord	3,532	3,996	(290)	0	3,706
AD Housing & Revenues					
Local Taxation	384	866	0	0	866
Rent Rebates / Rent Allowances / Council Tax	(132)	23,693	(416)	(23,794)	(517)
Housing Benefits Administration	227	877	0	(663)	214
Customer Services	307	474	(181)	0	293
Homelessness	323	369	(54)	0	315
Service, Strategy & Regulation and General Services	179	359	(197)	0	162
Total Operations Group	15,817	44,079	(3,713)	(24,457)	15,909

CHIEF EXECUTIVES OFFICE & ECONOMIC GROWTH - Revenue Estimates 2022/23

	2021/22	2022/23			
	Net Budget	Gross Budget	Income	Grants	Net Budget
	£000	£000	£000	£000	£000
Chief Executive	194	203	0	0	203
AD Economic Growth					
AD - Economic Growth	132	134	0	0	134
Building Control	142	317	(169)	0	148
Consolidated Budgets	129	146	0	0	146
Development Management	(49)	618	(642)	0	(25)
Economy	463	353	0	(100)	253
Environmental Health	303	323	(17)	0	306
Place Strategy	714	757	(30)	(147)	580
Property Management & Estates	(470)	866	(1,387)	0	(521)
Darlington Partnership					
Darlington Partnership	40	128	(63)	0	65
Total Chief Executives Office & Economic Growth	1,598	3,845	(2,309)	(248)	1,288

APPENDIX 2

Analysis of Pressures/Savings	Estimate 22/23 £m	Estimate 23/24 £m	Estimate 24/25 £m	Estimate 25/26 £m
Savings				
Trade Waste - reduction in income due to Covid lower than expected	(0.030)	(0.030)	(0.030)	(0.030)
Car Parking - contract parking	(0.030)	(0.030)	(0.030)	(0.030)
Concessionary Fares - removal of inflationary increase	(0.050)	(0.050)	(0.051)	(0.052)
Feethams House - increased income from occupancy	(0.089)	(0.050)	(0.033)	(0.020)
Investment Returns - increased Joint Venture dividends	(0.578)	(0.131)	0.000	0.000
Property funds - returning to pre-covid levels	(0.319)	0.000	0.000	0.000
Social work/Looked After Through Care - volunteer drivers savings	(0.011)	0.000	0.000	0.000
Childrens Social Care - staffing savings	(0.256)	(0.261)	(0.210)	(0.195)
Commissioning - Improvement Grant Contract now funded from grant	(0.031)	(0.031)	(0.031)	(0.031)
Early Years - savings on supplies & services	(0.002)	(0.003)	(0.004)	(0.004)
Public Health - grant not reduced as expected	(0.285)	(0.285)	(0.285)	(0.285)
Financial Assessments - additional income	(0.003)	(0.003)	(0.003)	(0.003)
Registrars - leasing budget no longer required	(0.016)	(0.016)	(0.016)	(0.016)
Secretarial Support - staffing savings	(0.054)	(0.056)	(0.057)	(0.057)
Various budget corrections	(0.028)	(0.008)	0.005	(0.060)
	(1.782)	(0.954)	(0.745)	(0.783)
Increased Demand				
Waste Disposal -increased growth with new builds	0.000	0.000	0.000	0.024
Winter Maintenance - increased average spend	0.050	0.051	0.052	0.053
Waste Disposal - LASPV contract support	0.040	0.040	0.040	0.040
Highways - responsive repairs	0.200	0.204	0.000	0.000
Social Work (A&S) - legal costs regarding child care proceedings	0.024	0.024	0.024	0.024
Social Work (A&S) - support costs for children not looked after or with no recourse to public funds	0.032	0.055	0.055	0.055
ICT - systems maintenance	0.088	0.090	0.092	0.094
Occupational Health - additional post	0.035	0.035	0.036	0.037
Advocacy Contract - additional usage	0.013	0.013	0.013	0.013
Medequip Contract - additional usage	0.013	0.013	0.013	0.013
Direct Payments - additional usage of 530 hours	0.098	0.109	0.121	0.121
Home Care - increase of 1,771 hours	1.202	1.369	1.541	1.541
Changes in residential and nursing placements	0.170	0.170	0.170	0.161
Adults Demographics - increased demand	0.025	0.092	0.160	0.160
Adults Day Care - increased usage	0.022	0.018	0.005	0.005
Adults Respite - increased usage	0.061	0.067	0.072	0.072
	2.073	2.350	2.394	2.413
Price Inflation				
Utilities	0.422	0.396	0.417	0.438
Inflation - Services Group	0.000	0.000	0.000	0.120
Residential/Nursing increase in inflation factors	0.000	0.130	0.300	0.231
Inflation - Adults Social Care	0.000	0.000	0.000	1.262
National Living Wage - increase in Adults contract costs	0.647	0.650	0.682	0.682
	1.069	1.176	1.399	2.733
Reduced Income				
Bowling Centre - loss of rent	0.006	0.006	0.006	0.006
Estates - reduction in rental income	0.046	0.031	0.000	0.000
Strengthening Families - grant funding ended	0.533	0.000	0.000	0.000
Darlington Partnership - reduction of income	0.023	0.023	0.023	0.023
Legal - reduction in external legal income	0.000	0.053	0.053	0.053
Car Parking - reduction in patronage after removal of parking offer	0.059	0.565	0.565	0.565
	0.667	0.678	0.647	0.647
Other and contingencies				
Events - Queens Platinum Jubilee	0.030	0.000	0.000	0.000
Services - staffing changes	0.013	0.013	0.014	0.014
Social Work (Assessment & Safeguarding Teams) - lone working devices	0.007	0.007	0.007	0.007
Social Work (Assessment & Safeguarding Teams) - retention payments	0.087	0.087	0.087	0.000
Operations - staffing changes - pensions	0.006	0.022	0.044	0.056
Procurement Team - additional post	0.034	0.036	0.038	0.039
Legal Services - professional fees	0.000	0.010	0.010	0.010
Town Hall Telephones - additional costs	0.010	0.010	0.010	0.010
Emergency Duty Team - increase in service	0.005	0.005	0.005	0.005
Local Insight Licence	0.008	0.008	0.008	0.008
National insurance - increase in employers rate by 1.25%	0.373	0.381	0.393	0.406
Pay Award - effect of 3% pay award in 2022/23	0.656	0.669	0.682	0.696
	1.229	1.248	1.298	1.251
Covid Related				
Waste Disposal - household levels high due to home working	0.263	0.181	0.186	0.191
Car Parking - loss of contract parking	0.082	0.000	0.000	0.000
Hippodrome - assumes 85 % patronage	0.126	0.000	0.000	0.000
Dolphin Centre - assumes 75% patronage	0.202	0.000	0.000	0.000
Taxi Licensing - reduction in taxi drivers	0.045	0.000	0.000	0.000
General Licensing - free pavement café licences	0.005	0.000	0.000	0.000
Estates - fall in rentals	0.015	0.000	0.000	0.000
	0.738	0.181	0.186	0.191
Total Net Pressures	3.994	4.679	5.179	6.452

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SCHEDULE OF CHARGES 2022/23				
Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
LEARNING SKILLS - LEARNING FOR LIFE				
Fees Policy: August 2021 to July 2022 (Next Review July 2022)				
Full Fees (including enrolment and tuition fees) per hour	L	3.00	3.00	NIL
<p>Accredited Learning Full accreditation fee (if applicable) - if the course has a qualification there will be additional fees to pay for registration and certification.</p> <p>No fees will be charged for publicly subsidised courses where:</p> <ol style="list-style-type: none"> Learners are aged 16-18 (on 31 August 2021) Learners are aged 19-24 (on 31 August 2021) with a learning difficulty and/or disability as evidenced through an Education, Health and Care (EHC) Plan Learners are aged 19 or older where the learning aim is up to and including level 2, and the learner is studying English or Maths Learners are aged 19-23 (on their first day of study) and are studying their first 'full' level 2 or first 'full' level 3, excludes English for speakers of Other Languages (ESOL) Learners are aged 19 or older where the learning aim is up to and including level 2 (including ESOL), the skills training will help them into work, and the learner is classified as unemployed and one or more of the following apply: <ol style="list-style-type: none"> They receive Job Seeker's Allowance (JSA) - this includes those receiving National Insurance credits only, or They receive Employment and Support Allowance (ESA), or They receive Universal Credit and their earned income from employment (disregarding benefits) is less than £338 a month (learner is sole adult in their benefit claim) or £541 a month (learner has a joint benefit claim with their partner) They are released on temporary licence, studying outside a prison environment, and not funded by the Ministry of Justice Learners are aged 19 or older where the learning aim is up to and including level 2 (including ESOL), they are employed and eligible for co-funding but earn less than £17,004.00 gross salary, based on the assumption of a 37.5 hour contract with paid statutory holiday entitlement. <p><i>Evidence required: A wage slip within 3 months of the learning start date, or a current employment contract which states gross monthly / annual wages</i></p> <ol style="list-style-type: none"> Learners aged 19-24 who are unemployed and on a Traineeship <p>Courses with no public subsidy For learners aged 19 or above and where the learning aim is level 3 or above (except for exclusion above), learners will need to take out an Advanced Learning Loan, subject to funding availability. Further details can be found at: www.gov.uk/advanced-learning-loans</p> <p>Asylum Seekers – individuals will be assessed for eligibility in conjunction with ESFA guidance Special Fees – some courses have special fees, cost on application FE course – NVQ etc price on application</p> <p>The following courses are free: Family Learning, Functional Skills, Study Programmes and courses which are funded through external projects</p> <p>Additional Learning Support (ALS) is intended to enable disadvantaged learners to achieve their learning goal by providing funding, on top of programme funds, to help them overcome their barriers to learning. The funding is intended to be flexible and to help support learners who have a range of learning difficulties and/or disabilities</p>				

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
REGISTRATION OF BIRTHS, DEATHS, MARRIAGES AND CIVIL PARTNERSHIPS				
The following fees do not incur VAT				
Marriages				
Entering a Notice of Marriage or Civil Partnership	N			
For a Registrar to attend a Marriage at the Register Office	N			
Civil Partnership Registration	N			
Incumbents for every Entry Contained in Quarterly Certified Copies of Entries of Marriage	N			
Registrars fee for attending a marriage at a registered building or for the housebound or detained	N			
Superintendents Registrar fee for attesting a notice of marriage away from his office for housebound or detained	N			
Superintendents Registrar fee for attending the marriage of the housebound or detained	N	These charges set nationally	These charges set nationally	
		by Statute and will be charged at the advised rate for 2021/22	by Statute and will be charged at the advised rate for 2022/23	
Certification for Worship and Registration for Marriages				
Place of Meeting for Religious Worship	N			
Registration of Building for Solemnisation of Marriage	N			
Certificates issued from Local Offices				
Standard Certificate (SR)	N			
Standard Certificate (RBD) (at time of Registration)	N			
Standard Certificate (RBD) (after Registration)	N			
Short Certificate of Birth (SR)	N			
Short Certificate of Birth (RBD)	N			
Certificates of Civil Partnership (at time of Ceremony)	N			
Certificates of Civil Partnership (at later date)	N			
General Search fee	N			
Each Verification	N			
Civil Partnership Ceremony				
All Ceremonies – Approved Premises				
Application Fee for licence as an approved venue (valid for 3 years)	N	1,750.00	1,750.00	
Fee for Attendance - All days including Bank Holidays	L	540.00	555.00	
All Ceremonies – Town Hall				
The Council Chamber (Monday to Saturday)	L	285.00	295.00	
The Council Chamber Foyer (Monday to Saturday)	L	130.00	135.00	
REGISTER OF ELECTORS, OPEN REGISTER AND MONTHLY UPDATES - SALE				
The following fees do not incur VAT.				
Register – Printed Form	N	10.00	10.00	
Per 1,000 Names – Printed	N	5.00	5.00	
Register – Data Form	N	20.00	20.00	
Per 1,000 Names – Data	N	1.50	1.50	
LIST OF OVERSEAS ELECTORS – SALE				
The following fees do not incur VAT.				
List – Printed Form	N	10.00	10.00	
Per 1,000 Names – Printed	N	5.00	5.00	
List – Data Form	N	20.00	20.00	
Per 1,000 Names – Data	N	1.50	1.50	
MARKED COPY OF THE REGISTER OF ELECTORS AND MARKED ABSENT VOTERS LIST - SALE				
The following fees do not incur VAT				
Register – Printed Form	N	10.00	10.00	
Per 1,000 Names – Printed	N	2.00	2.00	
Register – Data Form	N	10.00	10.00	
Per 1,000 Names – Data	N	1.00	1.00	
				6,000

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
TOWN HALL				
Hire of Committee Rooms – all charges shown exclusive of VAT. Charges will be made plus the appropriate VAT rate. All rooms are to be charged by the hour, rather than by session				
Committee Rooms per hour	L	33.00	33.00	
				NIL
LAND CHARGES				
The following fees are inclusive of VAT				
Search Fees				
Standard Search - Residential Property (post or DX)	L	91.80	91.80	
Standard Search – Residential Property (electronic)	L	89.80	89.80	
Standard Search – Commercial Property (post or DX)	L	139.80	139.80	
Standard Search – Commercial Property (electronic)	L	137.80	137.80	
Con 29 Required				
Residential Property				
One Parcel of Land	L	76.80	76.80	
Several Parcels of Land – Each Additional Parcel	L	24.00	24.00	
Commercial Property				
One Parcel of Land	L	124.80	124.80	
Several Parcels of Land – Each Additional Parcel	L	24.00	24.00	
Con 29 Optional				
Each Printed Enquiry	L	6.00	6.00	
Own Questions	L	6.00	6.00	
Official Search – LLCI	L	15.00	15.00	
Official Search – NLIS (National Land Information Service) or email	L	13.00	13.00	
Expedited Search (Residential)	L	165.00	165.00	
Expedited search (Commercial)	L	225.00	225.00	
Personal Search	L	No charge	No charge	
				NIL

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
FINANCIAL PROTECTION SERVICES				
Category				
I. Work up to and including the date upon which the court makes an order appointing a deputy for property and affairs	N	745.00	745.00	
II. Annual management fee where the court appoints a local authority deputy for property and affairs, payable on the anniversary of the court order:	N	775.00	775.00	
- for the first year	N	650.00	650.00	
- for the second and subsequent years				
where the net assets are below £16,000, the local authority deputy for property and affairs will take an annual management fee not exceeding 3% of the net assets on the anniversary of the court order appointing the local authority as deputy				
Where the court appoints a local authority deputy for health and welfare, the local authority will take an annual management fee not exceeding 2.5% of the net assets on the anniversary of the court order appointing the local authority as deputy for health and welfare up to a maximum of £500.				
III. Annual property management fee to include work involved in preparing property for sale, instructing agents, conveyancers, etc or the ongoing maintenance of property including management and letting of a rental property	N	300.00	300.00	
IV. Preparation and lodgement of an annual report or account to the Public Guardian	N	216.00	216.00	
V. Conveyancing Costs				
Where a deputy or other person authorised by the court is selling or purchasing a property on behalf of P, the following fixed rates will apply except where the sale or purchase is by trustees in which case, the costs should be agreed with the trustees:	N	See Description	See Description	
A value element of 0.15% of the consideration with a minimum sum of £350 and a maximum sum of £1,500, plus disbursements				
Travel Rates are allowed at a fixed rate per hour for travel costs	N	40.00	40.00	
Please note that these rates are set by The Office of Public Guardian and are the rates as of 1st April 2017, these may be amended during 2022/23				
Administration fee for arranging the care and support needs for those with capital in excess of the upper capital limit or those who have chosen not to disclose their financial information.	L	105.00	108.00	
				Minimal
DEFERRED PAYMENT FEES				
Administration cost for setting up a Deferred Payment Agreement	L	321.00	331.00	
plus cost of valuation (this will be dependant on property type)	L	Actual cost of valuation	Actual cost of valuation	
				Minimal

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
LIBRARIES				
Fines On Overdue Items				
Adults – per day	L	0.20	No charge	
Maximum charge per book	L	3.00	No charge	
Senior Citizens – per day	L	0.10	No charge	
Children – per day	L	No charge	No charge	
Non-collected reservations				
Per item	L	N/a	0.50	
Reservation Fees for Books Obtained from Outside the Authority				
Single charge for all books obtained from other libraries	L	6.00	6.00	
Repeat Fee for Renewal of Books from Outside the Authority				
Single Charge for all books obtained from other local authorities	L	6.00	6.00	
Replacement Tickets				
Adults	L	1.50	1.50	
Senior Citizens	L	1.50	1.50	
Children/Unemployed	L	1.50	1.50	
Language Courses (per element)				
Subscription for whole course to be paid in advance	L	1.35	1.35	
Local History Research				
Look Up Service	L	5.00	5.00	
Photocopies				
A4 B&W	L	0.20	0.20	
A3 B&W	L	0.40	0.40	
Printing				
Text Printouts				
A4 B&W	L	0.15	0.20	
A3 B&W	L	0.30	0.40	
Test Printouts				
A4 colour	L	0.60	0.60	
Reproduction of Images from Stock				
Digital copies for Private/Study purposes – per photo	L	5.50	5.50	
Digital copies for small local commercial use – per photo	L	5.50 + 2 copies of publications	5.50 + 2 copies of publications	
Digital copies for local commercial use - per photo	L	10.50 + 2 copies of book	10.50 + 2 copies of book	
Digital copies for national/international commercial	L	110.00	110.00	
Scan and e-mail Service				
First sheet	L	1.00	1.00	
Each subsequent sheet	L	0.50	0.50	
Hire of Locker				
	L	0.50	0.50	
Internet Use				
Library members First 60 minutes FREE , Members & Non Members £1.00 per 30 minutes hereafter	L	1.00	1.00	
Lost & Damaged Items				
	L	Full current Replacement Cost (non-refundable)	Full current Replacement Cost (non-refundable)	
Room Hire				
Not for profit organisations per hour	L	10.00	15.00	
Commercial organisations per hour	L	15.00	20.00	
				Minimal

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
PLANNING FEES				
Planning fees are set nationally				
PLANNING – PRE APPLICATION ADVICE				
All charges include VAT at 20%				
Large Major Development (200+) for a written response, including up to 2 meetings	L	1,200.00	1,200.00	
Small Major Development (10-199) for a written response, including up to 2 meetings	L	600.00	600.00	
Minor Development for a written response to include a meeting if necessary	L	400.00	400.00	
Other Developments				
Minerals Processing	L	Based on areas above	Based on areas above	
Change of use for a written response to include a meeting if necessary	L	50.00	50.00	
Householder developments	L	36.00	36.00	
Advertisements	L	25.00	25.00	
Listed Building consents (to alter/extend/demolish)	L	Free	Free	
Conservation area consents	L	Free	Free	
Certificates of lawful development	L	Application advice not appropriate	Application advice not appropriate	
Telecommunications Notifications	L	126.00	126.00	
Other Charges				
Pre-Application meeting involving Planning Committee Members	L	1,000.00	1,000.00	
PLANNING – SUPPLEMENTARY ITEMS				
Items inclusive of VAT at 20%				
A4 Photocopy (ex plans) – first page	L	1.10	1.10	
Subsequent pages	L	0.10	0.10	
A3 Photocopy (ex plans) – first page	L	1.20	1.20	
Subsequent pages	L	0.20	0.20	
A2 Photocopy (ex plans) – first page	L	1.50	1.50	
A1 Photocopy (ex plans)	L	2.00	2.00	
A0 Photocopy (ex plans)	L	3.00	3.00	
Items outside the scope of VAT				
Local plan	L	18.00	18.00	
Local plan – postage	L	4.00	4.00	
Local plan – alterations	L	2.00	2.00	
Invoicing	L	9.00	9.00	
				NIL

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
LICENSING The following fees do not incur VAT				
Prosecution Costs				
Hourly rate for Preparation of Case Reports	L	47.00	48.00	
General Licensing				
Pavement Café Licence, per person				
1-10	L	200.00	200.00	
11-25	L	240.00	240.00	
26-40	L	280.00	280.00	
41-60	L	320.00	320.00	
61-80	L	360.00	360.00	
81-99	L	400.00	400.00	
100 or over	L	450.00	450.00	
Duplicate licence fee	L	50.00	50.00	
Transfer of licence	L	50.00	50.00	
Change of detail	L	30.00	30.00	
Variation of Covers	L	100.00	100.00	
Goods on Highway Licence	L	155.00	155.00	
Sex Shop Grant of application	L	3,700.00	3,700.00	
Sex Shop Renewal	L	1,200.00	1,200.00	
Sex Shop transfer	L	1,200.00	1,200.00	
Skin Piercing (Premises) Grant	L	280.00	280.00	
Skin Piercing (Personal) Grant/Variation	L	65.00	65.00	
Scrap Metal Dealers				
Collectors Licence (3 years) - application	L	150.00	150.00	
Collectors Licence (3 years) – renewal	L	150.00	150.00	
Major Variation	L	50.00	50.00	
Minor Variation	L	15.00	15.00	
Site Licence (3 years) Grant	L	350.00	350.00	
Additional Sites (per site per year of licence)	L	195.00	195.00	
Site licence (3 years) – renewal	L	270.00	270.00	
Additional sites (per site per year of licence)	L	195.00	195.00	
Minor Variation Site	L	15.00	15.00	
Major Variation Site	L	50.00 + 65.00 per additional site per year	50.00 + 65.00 per additional site per year	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
Caravan Sites				
New Application for a permanent residential site licence;	L			
1-5 pitches	L	200.00	200.00	
6-20 pitches	L	225.00	225.00	
21-50 pitches	L	240.00	240.00	
Greater than 50 pitches	L	260.00	260.00	
Annual Fees associated with administration and monitoring of site licences;				
1-5 pitches	L	No charge	No charge	
6-50 pitches	L	220.00	220.00	
Greater than 50 pitches	L	260.00	260.00	
Cost of Laying Site Rules	L	25.00	25.00	
Cost of Variation/Transfer	L	100.00	100.00	
Caravan Site Fit and Proper Person Assessment	L	100.00	100.00	
Zoo Licensing Act				
New Application (4 years) or renewal (6 years) for a Zoo Licence (excluding the inspection costs of appointed inspector)	L	450.00	450.00	
Animal Welfare				
Breeding of Dogs - Grant of Licence				
1 Year Licence	L	245.00	245.00	
2 Year Licence	L	290.00	290.00	
3 Year Licence	L	335.00	335.00	
Breeding of Dogs - Renewal of Licence				
1 Year Licence	L	215.00	215.00	
2 Year Licence	L	260.00	260.00	
3 Year Licence	L	305.00	305.00	
Pet Vending Commercial - Grant of Licence				
1 Year Licence	L	252.00	252.00	
2 Year Licence	L	297.00	297.00	
3 Year Licence	L	342.00	342.00	
Pet Vending Commercial - Renewal of Licence				
1 Year Licence	L	222.00	222.00	
2 Year Licence	L	267.00	267.00	
3 Year Licence	L	312.00	312.00	
Pet Vending Home - Grant of Licence				
1 Year Licence	L	245.00	245.00	
2 Year Licence	L	290.00	290.00	
3 Year Licence	L	335.00	335.00	
Pet Vending Home - Renewal of Licence				
1 Year Licence	L	215.00	215.00	
2 Year Licence	L	260.00	260.00	
3 Year Licence	L	305.00	305.00	
Keeping or Training Animals for Exhibition - Grant of Licence				
3 Year Licence	L	235.00	235.00	
Keeping or Training Animals for Exhibition - Renewal of Licence				
3 Year Licence	L	215.00	215.00	
Hiring Out of Horses - Grant of Licence				
1 Year Licence	L	265.00	265.00	
2 Year Licence	L	310.00	310.00	
3 Year Licence	L	355.00	355.00	
Hiring Out of Horses - Renewal of Licence				
1 Year Licence	L	235.00	235.00	
2 Year Licence	L	280.00	280.00	
3 Year Licence	L	325.00	325.00	
Boarding of Dogs and Cats Commercial - Grant of Licence				
1 Year Licence	L	305.00	305.00	
2 Year Licence	L	350.00	350.00	
3 Year Licence	L	395.00	395.00	
Boarding of Dogs and Cats Commercial - Renewal of Licence				
1 Year Licence	L	275.00	275.00	
2 Year Licence	L	320.00	320.00	
3 Year Licence	L	365.00	365.00	
Boarding of Dogs and Cats Home - Grant of Licence				
1 Year Licence	L	245.00	245.00	
2 Year Licence	L	290.00	290.00	
3 Year Licence	L	335.00	335.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
Boarding of Dogs and Cats Home - Renewal of Licence				
1 Year Licence	L	215.00	215.00	
2 Year Licence	L	260.00	260.00	
3 Year Licence	L	305.00	305.00	
Boarding of Dogs Day Care Up to 7 Dogs - Grant of Licence				
1 Year Licence	L	245.00	245.00	
2 Year Licence	L	290.00	290.00	
3 Year Licence	L	335.00	335.00	
Boarding of Dogs Day Care Up to 7 Dogs - Renewal of Licence				
1 Year Licence	L	215.00	215.00	
2 Year Licence	L	260.00	260.00	
3 Year Licence	L	305.00	305.00	
Boarding of Dogs Day Care 8+ Dogs - Grant of Licence				
1 Year Licence	L	305.00	305.00	
2 Year Licence	L	350.00	350.00	
3 Year Licence	L	395.00	395.00	
Boarding of Dogs Day Care 8+ Dogs - Renewal of Licence				
1 Year Licence	L	275.00	275.00	
2 Year Licence	L	320.00	320.00	
3 Year Licence	L	365.00	365.00	
		130.00 + 10.00	130.00 + 10.00	
		per host +	per host +	
		65.00 per host	65.00 per host	
Dog Boarding Franchise in Darlington - Grant of Licence	L	inspection fee + 45.00 annual enforcement fee per year	inspection fee + 45.00 annual enforcement fee per year	
		100.00 + 10.00	100.00 + 10.00	
		per host +	per host +	
		60.00 per host	60.00 per host	
Dog Boarding Franchise in Darlington - Renewal of Licence	L	inspection fee + 45.00 annual enforcement fee per year	inspection fee + 45.00 annual enforcement fee per year	
Dog Boarding Franchise out of Darlington - Grant of Licence	L	60.00 + 65.00 per host	60.00 + 65.00 per host	
Dog Boarding Franchise out of Darlington - Renewal of Licence	L	55.00 + 60.00 per host	55.00 + 60.00 per host	
Additional Fees				
Cost per additional licensable activity - Grant and Renewal (each)	L	65.00	65.00	
Mandatory mid licence inspection fee - Grant and Renewal (each)	L	30.00	30.00	
Variation of licence where no inspection is required (each)	L	35.00	35.00	
Variation of licence where inspection is required (each)	L	90.00	90.00	
Application for Re-Rating (each)	L	70.00	70.00	
Copy Licence	L	15.00	15.00	
Administration Fee	L	35.00	35.00	
Dangerous Wild Animals (not including vets fee)	L	120.00	120.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
Street Trading				
November / December - Full Calendar Month	L	975.00	975.00	
- Week	L	385.00	385.00	
- Day	L	85.00	85.00	
January / October - Full Calendar Month	L	660.00	660.00	
- Week	L	270.00	270.00	
- Day	L	60.00	60.00	
Note- The above to apply to Itinerant traders. For regular all year round traders - fees as follows				
Annual Consent	L	7,000.00	7,000.00	
If Paying Monthly	L	620.00	620.00	
If Paying Weekly	L	170.00	170.00	
Buskers selling CD's – Half Day	L	25.00	25.00	
Full Day	L	45.00	45.00	
Mobile vehicles (moving or lay-by)	L	260.00	260.00	
New Vendor Permits	L	35.00	35.00	
Duplicate licenses	L	15.00	15.00	
Skip Hire Licence				
More than 3 days' notice	L	15.00	15.00	
Less than 3 days' notice	L	30.00	30.00	
Hoarding/Scaffold Licence	L	50.00	50.00	
Administration Charge (per hour or part thereof)	L	35.00	35.00	
Statutory Fees				
Petroleum Licences				
Less than 2,500 litres	L	44.00	44.00	
2,500 – 50,000 litres	L	60.00	60.00	
More than 50,000 litres	L	125.00	125.00	
Transfer/variation	L	8.00	8.00	
Gambling Act				
Statutory Fees- The following gambling fees are set within statutory bands and will be revised as changed nationally.				
Adult Gaming Centres – Annual Fee	N	600.00	600.00	
New Application	N	1,300.00	1,300.00	
Variation	N	1,300.00	1,300.00	
Transfer	N	1,200.00	1,200.00	
Provisional Statement	N	1,300.00	1,300.00	
Licence Reinstatement	N	1,200.00	1,200.00	
Betting Shops - Annual Fee	N	550.00	550.00	
New Application	N	1,300.00	1,300.00	
Variation	N	1,300.00	1,300.00	
Transfer	N	1,200.00	1,200.00	
Provisional Statement	N	1,300.00	1,300.00	
Licence Reinstatement	N	1,300.00	1,300.00	
Bingo Halls - Annual Fee	N	600.00	600.00	
New Application	N	1,300.00	1,300.00	
Variation	N	1,300.00	1,300.00	
Transfer	N	1,200.00	1,200.00	
Provisional Statement	N	1,300.00	1,300.00	
Licence Reinstatement	N	1,200.00	1,200.00	
Family Entertainment Centres – Annual Fee	N	550.00	550.00	
New Application	N	1,300.00	1,300.00	
Variation	N	1,300.00	1,300.00	
Transfer	N	950.00	950.00	
Provisional Statement	N	1,300.00	1,300.00	
Licence Reinstatement	N	950.00	950.00	
Betting (tracks) – Annual Fee	N	550.00	550.00	
New Application	N	1,300.00	1,300.00	
Variation	N	1,300.00	1,300.00	
Transfer	N	950.00	950.00	
Provisional Statement	N	1,300.00	1,300.00	
Licence Reinstatement	N	950.00	950.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
<u>Permit Type – The following fees are set by statute and will be revised as changed nationally</u>				
Small Society Lottery Registration	N	40.00	40.00	
Small Society Annual Fee	N	20.00	20.00	
FEC gaming machine – Renewal fee	N	300.00	300.00	
FEC gaming machine – Change of name	N	25.00	25.00	
Prize gaming – Application fee	N	300.00	300.00	
Prize gaming – Renewal fee	N	300.00	300.00	
Prize gaming – Change of name	N	25.00	25.00	
Prize gaming – Copy permit	N	15.00	15.00	
Gaming machines (3 or more) - application Fee	N	100.00	100.00	
Gaming machines (3 or more) - variation Fee	N	100.00	100.00	
Gaming machines (3 or more) - transfer Fee	N	25.00	25.00	
Gaming machines (3 or more) - annual Fee	N	50.00	50.00	
Change of name	N	25.00	25.00	
Copy Permit	N	15.00	15.00	
Notice of intent 2 or less gaming machines available	N	50.00	50.00	
Club Premises cert (S 72f Licencing Act 2003) application fee	N	100.00	100.00	
Club Premises cert (S 72f Licencing Act 2003) renewal fee	N	100.00	100.00	
Other applicants - application fee	N	200.00	200.00	
Other applicants - renewal fee	N	200.00	200.00	
Variation fee	N	100.00	100.00	
Annual fee	N	50.00	50.00	
Copy permit	N	15.00	15.00	
Initial fee	N	40.00	40.00	
Annual fee	N	20.00	20.00	
Temporary use notice	N	500.00	500.00	
Copy/replacement/endorsed copy of notice	N	25.00	25.00	
Licensing Act Fees				
Statutory Fees- The following gambling fees are set within statutory bands and will be revised as changed nationally.				
Premises Licences				
Band A (RV £0 - £4,300) - Initial fee	N	100.00	100.00	
- Annual fee	N	70.00	70.00	
Band B (RV £4,301 - £33,000) - Initial fee	N	190.00	190.00	
- Annual fee	N	180.00	180.00	
Band C (RV £33,001 - £87,000) - Initial fee	N	315.00	315.00	
- Annual fee	N	295.00	295.00	
Band D (RV £87,001 - £125,000) - Initial fee	N	450.00	450.00	
- Annual fee	N	320.00	320.00	
Band E (RV > £125,001) - Initial fee	N	635.00	635.00	
- Annual fee	N	350.00	350.00	
Band D with Multiplier - Initial fee	N	900.00	900.00	
- Annual fee	N	640.00	640.00	
Band E with Multiplier - Initial fee	N	1,905.00	1,905.00	
- Annual fee	N	1,050.00	1,050.00	
Club Premises Certificates				
Band A (RV £0 - £4,300) - Initial fee	N	100.00	100.00	
- Annual fee	N	70.00	70.00	
Band B (RV £4,301 - £33,000) - Initial fee	N	190.00	190.00	
- Annual fee	N	180.00	180.00	
Band C (RV £33,001 - £87,000) - Initial fee	N	315.00	315.00	
- Annual fee	N	295.00	295.00	
Band D (RV £87,001 - £125,000) - Initial fee	N	450.00	450.00	
- Annual fee	N	320.00	320.00	
Band E (RV > £125,001) - Initial fee	N	635.00	635.00	
- Annual fee	N	350.00	350.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
Large Scale Events				
5,000 to 9,999 - Initial fee	N	1,000.00	1,000.00	
- Annual fee	N	500.00	500.00	
10,000 to 14,999 - Initial fee	N	2,000.00	2,000.00	
- Annual fee	N	1,000.00	1,000.00	
15,000 to 19,999 - Initial fee	N	4,000.00	4,000.00	
- Annual fee	N	2,000.00	2,000.00	
20,000 to 29,999 - Initial fee	N	8,000.00	8,000.00	
- Annual fee	N	4,000.00	4,000.00	
30,000 to 39,999 - Initial fee	N	16,000.00	16,000.00	
- Annual fee	N	8,000.00	8,000.00	
40,000 to 49,999 - Initial fee	N	24,000.00	24,000.00	
- Annual fee	N	12,000.00	12,000.00	
50,000 to 59,999 - Initial fee	N	32,000.00	32,000.00	
- Annual fee	N	16,000.00	16,000.00	
60,000 to 69,999 - Initial fee	N	40,000.00	40,000.00	
- Annual fee	N	20,000.00	20,000.00	
70,000 to 79,999 - Initial fee	N	48,000.00	48,000.00	
- Annual fee	N	24,000.00	24,000.00	
80,000 to 89,999 - Initial fee	N	56,000.00	56,000.00	
- Annual fee	N	28,000.00	28,000.00	
> 90,000 - Initial fee	N	64,000.00	64,000.00	
- Annual fee	N	32,000.00	32,000.00	
Other Licensing Act 2003 Fees & Charges				
Minor Variations	N	89.00	89.00	
Personal Licence	N	37.00	37.00	
Provisional Statement	N	315.00	315.00	
Temporary Event Notice (TEN)	N	21.00	21.00	
Theft / Loss of Licence / Notice	N	10.50	10.50	
Variation of DPS	N	23.00	23.00	
Transfer of Premises Licence	N	23.00	23.00	
Change of Name / Address	N	10.50	10.50	
Notification of Interest	N	21.00	21.00	
Notification of Alteration of Club Rules	N	10.50	10.50	
Interim Authority Notice	N	23.00	23.00	
Explosives Act/Fireworks Annual Registration	N	52.00	52.00	
				NIL

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
HACKNEY CARRIAGES				
Taxi Licencing				
Taxi licensing fees are agreed annually by licensing committee normally in March and will be published separately as part of this process. Existing licence holders will be notified accordingly.				
ENVIRONMENTAL HEALTH				
Pest Treatment Charges – All charges shown exclusive of VAT. Charges will be made plus the appropriate VAT rate				
Insects – per Treatment	L	58.50	58.50	
Rodents in Private Premises	L	8.33	8.33	
Re-rating Food Hygiene Inspections	L	150.00	150.00	
Prosecution Costs				
Hourly Rate for preparation of case reports and carrying out works in default of legal notices	L	47.50	48.00	
Environmental Searches				
Environmental search 1 or 2 report includes environmental information held by the Council on a site (additional charges apply for sites larger than 10,000m2 and distance buffer greater than 250m radius)	L	65.00	65.00	
Additional photocopying for example copies of site investigation reports;				
A4 B&W	L	0.10	0.10	
A3 B&W	L	0.20	0.20	
A4 Colour	L	1.00	1.00	
A3 Colour	L	2.00	2.00	
Scanned Copy	L	Free	Free	
LAPPC and LAIPPC Permits				
Charges are annually set by Defra in March and are subject to change. Current charges as known are;				
LAPPC Charges				
Application Fee;				
Standard process (includes solvent emission activities)	N	1,650.00	1,650.00	
Additional fee for operating without a permit	N	1,188.00	1,188.00	
PVRI, SWOBs and Dry Cleaners	N	155.00	155.00	
PVR I & II combined	N	257.00	257.00	
VRs and other Reduced Fee Activities	N	362.00	362.00	
Reduced fee activities: additional fee for operating without a permit	N	71.00	71.00	
Mobile plant**	N	1,650.00	1,650.00	
for the third to seventh applications	N	985.00	985.00	
for the eighth and subsequent applications	N	498.00	498.00	
Where an application for any of the above is for a combined Part B and waste application add an extra to the above amounts	N	310.00	310.00	
Annual Subsistence Charge;				
Standard process Low*	N	772.00	772.00	
		(+104.00)	(+104.00)	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
Standard process Medium*	N	1,161.00 (+156.00)	1,161.00 (+156.00)	
Standard process High*	N	1,747.00 (+207.00)	1,747.00 (+207.00)	
*the additional amounts must be charged where a permit is for a combined Part B and waste installation				
PVRI, SWOBs and Dry Cleaners Low	N	79.00	79.00	
PVRI, SWOBs and Dry Cleaners Medium	N	158.00	158.00	
PVRI, SWOBs and Dry Cleaners High	N	237.00	237.00	
PVR I & II combined Low	N	113.00	113.00	
PVR I & II combined Medium	N	226.00	226.00	
PVR I & II combined High	N	341.00	341.00	
VRs and other Reduced Fees Low	N	228.00	228.00	
VRs and other Reduced Fees Medium	N	365.00	365.00	
VRs and other Reduced Fees High	N	548.00	548.00	
Mobile plant, for the first and second permits Low**	N	626.00	626.00	
for the third to seventh permits Low	N	385.00	385.00	
eighth and subsequent permits Low	N	198.00	198.00	
Mobile plant, for the first and second permits Medium**	N	1,034.00	1,034.00	
for the third to seventh permits Medium	N	617.00	617.00	
eighth and subsequent permits Medium	N	316.00	316.00	
Mobile plant, for the first and second permits High**	N	1,551.00	1,551.00	
for the third to seventh permits High	N	924.00	924.00	
eighth and subsequent permits High	N	473.00	473.00	
Late payment fee	N	52.00	52.00	
Where a Part B installation is subject to reporting under the E-PRTR Regulation add an extra to the above amounts	N	104.00	104.00	
Transfer and Surrender;				
Standard process transfer	N	169.00	169.00	
Standard process partial transfer	N	497.00	497.00	
New operator at low risk reduced fee activity	N	78.00	78.00	
Surrender: all Part b activities	N	0.00	0.00	
Reduced fee activities: transfer	N	0.00	0.00	
Reduced fee activities: partial transfer	N	47.00	47.00	
Temporary transfer for mobiles;				
First transfer	N	53.00	53.00	
Repeat following enforcement or warning	N	53.00	53.00	
Substantial change;				
Standard process	N	1,050.00	1,050.00	
Standard process where the substantial change results in a new PPC activity	N	1,650.00	1,650.00	
Reduced fee activities	N	102.00	102.00	
**Not using simplified permits				
LAPPC mobile plant charges (not using simplified permits)				
Number of permits 1 to 2;				
Application fee	N	1,650.00	1,650.00	
Subsistence fee Low	N	646.00	646.00	
Subsistence fee Medium	N	1,034.00	1,034.00	
Subsistence fee High	N	1,506.00	1,506.00	
Number of permits 3 to 7;				
Application fee	N	985.00	985.00	
Subsistence fee Low	N	385.00	385.00	
Subsistence fee Medium	N	617.00	617.00	
Subsistence fee High	N	924.00	924.00	
Number of permits 8 and over;				
Application fee	N	498.00	498.00	
Subsistence fee Low	N	198.00	198.00	
Subsistence fee Medium	N	316.00	316.00	
Subsistence fee High	N	473.00	473.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
LA-IPPC charges				
Every subsistence charge below includes the additional £104 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation				
Application	N	3,363.00	3,363.00	
Additional fee for operating without a permit	N	1,188.00	1,188.00	
Annual Subsistence Low	N	1,447.00	1,447.00	
Annual Subsistence Medium	N	1,611.00	1,611.00	
Annual Subsistence High	N	2,334.00	2,334.00	
Late Payment Fee	N	52.00	52.00	
Variation	N	1,368.00	1,368.00	
Transfer	N	235.00	235.00	
Partial Transfer	N	698.00	698.00	
Surrender	N	698.00	698.00	
Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £38.00				
Newspaper adverts may be required under EPR at the discretion of the LA as part of the consultation process when considering an application. This will be undertaken and paid for by the LA and the charging scheme contains a provision for the LA to recoup its costs				
				NIL
TRADING STANDARDS				
Please note that VAT may be added to some charges. Check with the service before the work is agreed.				
Prosecution Costs				
Hourly rate for Preparation of Case Reports	L	47.50	48.00	
Measures				
Linear measures not exceeding 3m each scale	L	15.00	15.00	
Not exceeding 15kg	L	40.50	40.50	
Exceeding 15kg but not exceeding 100kg	L	70.50	70.50	
Exceeding 100kg but not exceeding 250kg	L	84.50	84.50	
Exceeding 250kg but not exceeding 1 tonne	L	147.00	147.00	
Exceeding 1 tonne but not exceeding 10 tonnes	L	235.50	235.50	
Exceeding 10 tonnes but not exceeding 30 tonnes	L	494.00	494.00	
Exceeding 30 tonnes but not exceeding 60 tonnes	L	734.00	734.00	
Charge to cover any additional costs involved in testing incorporating remote display or printing facilities based on the above fee plus a charge per hour (minimum charge of 2 hours)	L	65.00 per hour	65.00 per hour	
Measuring Instruments for Intoxicating Liquor				
Not exceeding 150ml	L	23.50	23.50	
Other	L	27.00	27.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
Measuring Instruments for Liquid Fuels and Lubricants				
Container Type (un-subdivided)				
Multi-grade (with price computing device):				
Single Outlets	L	102.00	102.00	
Solely Price Adjustment	L	139.50	139.50	
Otherwise	L	255.00	255.00	
Other Types – Single Outlets				
Solely Price Adjustment	L	112.00	112.00	
Otherwise	L	152.00	152.00	
Other Types – Multi Outlets:				
1 Meter Tested	L	162.50	162.50	
2 Meters Tested	L	267.00	267.00	
3 Meters Tested	L	365.00	365.00	
4 Meters Tested	L	465.00	465.00	
5 Meters Tested	L	562.00	562.00	
6 Meters Tested	L	660.00	660.00	
7 Meters Tested	L	746.00	746.00	
8 Meters Tested	L	861.00	861.00	
Charge to cover any additional costs involved in testing ancillary equipment such as payment acceptors based on the above fee plus a charge per hour (minimum of 2 hours)	L	65.00 per hour	65.00 per hour	
Special Weighing and Measuring Equipment				
For all specialist work undertaken by the service which is not included above a charge per hour on site (minimum charge of 2 hours) plus cost of provision of testing equipment applies	L	65.00 per hour	65.00 per hour	
Discounts				
Fees from Measures to Certification Calibration will be discounted as follows :-				
a) Where more than a single item is submitted on one occasion the second and subsequent fees will be reduced by 20%				
b) Where tests are undertaken using appropriately certified weights and equipment not supplied by the Borough Council the fees will be reduced by 20%				
c) Special rates can be negotiated for multiple submissions or where assistance with equipment or labour is provided				
NB – Where different fees are involved the highest fee will be charged in full and any discounts calculated from the remaining lesser fees				
Licensing – VAT not applicable				
Explosives and Fireworks Licences (Statutory Fee)				
Licence for the storage of explosives	N	**See Note	**See Note	
Licence for the sale of fireworks all year round	N	**See Note	**See Note	
**These are statutory rates that are set centrally in April				
Other				
Export Certificate (exclusive of VAT)	L	N/a	75.00	
If visit required prior to issuing certificate - charged at our normal standard rate per hour or part thereof	L	N/a	48.00	
				Minimal

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
PARKING – all off-street charges are inclusive of VAT at 20%				
The below pricing reflects the parking offers funded by the Tees Valley Combined Authority (TVCA) Pricing subject to change following end of the TVCA funding from January 2022				
Off Street Car Parks - Town Centre within Inner Ring Road included in the Parking Offer				
Car Parks - Abbots Yard, Commercial Street East & West, Winston Street North & South, Town Hall & Feethams MSCP				
Monday to Sunday 8am to 6pm (including bank holidays)				
First 2 hours	L	Free	Free	
Each subsequent hour	L	1.00	1.00	
Car Parks - East Street				
Monday to Saturday 8am to 6pm (including bank holidays)				
First 2 hours	L	Free	Free	
Per day	L	2.00	2.00	
Sunday 8am to 6pm				
First 2 hours	L	Free	Free	
Per day	L	1.00	1.00	
Off Street Car Parks - Town Centre outside Inner Ring Road excluded from the Parking Offer				
Car Parks - Archer Street, Kendrew Street East & West, Park Place East & West				
Monday to Saturday 8am to 6pm (including bank holidays)				
Per hour (up to 3 hours)	L	1.00	1.00	
Per day	L	4.00	4.00	
Per week	L	16.00	16.00	
Sunday 8am to 6pm				
Per day	L	1.00	1.00	
Car Parks - Garden Street, Hird Street, St Hilda's Tannery Yard Parkgate				
Monday to Saturday 8am to 6pm (including bank holidays)				
First 2 hours	L	Free	Free	
3 hours	L	1.00	1.00	
Per day	L	4.00	4.00	
Car Parks - Chestnut Street				
Monday to Saturday 8am to 6pm (including bank holidays)				
Cars per day	L	2.00	2.00	
Cars per week	L	8.00	8.00	
HGV and coaches per day	L	Free	Free	
HGV and coaches per night (6pm to 8am)	L	4.00	4.00	
Sunday 8am to 6pm				
Cars per day	L	1.00	1.00	
HGV and coaches per day	L	Free	Free	
Car Parks - Park Lane (Station)				
Monday to Saturday 8am to 6pm (including bank holidays)				
Per day	L	5.00	5.00	
Sunday 8am to 6pm				
Per day	L	1.00	1.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
Areas included in the Parking Offer				
East Row Horsemarket, Barnard Street, Back Street, Beaumont Street, Duke Street, South Arden Street, Winston Street, East Raby Street, Larchfield Street, Napier Street, Powlett Street, Primrose Street, Raby Street, West Powlett Street (Max stay of 2 hours)				
Monday to Sunday 8am to 6pm (including bank holidays) First 2 hours	L	Free	Free	
Grange Road, Town Centre, Northumberland Street (Max stay of 3 hours)				
Monday to Sunday 8am to 6pm (including bank holidays) First 2 hours	L	Free	Free	
Subsequent 1/2 hour	L	0.50	0.50	
Areas excluded from the Parking Offer				
Gladstone Street, Kendrew Street, North Lodge Terrace, Victoria Road, Hargreave Terrace, Park Place, Swan Street, Victoria Embankment (Max stay of 2 hours)				
Monday to Sunday 8am to 6pm (including bank holidays) Per 30 minutes	L	0.50	0.50	
Car Parks – Contract Parking – all charges are inclusive of VAT at 20%				
Parking locations as determined by the Director of Economic Growth and Neighbourhood Services.				
Per year one space	L	950.00	950.00	
Per year two spaces	L	900.00	900.00	
Per year three spaces	L	860.00	860.00	
Per year four spaces	L	830.00	830.00	
Per year five to nine spaces	L	800.00	800.00	
Per year ten or more spaces	L	700.00	700.00	
Four Riggs				
Per calendar month	L	64.00	64.00	
Winston Street West				
Per space per year	L	1,100.00	1,100.00	
Car Parks – Staff & Members per year	L	173.04	173.04	
Residents Parking Permits				
3 month temporary permit	L	12.00	12.00	
6 month permit	L	24.00	24.00	
12 month permit	L	40.00	40.00	
Tradesmen Parking Permits				
Daily Waiver	L	5.00	5.00	
3 month permit	L	50.00	50.00	
6 month permit	L	90.00	90.00	
12 month permit	L	150.00	150.00	
				NIL

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
BUILDING CONTROL				
Items inclusive of VAT at 20%				
Letter confirming exemption	L	Free	Free	
Letter confirming enforcement action will not be taken	L	Free	Free	
Decision/Approval Notice (Building Control)				
Responding to request for historical information from electronic databases (email response)	L	Free	Free	
Responding to request for historical information from electronic databases (letter response)	L	1.00	1.00	
Responding to request for historical information from manually recorded data (email response)	L	Free	Free	
Personal searches (email response)	L	Free	Free	
The Building (Local Authority Charges) Regulations 2010 Plus VAT at 20%				
Work charged on individual job basis	L	As agreed with client	As agreed with client	
				NIL

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
DOLPHIN CENTRE				
Pricing based on the introduction of a leisure card.				
Swimming				
Adult swim				
Card holder	L	4.05	4.10	
Non card holder	L	4.70	4.75	
Concession	L	3.10	3.15	
Junior Swim	L	2.65	2.75	
Concession	L	2.00	2.10	
Family swim junior rate discount (up to 4 children accompanying 1 adult)				
Per card holder	L	1.90	1.95	
Per non card holder	L	2.30	2.35	
Under 12 months	L	Free	Free	
Lessons	L	46.50	47.50	
Fitness Areas				
The Gym				
Card holder	L	4.90	5.00	
Non card holder	L	5.35	5.45	
Concession	L	3.70	3.70	
Junior Gym	L	4.00	4.00	
Concession	L	3.05	3.10	
Health & Fitness Classes				
Health & Fitness Classes				
Card holder	L	4.25	4.35	
Non card holder	L	4.90	5.00	
Concession	L	3.20	3.30	
Half Main Hall				
Adult				
Card holder	L	43.50	43.50	
Non card holder	L	50.00	50.00	
Junior (1 hour courts only)	L	30.00	30.00	
Weekday lunchtime				
Card holder	L	32.00	32.00	
Non card holder	L	44.00	44.00	
Badminton				
Adult				
Card holder	L	8.55	8.65	
Non card holder	L	9.80	9.90	
Concession	L	6.40	6.50	
Junior (1 hour courts only)	L	4.70	4.80	
Concession (1 hour courts only)	L	3.55	3.65	
Equipment Hire				
Footballs	L	Free	Free	
Footballs – Deposit (FOC for card holders)	L	5.00	5.00	
Badminton	L	2.00	2.00	
Badminton – Deposit (FOC for card holders)	L	5.00	5.00	
Squash Racquets	L	2.00	2.00	
Squash Racquets – Deposit (FOC for card holders)	L	5.00	5.00	
Table Tennis Bats	L	1.40	1.40	
Table Tennis Bats – Deposit (FOC for card holders)	L	5.00	5.00	
Pram Lock	L	Free	Free	
Pram Lock – Deposit (FOC for card holders)	L	5.00	5.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
Children's Activities				
Crèche	L	3.75	3.75	
Soft play admissions	L	4.75	4.75	
Sensory Room	L	4.75	4.75	
Parent/toddler (Soft play)	L	4.75	4.75	
Other Activities				
Showers				
Card holders	L	1.75	2.00	
Non card holders	L	2.25	2.35	
Fit 4 Life Packages				
12 month Full Membership	L	299.40	299.40	
12 month Seniors	L	228.00	228.00	
12 month Student	L	180.00	180.00	
6 Month Full	L	195.00	195.00	
12 Month Upfront	L	275.00	275.00	
Swimming Pools				
Main Pool - per hour	L	97.00	100.00	
Diving Pool - per hour	L	55.00	57.00	
Teaching Pool - per hour	L	55.00	57.00	
Gala - per hour				
Swimming Galas - whole complex				
Normal opening hours - per hour	L	308.00	320.00	
Outside normal opening hours - per hour	L	163.00	168.00	
Swimming Galas - Schools, Junior Clubs and Organisations				
Main Pool - Peak	L	217.00	224.00	
Main Pool - Off Peak	L	153.00	158.00	
Main Pool and Teaching Pool - Peak	L	181.00	187.00	
Main Pool and Teaching Pool - Off Peak	L	187.00	193.00	
Electronic Timing	L	91.00	94.00	
Ten Pin Bowling				
Adult Standard - 1 game				
	L	7.00	7.00	
Juniors (under 16) - 1 game				
	L	5.95	5.95	
Students & Seniors - Off Peak - 1 game				
	L	5.95	5.95	
Family Package - Peak - 1 game				
	L	23.00	23.00	
Family Package - Off Peak -1 game				
	L	21.00	21.00	
Adult, Students, Seniors - Peak - 2 game				
	L	14.00	14.00	
Adult, Student, Seniors - Off Peak - 2 game				
	L	10.50	10.50	
Juniors (under 16) - Peak - 2 game				
	L	11.90	11.90	
Juniors (under 16) - Off Peak - 2 game				
	L	10.50	10.50	
Disabled and carer - Off Peak - 1 game (per person)				
	L	4.95	4.95	
Disabled and carer - Off Peak - 2 game (per person)				
	L	9.90	9.90	
Dry Sports Hall				
Main Sports Hall - per hour				
	L	102.00	105.00	
Special Events - per hour Weekends				
	L	335.00	345.00	
Preparation - per hour Weekends				
	L	175.00	180.00	
Special Events - Schools - per hour off peak				
	L	47.00	49.00	
Meeting Room				
	L	34.50	36.00	
Seminar Room/Stephenson Suite				
	L	34.50	36.00	
Central Hall				
All Events (except commercial, exhibitions and local societies)				
	L	106.00	110.00	
Exhibitions - commercial - per hour				
	L	139.00	143.00	
Local Societies event - per hour				
	L	73.00	76.00	
				15,000
PARKS				
Football - Hire of Hundens Park Pitch Seniors' Match				
	L	25.00	25.00	
Juniors Match				
	L	15.00	15.00	
				NIL

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
EASTBOURNE SPORTS COMPLEX				
3G Pitch				
Non Charter Standard Pay and Play (Exclusive of VAT)				
1/2 3G Pitch - Adult (1 hour)	L	46.00	46.00	
1/2 3G Pitch - Junior (1 hour)	L	35.00	35.00	
Full 3G pitch per hour – Adult	L	77.00	77.00	
Full 3G pitch per hour – Junior	L	50.00	50.00	
Charter Standard and Partner Clubs (Exclusive of VAT)				
1/2 3G Pitch (1 hour)	L	25.00	25.00	
Full 3G pitch per hour	L	50.00	50.00	
Off Peak Summer Prices (May to August) Charter Standard and Partner Clubs Only				
1/2 3G Pitch (1 hour)	L	25.00	25.00	
Full 3G pitch per hour	L	50.00	50.00	
Grass Pitch				
Adult per match	L	25.00	25.00	
Junior per match	L	15.00	15.00	
Athletics Track				
Non club rate				
Adult	L	3.80	4.00	
Junior	L	3.40	3.60	
Full track per hour	L	34.00	35.00	
Club rate				
Adult	L	3.00	3.00	
Junior	L	3.00	3.00	
Hard Court				
1 Court (1 hour)	L	10.00	10.00	
Full Area (4 courts - 1 hour)	L	30.00	30.00	
Other				
Shower	L	2.00	2.00	
Function room and pavilion hire per hour	L	21.00	21.00	
Multi Purpose Studio per hour	L	15.00	15.00	
				Minimal

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
HIPPODROME & HULLABALOO				
Hire & Conferencing (all pricing exclusive of VAT)				
John Wade Group Lounge - max capacity 40 (theatre style) - per hour	L	35.00	36.75	
John Wade Group Lounge - max capacity 40 (theatre style) - day hire**	L	210.00	220.50	
Living Water Tower Room - max capacity 18 - per hour	L	30.00	31.50	
Living Water Tower Room - max capacity 18 - day hire**	L	180.00	189.00	
Hippo Lounge - max capacity 70 - per hour	L	42.00	44.00	
Hippo Lounge - max capacity 70 - day hire**	L	252.00	264.50	
Hippo Education Space - max capacity 40 (workshop of approx. 25) - per hour	L	35.00	36.75	
Hippo Education Space - max capacity 40 (workshop of approx. 25) - day hire**	L	210.00	220.50	
Hullabaloo Rehearsal Space - max capacity 35 - per hour	L	35.00	36.75	
Hullabaloo Rehearsal Space - max capacity 35 - day hire**	L	210.00	220.50	
Hullabaloo Café - max capacity 70 - per hour	L	42.00	44.00	
Hullabaloo Café - max capacity 70 - day hire**	L	252.00	264.50	
Hippodrome Theatre Hire - max capacity 1,000 - w/end full day	L	1,900.00	1,995.00	
Hippodrome Theatre Hire - max capacity 1,000 - w/end half day	L	950.00	997.50	
Hippodrome Theatre Hire - max capacity 1,000 - w/day full day	L	1,750.00	1,837.50	
Hippodrome Theatre Hire - max capacity 1,000 - w/day half day	L	875.00	918.75	
Hullabaloo Theatre Hire - max capacity 150 - per hour	L	62.00	65.00	
Hullabaloo Theatre Hire - max capacity 150 - day hire**	L	450.00	472.50	
**day hire - 9am to 6pm				
Community Rate may be applicable for charities, NHS, children's groups and local artists if qualifying criteria met. This equates to 30% reduction on the above charges.				
				1,000

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
HEAD OF STEAM				
Admission				
Adult	L	4.95	4.95	
Concession	L	3.75	3.75	
Children (6-16 years old)	L	3.00	3.00	
Children (under 6)	L	No charge	No charge	
Single annual pass	L	10.00	10.00	
Family day pass (2 adults & 4 children)	L	10.00	10.00	
Family annual pass (2 adults & 4 children)	L	15.00	15.00	
School Visit	L	No charge	No charge	
Research				
Research	L	£30.00 (min 1 hour & max 3 hours)	£30.00 (min 1 hour & max 3 hours)	
Research by Curator	L	£30.00 (min 1 hour & max 3 hours)	£30.00 (min 1 hour & max 3 hours)	
Short research (up to 10 mins)	L	Free except for £5.00 minimum handling fee for scans, photocopies and postage	Free except for £5.00 minimum handling fee for scans, photocopies and postage	
Photocopying				
A4 (B&W)	L	0.20	0.20	
A3 (B&W)	L	0.40	0.40	
A4 (B&W)	L	0.50	0.50	
A3 (Colour)	L	1.00	1.00	
A0 plan copies (B&W)	L	6.50	6.50	
Digital Copies (personal) per image				
Scan of document (max A3)	L	Free except for £5.00 minimum handling fee for scans	Free except for £5.00 minimum handling fee for scans	
Scan of photograph (max A3)	L	6.50	6.50	
Day photo pass	L	10.00	10.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
Digital Copies (commercial) per image				
Small local charitable, educational including websites	L	6.50	6.50	
Local commercial including websites	L	15.00	15.00	
Books, specialist magazines, journals & newspapers including websites	L	30.00	30.00	
Regional TV/Video/Film/DVD	L	50.00	50.00	
National/international TV/Video/Film/DVD	L	100.00	100.00	
Discount for 10 images or more	L	0.10	0.10	
Postage and Packing				
Up to A4 (in UK only)	L	Free except for 5.00 minimum handling fee	Free except for 5.00 minimum handling fee	
'Package' size and/or outside UK delivery	L	Dependant on size and weight	Dependant on size and weight	
Filming Fees				
Student Production (during opening hours)	L	Free but donation welcome	Free but donation welcome	
Small Productions (per day)	L	350.00	350.00	
Large Productions (per day)	L	700.00	700.00	
Conference Facilities				
During opening hours (per hour)	L	25.00	25.00	
Outside opening hours (per hour)	L	32.50	32.50	
Use by Museum partners (during opening hours)	L	Free	Free	
Hire of Museum Field				
Educational Use	L	No charge	No charge	
Corporate Events	L	Negotiated on an individual basis	Negotiated on an individual basis	
				NIL
REFUSE COLLECTION AND DISPOSAL				
Refuse sacks (per 25) (Exclusive of VAT)	L	104.35	107.50	
Garden Waste Sacks (Non VATable) (for collection of 10 bags)	L	11.25	11.60	
Bulky Household Collection up to 6 items	L	18.80	19.40	
Garden Waste Service	L	36.00	37.00	
Cost of replacement (inclusive of 20% VAT)				
360L Wheeled Bin	L	53.35	54.95	
240L Wheeled Bin	L	21.00	21.65	
Caddie	L	5.40	5.55	
Glass Box	L	3.45	3.55	
55L Box	L	17.70	18.25	
Lid for recycling box	L	1.45	1.50	
Lid for 240L bin	L	5.25	5.40	
				9,000

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
CEMETERIES				
Burial fees without exclusive right of burial (these fees will be tripled where the deceased is a non-resident of Darlington at time of death)				
Individual foetal remains	N	No Charge	No Charge	
Stillborn or child not exceeding 12 months	N	No Charge	No Charge	
Person over 12 months up to 18 years	N	No Charge	No Charge	
Person over 18 years	L	930.00	960.00	
Burial fees with exclusive right of burial (these fees will be doubled where the deceased is a non-resident of Darlington at time of death)				
Individual foetal remains	N	No Charge	No Charge	
Child not exceeding 12 months	N	No Charge	No Charge	
Person over 12 months up to 18 years	N	No Charge	No Charge	
Person over 18 years	L	930.00	960.00	
Cremated remains	L	200.00	210.00	
Exclusive rights of burial (these fees will be doubled if the purchaser is a non-resident of Darlington if not purchased at time of first interment).				
Exclusive burial rights (50 years)	L	950.00	980.00	
Exclusive burial rights for a bricked grave	L	1,900.00	1,960.00	
Other charges				
Scattering of cremated remains	L	45.00	50.00	
Indemnity form (to produce duplicate grant)	L	45.00	50.00	
Use of Cemetery Chapel	L	100.00	100.00	
After post mortem remains	L	200.00	210.00	
Exhumation of a body (excl. re-interment)	L	2,000.00	2,100.00	
Exhumation of cremated remains (excl. re-interment)	L	500.00	525.00	
Grave Maintenance (inclusive of 20% VAT)				
Initial payment	L	50.00	50.00	
Annual Maintenance	L	37.00	37.00	
Memorials (fees will be doubled where the deceased to whom the memorial/inscription refers was non-resident of Darlington at time of death)				
Memorial rights including first inscription (30 years)	L	220.00	220.00	
Provision of kerbs – traditional sites only)	L	100.00	100.00	
Vases not exceeding 300mm	L	80.00	80.00	
Additional inscription	L	80.00	80.00	
Total financial effect for Cemeteries				8,000

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
CREMATORIUM				
Crematorium fees (inclusive of certificate of cremation, use of organ and scattering of remains in Gardens of Remembrance at an unreserved time)				
Individual foetal remains	N	No charge	No charge	
Hospital arrangement – foetal remains	L	200.00	210.00	
Stillborn or child not exceeding 12 months	N	No charge	No charge	
Person over 12 months up to 18 years	N	No charge	No charge	
Person over 18 years	L	850.00	875.00	
Direct Cremation	L	625.00	675.00	
After post mortem remains	L	200.00	210.00	
Other charges				
Medical Referee Fee	N	22.00	22.00	
Environmental Surcharge	L	58.00	58.00	
Postal Carton	L	20.00	20.00	
Metal Urn	L	40.00	40.00	
Wooden Casket	L	50.00	50.00	
Baby Urn	L	10.00	10.00	
Crematorium Chapel	L	100.00	100.00	
Scattering of remains at reserved time	L	45.00	50.00	
Webcasts (inclusive of 20% VAT)				
Live Webcast	L	48.00	48.00	
Live Webcast and watch again	L	54.00	54.00	
Keepsake (DVD, Blu-ray, USB or audio CD)	L	60.00	60.00	
Extra copies of Keepsake	L	30.00	30.00	
Book of Remembrance (inclusive of 20% VAT)				
Single Entry (2 lines)	L	70.00	70.00	
Double Entry (3 or 4 lines)	L	110.00	110.00	
Additional lines	L	25.00	25.00	
Crest or floral emblem	L	115.00	115.00	
Memorial Cards (inclusive of 20% VAT)				
Single entry card (2 lines)	L	25.00	25.00	
Double entry card (3 or 4 lines)	L	30.00	30.00	
Additional lines	L	5.00	5.00	
Crest of floral emblem	L	70.00	70.00	
Personal photographs – set up	L	50.00	50.00	
Additional photographs – after set up	L	10.00	10.00	
Memorial Books (inclusive of 20% VAT)				
Single entry book (2 lines)	L	80.00	80.00	
Double entry card (3 or 4 lines)	L	85.00	85.00	
Additional lines	L	5.00	5.00	
Crest of floral emblem	L	70.00	70.00	
Personal photographs – set up	L	50.00	50.00	
Additional photographs – after set up	L	10.00	10.00	
Triptych (inclusive of 20% VAT)				
Single entry card (2 lines)	L	67.00	67.00	
Double entry (3 or 4 lines)	L	72.00	72.00	
Additional lines	L	5.00	5.00	
Crest or floral emblem	L	70.00	70.00	
Personal Photographs – set up	L	50.00	50.00	
Additional Photographs – after set up	L	10.00	10.00	
Other Memorial Schemes				
Replacement kerb vase plaque	L	300.00	300.00	
Replacement flower holder	L	5.00	5.00	
Wall plaques	L	245.00	245.00	
Planter plaques	L	365.00	365.00	
Lease of space for memorial plaques (per annum)	L	25.00	25.00	
Total financial effect for Crematorium				39,000

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
ALLOTMENTS & STABLES				
Rent per year	L	180.20	185.60	
				Minimal
HIGHWAYS				
Private apparatus in the Highway (Section 50 Licence, new installations)	L	550.00	550.00	
Private Road Openings (repair existing)	L	225.00	225.00	
Vehicle Crossings – estimate fee (taken as part of payment if go ahead with the works)	L	25.00	25.00	
Vehicle Crossings (plus actual construction costs)	L	100.00	100.00	
Vehicle Crossings if planning permission required on a classified road (plus actual construction costs)	L	150.00	150.00	
Temporary Traffic Regulation Notices (road closures etc)	L	130.00	175.00	
Temporary Traffic Regulation Orders (road closures etc) (plus advertising)	L	275.00	288.00	
Emergency Traffic Regulation Orders	L	130.00	136.00	
Application to Secretary of State for TTRO extension (plus advertising)	L	N/a	100.00	
Personal Search - Highways (by email) per question	L	N/a	6.00	
Street Naming Royal Mail Income (per address, Nationally agreed price LGIH)	L	1.00	1.00	
Street Naming & Numbering of Properties:				
- Per road name (developer suggests)	L	165.00	165.00	
- Per road name (council names)	L	200.00	200.00	
- Per plot	L	15.00	15.00	
Street Naming & Numbering of Properties:				
- Per plot or renaming of a property	L	35.00	35.00	
Rechargeable Works	L	Actual cost + 10%	Actual cost + 10%	
Temporary Traffic Light Applications	L	No Charge	No Charge	
Section 50 Licence associated bond costs	L	Individually priced based on requirements	Individually priced based on requirements	
Access protection markings	L	No charge	No charge	
Tourist Sign (plus actual cost of sign)	L	£75.00 + VAT	£75.00 + VAT	
Accident Data Requests	L	£75.00 + VAT	£75.00 + VAT	
Traffic Count Data	L	75.00	75.00	
Street Lighting Design Service	L	Individually priced based on charge out rate	Individually priced based on charge out rate	
Oversailing Licence	L	No charge	No charge	
Banner Licence	L	No charge	No charge	
Placing Goods on the Highway	L	155.00	155.00	
Deposits upon the Highway	L	No charge	No charge	
Temporary Development Signs – Admin Fee	L	200.00	200.00	
Temporary Development Signs – DBC undertake work on behalf of developer	L	Actual costs	Actual costs	
Switch off / on traffic signal / pelican crossings – per visit	L	150.00	150.00	
Unauthorised marks or affixing of signs to street furniture	L	No charge	No charge	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
Section 278 Highway works agreement	N	6% of works + legal if delivered by developer	6% of works + legal if delivered by developer	
Section 116 Stopping Up of the Highway	N	Actual Costs	Actual Costs	
Section 38 Road Adoption agreement	N	6% of works + legal if delivered by developer	6% of works + legal if delivered by developer	
NRSWA Defect Charges	N	Nationally set scale of charges	Nationally set scale of charges	
NRSWA Road Opening Inspection Charges (sample)	N	Nationally set scale of charges	Nationally set scale of charges	
Section 74 – charges for overstays	N	Nationally set scale of charges	Nationally set scale of charges	
				Minimal
PUBLIC RIGHTS OF WAY				
Public Path Orders (HA 80 S 118 and 119, TCPA 90 s247, 257)				
Actual cost based on charge out rate plus advertising and legal costs				
PROW Temporary Closures – as Highways fees and charges				
Landowner Rights of Way Statement and Declaration s31.6				
One parcel of land, includes 2 notices	L	250.00	250.00	
Additional parcel	L	50.00	50.00	
Additional notice	L	50.00	50.00	
Authorisation for installing a new gate or stile (HA 80 s147)	L	100.00	100.00	
Path Orders under Deregulation Act				
Actual cost based on charge out rate plus advertising and legal costs, to include but not restricted to pre-application advice, processing the application, resolving objections, making the order, confirmation of the order, and any subsequent Public Inquiry or Hearing				
				NIL
SUSTAINABLE TRANSPORT				
Charges for Concessionary Travel (ENCTS);				
Replacement pass for lost/stolen without a CRN	L	10.00	10.00	
Learn to Ride per session (child)	L	3.00	3.00	
Production, placement and retrieval of notices when bus stops are temporarily per bus stop	L	60.00	60.00	
Production and placement of bus timetable information when bus services have to be re-registered due to road closures – up to 6 timetables	L	84.00	84.00	
				NIL
TRANSPORT SERVICES				
Charges for Taxi Licensing;				
Taxi Vehicle Test	L	50.00	50.00	
Taxi Vehicle Test and MOT	L	60.00	60.00	
Failure to attend (less than 48 hours' notice)	L	50.00	50.00	
Re-test	L	25.00	25.00	
Re-test including emissions	L	35.00	35.00	
Re-test emissions only	L	10.00	10.00	
Charges for General Public;				
MOT for Motorbike Class I & II	L	25.00	25.00	
MOT for Standard Car Class IV	L	35.00	35.00	
MOT for Class V Vehicles	L	40.00	40.00	
MOT for Class VII Vehicles	L	40.00	40.00	
				NIL

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
PRIVATE SECTOR HOUSING				
Works in default & statutory activities per hour	L	47.00	48.00	
Housing inspections & consultancy per hour (inclusive of VAT)	L	56.00	57.60	
Charge for the service relevant Housing Act 2004 legal notice	L	421.00	432.00	
Securing empty homes (addition of VAT by agreement)	L	280.00	288.00	
Houses in Multiple Occupation Activities;				
HMO licence fee per letting/let/tenancy	L	187.00	187.00	
Other relevant HMO activities per hour	L	47.00	47.00	
Variation of HMO licence	L	Free	Free	
Housing Immigration Inspections;				
Within 10 working days (including VAT)	L	141.00	144.00	
Fast Track within 5 working days (including VAT)	L	188.00	192.00	
General Enforcement Activities:				
Hourly rate for preparation of case reports/prosecutions	L	47.00	48.00	
Additional copies of legal notices via post	L	10.00	10.00	
Additional copies of legal notices - Scanned copy by Email	L	Free	Free	
Smoke and Carbon Monoxide Alarms (England) Regulation 2015;				
Fines for failing to provide a working smoke or carbon monoxide alarm. Offence by the same individual or organisation;				
First	N	500.00	500.00	
Second	N	1,000.00	1,000.00	
Third	N	2,000.00	2,000.00	
Fourth	N	3,000.00	3,000.00	
Fifth or more	N	5,000.00	5,000.00	
The Redress Schemes for Letting Agency Work and Property Management Work (England) Order 2014;				
Fines for failing to join an approved letting and management redress scheme;				
Businesses that have been served with a notice of intent and failed to join an approved scheme	N	5,000.00	5,000.00	
Businesses that have joined an approved scheme following the service of the notice of intent	N	4,000.00	4,000.00	
Businesses that have joined an approved scheme prior to enforcement action being taken, after the 1st October 2014	N	3,000.00	3,000.00	
**The Redress Scheme is currently undergoing a national review and may be replaced prior to April 2021 by a new civil penalty policy				

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed				
Energy Efficiency (Private Rented Property) (England and Wales) Regulations				
Penalty (less than 3 months in breach) renting a non-compliant property	N	Up to 2,000.00 and/or publication penalty	Up to 2,000.00 and/or publication penalty	
Penalty (3 months or more in breach) renting out a non-compliant property	N	Up to 4,000.00 and/or publication penalty	Up to 4,000.00 and/or publication penalty	
Providing false or misleading information on the PRS Exemptions Register	N	Up to 1,000.00 and/or publication penalty	Up to 1,000.00 and/or publication penalty	
Failing to comply with a compliance notice	N	Up to 2,000.00 and/or publication penalty	Up to 2,000.00 and/or publication penalty	
Housing and Planning Act 2016				
Failure to comply with an Improvement Notice (under section 30 of the Housing Act 2004)				
Failure to comply with a Prohibition Order (under section 32 of the Housing Act 2004)				
Breach of a banning order made under section 21 of the Housing and Planning Act 2016	N	Civil penalties of up to 30,000 per offence as an alternative to prosecution	Civil penalties of up to 30,000 per offence as an alternative to prosecution	
Using violence to secure entry to a property (under section 6 of the Criminal Law Act 1977)				
Illegal eviction or harassment of the occupiers of a property (under section 1 of the Protection from Eviction Act 1977)				
COST OF REVENUE COLLECTION				
Council Tax – All Charges do not incur VAT				
Issue of Summons for Liability Order	L	33.50	33.50	
Issue of Liability Order	L	44.00	44.00	
Issue of Summons for Committal Hearing	L	90.00	90.00	
Issue of Statutory Demand	L	157.50	157.50	
Minimal				
NIL				
Business Rates (NNDR) – All Charges do not incur VAT				
Issue of Summons for Liability Order	L	33.50	33.50	
Issue of Liability Order	L	44.00	44.00	
Issue of Summons for Committal Hearing	L	90.00	90.00	
Issue of Statutory Demand	L	157.50	157.50	
NIL				

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APPENDIX 4

**KEY ASSUMPTIONS USED IN PROJECTED
RESOURCES, EXPENDITURE AND INCOME 2022/23-2025/26**

Factor	Assumption
Resources	
Council Tax base	Variable depending on projected additional properties.
Council Tax	2.99% increase in 2022/23 year (including 1% for any allowable precepts) and then a 1.99% increase in 2023/24, 2024/25 & 2025/26.
Council Tax collection	99% collected
Government Grants	Government grants for 2022/23 as indicated in 2021 spending review and indicative figures for 2023/24 – 2025/26.
	Increase in Business Rates Scheme Top Up Grant of 3.0% in 2022/23 & 2.00% in 2023/24, 2024/25 & 2025/26 (projected CPI).
	Revenue Support Grant 2022/23 flat lined to 2025/26.
	Continuation of Improved Better Care Fund (iBCF) at 2021/22 rates.
	Continuation of 2021/22 Social Care Support Grant of £3.593m in total and assumed to continue to 2025/26.
	New Homes Bonus (NHB) legacy payments will continue but no new ones assumed after 2022/23, assumed to discontinue in 2023/24.
Expenditure	
Pay inflation	2022-23 3% and thereafter 2% in line with national scheme.
Price inflation	Only contractual inflation on running costs
Local Government Pension Scheme	Contribution rate of 18.4% for 2022/23 plus past service deficit contributions of £0.280m in 2022/23, amounts set aside in Contingencies for potential increase post 2022/23 Triennial review.
Financing Costs	
Interest rates payable	Average rate on existing debt 2022/23 of 2.48%; 2023/24 of 2.29%, 2024/25 of 2.13% & 2025/26 of 2%.
Interest rates payable on new debt – 10 year rate	2022/23 of 1.80%; 2023/24 of 1.95%, 2024/25 of 2.08% & 2025/26 of 2.23%.
Interest rates receivable	0.10% in 2022/23, 0.25% in 2023/24, 0.50% in 2024/25 & 1.00% in 2025/26.
Income	
Inflationary increases	Various based on individual service considerations

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REVENUE BUDGET MANAGEMENT 2021/22

<u>Projected General Fund Reserve at 31st March 2022</u>	
	2021-25 MTFP (Feb 2021)
Medium Term Financial Plan (MTFP) :-	£000
MTFP Planned Opening Balance 01/04/2021	21,506
Approved net contribution from balances	3,420
Planned Closing Balance 31/03/2022	24,926
 Increase in opening balance from 2020-21 results	 2,317
 Projected corporate underspends / (overspends) :-	
Public Health rebased savings	285
Community Services rebased savings	308
Adult Services rebase savings	400
Council Wide	16
Financing Costs	306
Joint Venture - Investment Return	248
Government Grant - SFC	(470)
Transfer in from earmarked reserve - Covid	1,385
 Projected General Fund Reserve (excluding Departmental) at 31st March 2022	 29,721
 Planned Balance at 31st March 2022	 24,926
Improvement	4,795

<u>Departmental projected year-end balances</u>	
	Improvement / (decline) compared with 2021-25 MTFP
	£000
People Group	(482)
Services Group	729
Operations Group	(416)
Chief Executive	(16)
 TOTAL	 (185)

<u>Summary Comparison with :-</u>	
	2021-25 MTFP
	£000
Corporate Resources - increase in opening balance from 20/21 results	2,317
Corporate Resources - additional in-year Improvement/(Decline)	1,485
Quarter 1 budget rebase	993
Departmental - Improvement / (Decline)	(185)
 Improvement / (Decline) compared with MTFP	 4,610
 Projected General Fund Reserve at 31st March 2022	 29,536

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APPENDIX 6

MEDIUM TERM FINANCIAL PLAN 2022 TO 2026

	2022/23	2023/24	2024/25	2025/26
	£m	£m	£m	£m
People Group	65.798	67.640	70.342	72.807
Chief Executives Office & Economic Growth	1.288	1.334	1.366	1.455
Services Group	17.947	18.400	18.901	19.316
Operations Group	15.909	16.333	16.762	17.105
Financing costs	0.637	2.921	2.933	2.992
Investment Returns - Joint Venture	(1.864)	(1.480)	(1.130)	(1.130)
Council Wide Pressures/(savings)	1.037	1.054	1.079	1.106
Council Wide Contingencies	0.525	1.512	1.512	1.512
Contribution to/(from) revenue balances	(0.324)	(4.205)	(9.073)	(9.861)
Total Net Expenditure	100.953	103.509	102.692	105.302
<u>Resources - Projected and assumed</u>				
Council Tax	57.792	59.868	61.797	63.917
Business rates retained locally	20.175	20.545	20.227	20.612
Top Up grant	7.515	7.666	5.238	5.343
Revenue Support Grant	4.357	4.781	4.781	4.781
New Homes Bonus	0.465	0.000	0.000	0.000
Better Care Fund	4.356	4.356	4.356	4.356
Adult Social Care Support Grant	3.593	3.593	3.593	3.593
Spending Review 21 Government Funding	2.700	2.700	2.700	2.700
Total Resources	100.953	103.509	102.692	105.302
<u>Balances</u>				
Opening balance	24.358	24.034	19.829	10.756
Contribution to/(from) balances	(0.324)	(4.205)	(9.073)	(9.861)
Closing balance	24.034	19.829	10.756	0.895

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Capital Medium Term Financial Plan 2022/23 - 2025/26					APPENDIX 7
	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	Total £'000
Children, Families & Learning					
School Condition Allocations	142	142	142	142	568
	142	142	142	142	568
Housing					
Adaptations / Lifts	200	206	212	214	832
Heating replacement programme	1,105	1,138	1,172	1,184	4,599
Structural works	400	412	424	429	1,665
Lifeline Services	50	50	50	50	200
Repairs before painting	60	60	60	60	240
Roofing	1,000	1,050	1,082	505	3,637
Garages	50	50	50	50	200
External Works (footpaths, fencing, etc.)	200	210	216	218	844
Smoke detection	25	26	26	26	103
Pavement Crossing	32	33	34	34	133
Replacement Door Programme	450	473	487	492	1,902
Window Replacement	500	510	520	525	2,055
IPM works	1,910	2,417	2,489	2,514	9,330
Energy Efficiency	1,000	1,000	1,000	1,000	4,000
Comunal Works	150	156	159	161	626
New build (net of HE grant)/regeneration	25,581	16,797	11,808	16,415	70,601
Fees	267	281	292	298	1,138
	32,980	24,869	20,081	24,175	102,105
Transport					
Highway Maintenance	1,689	1,689	1,689	1,689	6,756
Integrated Transport	886	886	886	886	3,544
	2,575	2,575	2,575	2,575	10,300
Other Capital Programmes					
Disabled Facility Grants	1,063	1,063	1,063	1,063	4,252
	1,063	1,063	1,063	1,063	4,252
Council funded Schemes					
Dolphin Centre Mechanical & Electrical works Phase 3	850	1,350	-	-	2,200
Whinfield School Roof Replacement	372	124	124	-	620
West Cemetery Drainage	100	150	-	-	250
Economic Growth investment Fund (EGIF)	500	500	500	500	2,000
Eastbourne Sports Complex	2,310	-	-	-	2,310
Capitalised Repairs (already approved until 2024/25)	250	250	250	250	1,000
Advanced Design Fees (already approved until 2024/25)	150	150	150	150	600
Total Council Funded Schemes	4,532	2,524	1,024	900	8,980
Self Financing schemes					
Railway Heritage Quarter	10,000	18,000	3,000	-	31,000
Total Council Self Financing Schemes	10,000	18,000	3,000	-	31,000
Total Spending Plans	51,292	49,173	27,885	28,855	157,205
Funded by:					
Capital Grants	4,480	3,780	3,780	3,780	15,820
HRA Revenue Contributions	17,618	16,491	16,693	14,179	64,981
HRA Capital Receipts	303	303	303	303	1,212
Borrowing	15,059	8,075	3,085	9,693	35,912
Corporate Resources	3,832	2,524	1,024	900	8,280
Self Financing	10,000	18,000	3,000	-	31,000
Total Resources	51,292	49,173	27,885	28,855	157,205
Commitments - see above	51,292	49,173	27,885	28,855	157,205
Resources Available for Investment	-	-	-	-	-

Figures shown in italics are estimates, awaiting confirmation of funding streams.

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**CABINET
7 DECEMBER 2021**

MID-YEAR PRUDENTIAL INDICATORS AND TREASURY MANAGEMENT 2021/22

**Responsible Cabinet Member -
Councillor Scott Durham, Resources Portfolio**

**Responsible Director -
Elizabeth Davison, Group Director of Operations**

SUMMARY REPORT

Purpose of the Report

1. This report seeks approval of the revised Treasury Management Strategy, Prudential Indicators and provides a mid-yearly review of the Council's borrowing and investment activities. Cabinet are requested to forward the revised Strategy and indicators to Council for their approval and note changes to the MTFP with regard to the Treasury Management Budget (Financing Costs).

Summary

2. The mandatory Prudential Code, which governs Council's borrowing, requires Council approval of controls, called Prudential Indicators, relating to capital spending and borrowing. Prudential Indicators are set in three statutory annual reports, a forward looking annual treasury management strategy, a backward looking annual treasury management report and this mid-year update. The mid-year update follows Council's approval in February 2021 of the 2021/22 Prudential Indicators and Treasury Management Strategy.
3. The key objectives of the three annual reports are:
 - (a) To ensure the governance of the large amounts of public money under the Council's Treasury Management activities:
 - (i) Complies with legislation
 - (ii) Meets high standards set out in codes of practice
 - (b) To ensure that borrowing is affordable;
 - (c) To report performance of the key activities of borrowing and investments.
4. The key proposed revisions to Prudential Indicators relate to:

- (a) The Operational Boundary will reduce to £174.081m and the Authorised Limit to £237.156m which will allow for any additional cashflow requirement.
5. Investments include £30m in property funds which are expected to increase our net return on investments by around £0.700m in future years.

Recommendations

6. It is recommended that:
- (a) The revised prudential indicators and limits within the report in Tables 1 to 6, 8, 10 and 12 to 17 are examined.
 - (b) The underspend in the Treasury Management Budget (Financing Costs) of £0.243m shown in Table 11 is noted.
 - (c) That this report is forwarded to Council in order for the updated prudential indicators to be approved.

Reasons

7. The recommendations are supported by the following reasons :-
- (a) In order to comply with the Prudential Code for Capital Finance in Local Authorities;
 - (b) To inform Members of the performance of the Treasury Management function;
 - (c) To comply with the Local Government Act 2003;
 - (d) To enable further improvements to be made in the Council's Treasury Management function.

Elizabeth Davison
Group Director of Operations

Background Papers

- (i) Capital Medium Term Financial Plan 2021/22
- (ii) Prudential Indicators & Treasury Management Strategy 2021/22
- (iii) Accounting records
- (iv) The Prudential Code for Capital Finance in Local Authorities

Peter Carrick: Extension 5401

S17 Crime and Disorder	This report has no implications for S17 Crime and Disorder.
Health and Well Being	This report has no implications for the Council's Health and Well Being agenda.
Carbon Impact and Climate Change	There are no carbon impact implications in this report.
Diversity	There are no specific implications for the Council's diversity agenda.
Wards Affected	All Wards.
Groups Affected	All Groups.
Budget and Policy Framework	This report must be considered by Council.
Key Decision	This is not an executive decision.
Urgent Decision	For the purposes of call in this report is not an urgent decision.
Council Plan	This report has no particular implications for the sustainable Community Strategy.
Efficiency	The report refers to actions taken to reduce costs and manage risks.
Impact on Looked After Children and Care Leavers	This report does not impact on Looked After Children or Care Leavers

MAIN REPORT

Information and Analysis

8. This mid-year review report meets the regulatory framework requirement of treasury management. It also incorporates the needs of the Prudential Code to ensure monitoring of the capital expenditure plans and the Council's prudential indicators (PIs). The Treasury Strategy and the PIs were previously reported to Council on 18 February 2021.
9. This report concentrates on the revised positions for 2021/22. Future year's indicators will be revised when the impact of the MTFP 2022/23 onwards is known.
10. A summary of the revised headline indicators for 2021/22 is presented in Table 1 below. More detailed explanations of each indicator and any proposed changes are contained in the report. The revised indicators reflect the movement in the Capital MTFP since its approval in February 2021 and the means by which it is financed.

Table 1 Headline Indicators

	2021/22 Original Estimate	2021/22 Revised Estimate
	£m	£m
Capital Expenditure (Tables 2 and 3)	50.953	49.678
Capital Financing Requirement (Table 4)	229.504	225.863
Operational Boundary for External Debt (Table 4)	186.550	174.081
Authorised Limit for External Debt (Table 6)	240.979	237.156
Ratio of Financing Costs to net revenue stream- General Fund (Table 14)	2.73%	2.34%
Ratio of Financing Costs to net revenue stream- Housing Revenue Account (HRA)(Table 14)	12.78%	14.86%

11. The capital expenditure plans and prudential indicators for capital expenditure are set out initially, as these provide the framework for the subsequent treasury management activity. The actual treasury management activity follows the capital framework and the position against the treasury management indicators is shown at the end.
12. The purpose of the report supports the objective in the revised CIPFA Code of Practice on Treasury Management and the Ministry of Housing, Communities and Local Government Investment Guidance which state that Members receive and adequately scrutinise the treasury service.
13. The underlying economic environment remains difficult for Councils and concerns over counterparty risk are still around. This background encourages the Council to continue investing over the shorter term and with high quality counterparties, the downside is that investment returns remain low.

Key Prudential Indicators

14. This part of the report is structured to update:
 - (a) The Council’s capital expenditure plans;
 - (b) How these plans are financed;
 - (c) The impact of the changes in the capital expenditure plans on the PI’s and the underlying need to borrow;
 - (d) Compliance and limits in place for borrowing activity;
 - (e) Changes to the Annual Investment Strategy;
 - (f) The revised financing costs budget for 2021/22.

Capital Expenditure PI

15. Table 2 shows the revised estimates for capital expenditure and the changes since the capital programme was agreed at the budget.

Table 2

Capital Expenditure by Service	2021/22 Original Estimate	2021/22 Revised Estimate
	£m	£m
General Fund	22.395	27.036
HRA	20.449	13.183
Total Estimated Capital Expenditure	42.844	40.219
Loans to Joint Ventures	8.109	9.459
Total	50.953	49.678

16. The changes to the 2021/22 capital expenditure estimates have been notified to Cabinet as part of the Capital Budget monitoring process (Quarterly Project Position Statement Report).
17. The current capital programme that has not already been financed now stands at £176.136m but this includes a number of schemes that will be spent over a number of years not just in 2021/22. A reduction of £126.458m has been allowed for schemes which are known will be finalised in future years, but it is likely that other schemes will also slip into future years.

Impact of Capital Expenditure Plans

Changes to the financing of the Capital Programme

18. Table 3 draws together the main strategy elements of the capital expenditure plans shown above, highlighting the original elements of the capital programme, and the expected financing arrangements of this capital expenditure. The borrowing element (Borrowing Need) increases the underlying indebtedness of the Council by way of the Capital Financing Requirement (CFR). Borrowing need has reduced for 2021/22 due to schemes that have been estimated to have slipped into future years. This direct borrowing need may also be supplemented by maturing debt and other treasury requirements.

Table 3

Capital Expenditure	2021/22 Original Estimate	2021/22 Revised Estimate
	£m	£m
General Fund	22.395	27.036
HRA	20.449	13.183
Loans to Joint Ventures	8.109	9.459
Total Capital expenditure	50.953	49.678
Financed By:		
Capital Receipts - Housing	0.303	0.303
Capital Receipts –General Fund	1.150	0.586
Capital grants	12.171	21.294
JV Repayments	7.627	7.727
HRA Revenue Contributions	6.761	12.835
HRA Investment Fund	4.982	0.000
Self-Financing - GF	0.250	0.000
Total Financing	33.244	42.745
Borrowing Need	17.709	6.933

The Capital Financing Requirement (PI), External Debt (PI) and the Operational Boundary

19. Table 4 shows the Capital Financing Requirement (CFR), which is the underlying external need to borrow for capital purposes. It shows the expected actual debt position over the period. This is called the Operational Boundary. The reduction in Borrowing Need (Table 3) is around £10.8m and currently actual borrowing for the Council is £156.465m. The reduction is due to the Housing programme being delayed due to Covid 19. It is proposed to set an actual borrowing figure of £164.849m this will accommodate the additional borrowing need and any debt requirements for cash flow purposes. Other Long term liabilities (the PFI scheme) will be added to give the revised operational boundary for 2021/22.

Prudential Indicator- External Debt/ Operational Boundary**Table 4**

	2021/22 Original Estimate	2021/22 Revised Estimate
	£m	£m
Prudential Indicator- Capital Financing Requirement		
Opening CFR- Post Audit of Accounts	218.318	220.685
CFR General Fund	129.802	135.801
CFR General Fund PFI/Leasing IFRS	9.232	9.232
CFR – Housing	77.189	67.709
CFR – Loans to Joint Ventures	13.281	13.121
Total Closing CFR	229.504	225.863
Net Movement in CFR	11.186	5.178
Borrowing	177.318	164.849
Other long-Term Liabilities	9.232	9.232
Total Debt 31 March- Operational Boundary	186.550	174.081

Limits to Borrowing Activity

20. The first key control over the treasury activity is a PI to ensure that over the medium term gross borrowing should not, except in the short term, exceed the total of the CFR in the preceding year plus the estimates of any additional CFR for 2021/22 and the next two financial years. As shown in Table 5 below.

Table 5

	2021/22 Original Estimate £m	2021/22 Revised Estimate £m	2022/23 Revised Estimate £m	2023/24 Revised Estimate £m
Gross borrowing	190.599	164.849	179.849	194.849
Plus Other Long Term Liabilities	9.232	9.232	8.117	7.011
Total Gross Borrowing	199.831	174.081	187.966	201.860
CFR* (year-end position)	229.504	225.863	243.522	256.931

* includes on balance sheet PFI schemes and finance leases

21. The Group Director of Operations reports that no difficulties are envisaged for the current and future years in complying with this PI.
22. A further PI controls the overall level of borrowing, this is the Authorised Limit which represents the limit beyond which borrowing is prohibited and needs to be set and revised by Members. It reflects the level of borrowing which while not desirable, could be afforded in the short term, but is not sustainable in the longer term. The Authorised Limit is currently set 5% above the Capital Financing Requirement to allow for any additional cashflow needs, the revised figure for 2021/22 has been raised by 5% of the new CFR total.

Whilst it is not expected that borrowing would be at these levels this would allow additional borrowing to take place should market conditions change suddenly and swift action was required. This is a Statutory limit determined under section 3 (1) of the Local Government Act 2003.

23. It is proposed to move the Authorised Limit in Table 6 in line with the movement in the overall Capital Financing Requirement.

Table 6

Authorised Limit for External Debt	2021/22 Original		2021/22 Revised	
	Indicator	£m	Indicator	£m
Capital Financing Requirement		229.504		225.863
Additional headroom to Capital Financing Requirement		11.475		11.293
Total Authorised Limit for External Debt		240.979		237.156

Interest Rate Forecasts Provided by Link Asset Services (as at 10 August 2021)

Table 7

	Bank Rate	PWLB rates for borrowing purposes*			
		5 year	10 year	25 year	50 year
	%	%	%	%	%
2021/22					
Sept 2021	0.10	1.20	1.60	1.90	1.70
Dec 2021	0.10	1.20	1.60	2.00	1.80
March 2022	0.10	1.20	1.70	2.10	1.90
2022/23					
June 2022	0.10	1.30	1.70	2.20	2.00
Sept 2022	0.10	1.30	1.80	2.30	2.10
Dec 2022	0.10	1.30	1.80	2.30	2.10
March 2023	0.10	1.40	1.90	2.30	2.10
2023/24					
June 2023	0.25	1.40	1.90	2.40	2.20
Sept 2023	0.25	1.40	1.90	2.40	2.20
Dec 2023	0.25	1.50	2.00	2.40	2.20
March 2024	0.50	1.50	2.00	2.50	2.30

*PWLB rates above are for certainty rates (which are provided for those authorities that have disclosed their borrowing/capital plans to the government. Darlington Borough Council will be able to access these certainty rates which are 0.2% below PWLB's normal borrowing rates.

24. The coronavirus outbreak has done huge economic damage to the UK and to economies around the world. After the Bank of England took emergency action in March 2020 to cut Bank Rate to 0.10%, it left Bank Rate unchanged at its subsequent meetings, although some forecasters had suggested that a cut into negative territory could have happened prior to more recent months when strong recovery started kicking in. However, the minutes of the Monetary Policy Committee in February 2021 made it clear that commercial banks could not implement negative rates within six months; by that time the

economy would be expected to be recovering strongly and so there would be no requirement for negative rates. As shown in the forecast table above, one increase in Bank Rate from 0.10% to 0.25% has now been included in quarter 1 of 2023/24 and another increase to 0.50% in quarter 4 of 23/24, as an indication that the Bank of England will be starting monetary tightening during this year.

25. As the interest forecast table for PWLB certainty rates, (gilts plus 80bps), above shows, there is likely to be an unwinding of the currently depressed levels of PWLB rates and a steady rise over the forecast period, with some degree of uplift due to rising treasury yields in the US.
26. There is likely to be **exceptional volatility and unpredictability in respect of gilt yields and PWLB rates** due to various factors: -
 - (a) Would the MPC act to counter increasing gilt yields if they rise beyond a yet unspecified level?
 - (b) How strong will inflationary pressures turn out to be in both the US and the UK and so impact treasury and gilt yields?
 - (c) How will central banks implement their new average or sustainable level inflation monetary policies?
 - (d) Will exceptional volatility be focused on the short or long-end of the yield curve, or both?
 - (e) How strongly will changes in gilt yields be correlated to changes in US treasury yields?
27. The forecasts are also predicated on an assumption that there is no break-up of the Eurozone or EU within our forecasting period, despite the major challenges that are looming up, and that there are no major ructions in international relations, especially between the US and China / North Korea and Iran, which have a major impact on international trade and world GDP growth.
28. The downside risks to current forecasts for UK gilt yields and PWLB rates currently include:
 - (a) **Mutations** of the virus render current vaccines ineffective, and tweaked vaccines to combat these mutations are delayed, resulting in further national lockdowns or severe regional restrictions.
 - (b) **MPC** acts too quickly in unwinding QE or increasing Bank Rate and causes UK economic growth, and increases in inflation, to be weaker than we currently anticipate.
 - (c) The Government implements an **austerity programme** that suppresses GDP growth.
 - (d) **Labour and material shortages** do not ease over the next few months and further stifle economic recovery.
 - (e) The lockdowns cause major long-term **scarring of the economy**.

- (f) **UK / EU trade arrangements** – if there was a major impact on trade flows and financial services due to complications or lack of co-operation in sorting out significant remaining issues.
 - (g) A resurgence of the Eurozone sovereign debt crisis. The ECB has taken monetary policy action to support the bonds of EU states, with the positive impact most likely for “weaker” countries. In addition, the EU agreed a €750bn fiscal support package which has still to be disbursed. These actions will help shield weaker economic regions in the near-term. However, in the case of Italy, the cost of the virus crisis has added to its already huge debt mountain and its slow economic growth will leave it vulnerable to markets returning to taking the view that its level of debt is unsupportable. There remains a sharp divide between northern EU countries favouring low debt to GDP and annual balanced budgets and southern countries who want to see jointly issued Eurobonds to finance economic recovery. This divide could undermine the unity of the EU in time to come.
 - (h) Weak capitalisation of some **European banks**, which could be undermined further depending on the extent of credit losses resulting from the pandemic.
 - (i) **German minority government & general election in September 2021.** In the German general election of September 2017, Angela Merkel’s CDU party was left in a vulnerable minority position dependent on the fractious support of the SPD party, because of the rise in popularity of the anti-immigration AfD party. Subsequently, the CDU has done badly in state elections, but the SPD has done even worse. Angela Merkel has stepped down from being the CDU party leader but remains as Chancellor until the general election in 2021. Her appointed successor has not attracted wide support from voters and the result of the general election could well lead to some form of coalition government, though there could be a question as to whether the CDU will be part of it which, in turn, could then raise an issue over the tenure of her successor. This then leaves a question mark over who the major guiding hand and driver of EU unity will be.
 - (j) **Other minority EU governments.** Austria, Sweden, Spain, Portugal, Netherlands, Ireland and Belgium also have vulnerable minority governments dependent on coalitions which could prove fragile and, therein, impact market confidence/economic prospects and lead to increasing safe-haven flows.
 - (k) **Major stock markets** e.g., in the US, become increasingly judged as being over-valued and susceptible to major price corrections. Central banks become increasingly exposed to the “moral hazard” risks of having to buy shares and corporate bonds to reduce the impact of major financial market selloffs on the general economy.
 - (l) **Geopolitical risks**, for example in China, Iran or North Korea, but also in Europe and other Middle Eastern countries, which could lead to increasing safe-haven flows.
29. The upside risks to current forecasts for UK gilts and PWLB rates are:
- (a) Longer term US **treasury yields** rise strongly and pull UK gilt yields up higher than forecast.

- (b) **Vaccinations** are even more successful than expected and eradicate hesitancy around a full return to normal life, which leads into a stronger than currently expected recovery in UK and/or other major developed economies.
- (c) The **Bank of England is too slow** in its pace and strength of increases in Bank Rate and, therefore, allows inflationary pressures to build up too strongly within the UK economy, which then necessitates a later rapid series of increases in Bank Rate faster than we currently expect.

Treasury Management Strategy 2021/22 and Annual Investment Strategy Update

- 30. The Treasury Management Strategy Statement, (TMSS), for 2021/22 was approved by this Council on 18 February 2021.
- 31. There are no policy changes to the TMSS.
- 32. The details in this report update the position in the light of the updated economic position and budgetary changes already approved.

Debt Activity during 2021/22

- 33. The expected net borrowing need is set out in Table 8.

Table 8

	2021/22 Original Estimate £m	2021/22 Revised Estimate £m
CFR (year-end position) from Table 4	229.504	225.863
<u>Less</u> other long term liabilities PFI and finance leases	9.232	9.232
Net adjusted CFR (net year end position)	220.272	216.631
Expected Borrowing	177.318	164.849
(Under)/ Over borrowing	(42.954)	(51.782)
Expected Net movement in CFR	11.186	5.178

- 34. The Council hasn't taken on any new debt in the current year to date.
- 35. The amount borrowed by the Council now stands at £156.465m, this excludes any additional cashflow loans which may be required.
- 36. There will still be an element of under-borrowing by the Council at the end of March 2022.

Debt Rescheduling

- 37. Debt rescheduling opportunities have been very limited in the current economic climate given the consequent structure of interest rates and following the increase in the margin added to gilt yields which has impacted PWLB new borrowing rates since October 2010. No debt rescheduling has therefore been undertaken to date in the current financial year.

Annual Investment Strategy 2021/22

Investment Portfolio

38. In accordance with the Code, it is the Council's priority to ensure security of Capital and liquidity, and to obtain an appropriate level of return which is consistent with the Council's risk appetite. It is a very difficult investment market in terms of earning the level of interest rates commonly seen in previous years as rates are very low and in line with the current 0.10% Bank Rate. The continuing potential for a re-emergence of a Eurozone sovereign debt crisis together with other risks which could impact on the creditworthiness of banks prompts a low risk strategy. Given this risk environment investment returns are likely to remain low.

Treasury Management Activity from 1 April 2021 to 31 August 2021

39. Current investment position – The Council held £75.399m of investments at 31/08/2021 and this is made up of the following types of investment.

Table 9

Sector	Country	Up to 1 year
		£m
Banks	UK	16.000
AAA Money Market Funds	Sterling Funds	19.400
Other Local Authorities	UK	10.000
Property Funds - CCLA	UK	10.000
Hermes		10.000
Lothbury	UK	9.999
Total		75.399

Short Term Cashflow Investments

40. Cash balances are invested on a daily basis to maximise the benefit of temporary surplus funds. These include investments in Money Market Funds, the Government's Debt Management Office and bank short term notice accounts. A total of 59 investments were made in the period 1 April 2021 to 31 August 2021 totalling c£162m these were for short periods of up to 100 days and earned interest of £0.012m on an average balance of £37.996m which equated to an annual average interest rate of 0.06%.

Investment returns measured against the Service Performance Indicators

41. The target for our investment returns is to better or at least match a number of external comparators, this performance indicator is also known as yield benchmarking. As can be seen from Table 10, the short term investment achievements (up to 6 months) are above market expectations.

Table 10

	Cashflow Investments %
Darlington Borough Council - Actual	0.06%
External Comparators	
London Interbank Bid Rate 7 day	(0.08%)
London Interbank Bid Rate 1 month	(0.07%)
London Interbank Bid Rate 3 months	(0.05%)
London Interbank Bid Rate 6 months	(0.02%)

Treasury Management Budget

42. There are three main elements within the Treasury Management Budget:-

- (a) Longer term capital investments interest earned – a cash amount of which earns interest and represents the Councils revenue balances, unused capital receipts, reserves and provisions, this will now include Property Funds.
- (b) Cash flow interest earned – the authority has consistently had a positive cash flow. Unlike long term capital investments it does not represent any particular sum but it is the consequence of many different influences such as receipt of grants, the relationship between debtors and creditors, cashing of cheques and payments to suppliers.
- (c) Debt serving costs – this is the principal and interest costs on the Council's long term debt to finance the capital programme.

Table 11 - Changes to the Financing Costs Budget 2021/22

	£m	£m
Original Financing Costs Budget 2021/22		0.823
Less reduced debt costs	(0.018)	
Less increased returns on Property Funds	(0.225)	
Total adjustments		(0.243)
Revised Treasury Management Budget 2021/22		0.580

43. This statement concludes that the Treasury Management budget is forecast to underspent by £0.243m in 2021/22, these have been reflected in the current MTFP projections.

Risk Benchmarking

44. A regulatory development is the consideration and approval of security and liquidity benchmarks. Yield benchmarks are currently widely used to assess investment performance and these are shown in Table 12. Discrete security and liquidity benchmarks are also requirements of member reporting.

45. The following reports the current position against the benchmarks originally approved.

46. **Security** – The Council’s maximum security risk benchmarks for the current portfolio of investments, when compared to historic default tables were set as follows;

0.077% historic risk of default when compared to the whole portfolio

Table 12

Maximum	Benchmark 2021/22	Actual May	Actual July
Year 1	0.077%	0.012%	0.010%

N.B. this excludes Property Funds

47. The counterparties that we use are all high rated therefore our actual risk of default based on ratings attached to counterparties is very low.

48. **Liquidity** – In respect of this area the Council set liquidity facilities/ benchmark to maintain

(a) Bank overdraft - £0.100M;

(b) Liquid short term deposits of a least £3.000M available within a week’s notice;

(c) Weighted Average Life benchmark is expected to be 0.4 years with a maximum of 1 year.

49. The Group Director of Operations can report that liquidity arrangements have been adequate for the year to date as shown in Table 14.

Table 13

	Benchmark 2021/22	Actual May	Actual July
Weighted Average Life	0.4 – 1 year	0.41 years	0.41 years

50. The figures are for the whole portfolio of cash flow investments deposited with Money Market funds on a call basis (i.e. can be drawn on without notice) as well as call accounts that include a certain amount of notice required to recall the funds.

Treasury Management Indicators

51. **Actual and estimates of the ratio of financing costs to net revenue stream** – This indicator identifies the trend in the cost of capital (financing costs net of interest and investment income) against the net revenue stream. The reduction in % relates to reduced financing costs for General Fund of £0.243m.

Table 14

	2021/22 Original Indicator	2021/22 Revised Indicator
General Fund	2.73%	2.34%
HRA	12.78%	14.86%

Treasury Management Prudential indicators

52. **Upper Limits on Variable Rate Exposure** – This indicator identifies a maximum limit for variable interest rates based upon the debt position net of investments.
53. **Upper Limits on Fixed Rate Exposure** – Similar to the previous indicator this cover a maximum limit on fixed interest rates.
54. Historically for a number of years this Council has used these percentages; together they give flexibility to the treasury management strategy allowing the Council to take advantage of both fixed and variable rates in its portfolio whilst ensuring that its exposure to variable rates is limited.

Table 15

	2021/22 Original Indicator	2021/22 Revised Indicator
Limits on fixed interest rates	100%	100%
Limits on variable interest rates	40%	40%

55. **Maturity Structures of Borrowing** - These gross limits are set to reduce the Council’s exposure to large fixed-rate loans (those instruments which carry a fixed interest for the duration of the instrument) falling due for refinancing. The higher limits for longer periods reflect the fact that longer maturity periods give more stability to the debt portfolio.

Table 16 - Maturity Structures of Borrowing

	2021/22 Original indicator	2021/22 Actual to Date	2021/22 Revised Indicator
Under 12 months	25%	17%	30%
12 months to 2 years	40%	6%	40%
2 years to 5 years	60%	12%	60%
5 years to 10 years	80%	9%	80%
10 years and above	100%	57%	100%

56. **Total Principal Funds Invested** – These limits are set having regard to the amount of reserves available for longer term investment and show the limits to be placed on investments with final maturities beyond 1 year. This limit allows the authority to invest

for longer periods if they give better rates than shorter periods. It also allows some stability in the interest returned to the Authority.

Table 17 - Principal Funds Invested

	2021/22 Original Indicator	2021/22 Revised Indicator
Maximum principal sums invested greater than 1 year	£50m	£50m

Conclusion

- 57. The prudential indicators have been produced to take account of the Council’s borrowing position. The key borrowing indicator (the Operational Boundary) is £174.081m. The Council’s return on investments has been good, exceeding both of the targets. Based on the first six months of 2021/22 the Council’s borrowing and investments is forecast to underspend by £0.243m on the approved 2021/22 budget.
- 58. The Council’s treasury management activities comply with the required legislation and meet the high standards set out in the relevant codes of practice.

Outcome of Consultation

- 59. No consultation was undertaken in the production of this report.